

The Blue Letter

October 6, 2023

Honorable Mayor Herbst & Esteemed City Councilmembers:

Congratulations to Recreation Coordinator Aaron Messenger on becoming a Certified Parks and Recreation Professional through the National Recreation and Parks Association!

Thank you for the opportunity to attend the **International City / County Management Association** conference in Austin, TX this week. I appreciate the professional training and your investment in my growth as a leader. During the conference, I participated in an 8-hour Lean Six Sigma training; and break out sessions relating to good governance, creating professional and workplace standards that support effective government, speed coaching, ethics training, skills for managing difficult conversations with colleagues, establishing and maintaining an effective council manager relationship, how to use story telling to get past tough issues, leading high profile initiatives in cautious communities, *et al.*

2024 Budget Workshops – The fourth 2024 operating, maintenance, capital, and revitalization budget workshop will be held at the Justice Center in the Community Room at 2:00 p.m. on Thursday, October 12, 2023. Thank you for the constructive discussion, active contributions to shaping the budget, due diligence, and dialogue. Our improved capital planning and forecasts are helping the organization to ascertain feasibility and priorities. The City Council has met to discuss the 2024 budget at the fall retreat on September 11; at budget workshops on September 14, 18, 27; and the study session on October 2. The 2024 budget is scheduled to be on the October 16, 2023, Council Meeting agenda for a first reading; and November 6, 2023, Council Meeting for a second reading and adoption.

Fall Fest is Saturday, October 14 from 12 pm – 6 pm in Vandalia Art Park. There will be live music, games, food trucks, corn pit, arts and crafts, vendors and a pumpkin patch. Thank you to our sponsors Minster Bank, Vintage Signs, and Day Air Credit Union.

Leaf Collection (starts 10/9): Enclosed is the schedule and map for leaf collection this year.

More information is available at: www.vandaliaohio.org/leaf

Beggar's Night will be held Tuesday, October 31 from 6:00 p.m. to 8:00 p.m.

Sports Complex Playground Ribbon Cutting ! Two new playgrounds in a month! The new Sports Complex playground will be open late this afternoon. **The Sports Complex Playground "Play In" Ribbon Cutting Event will be held on Saturday, October 21 at 10:00 am.** This playground replaces one that was installed in the 1990s. My favorite part is that it is in Vandalia-Butler City School District Aviator colors - purple and gold. The playground was paid for with ~\$225k from the American Rescue Plan Act and another ~\$150k from the City's capital improvement fund. Thank you to the City Council for making this incredible upgrade!



Excellence and Commitment: I would like to take a moment to present to you an example of excellence and commitment. The new Helke Park playground opened on a Friday evening recently. After many City employees had clocked out and gone home - Director Steve Clark and Mrs. Melanie Clark went to the park to watch the children marvel at and explore the new playground. A

pure parks and recreation professional, he “wanted to see how the kids would use the features and play on it. And to see if it is what they had imagined.” Director Clark had worked for more than 18 months to get the new playground installed. He found grant money, worked with the City Manager’s Office and City Council to achieve an allocation of federal American Rescue Plan Act dollars for the project, coordinated with the Public Works Division and the Parks & Recreation team, and he engaged a committee of residents and stakeholders to get the best playground - at the best dollar value for our community. And so yes, I am proud of his work on this project – and I am so happy that Steve and Melanie had a front row seat for the unofficial first play event!

Signs in the Right of Way: The City has received an increase in complaints regarding signs in the right of way. Reports can be made on the MyVandalia App (available in the app store or Google Play). The sign ordinance is enforced regardless of content. Staff developed the image to the right and shared this on social media.

New SCBA’s: The New SCBA’s (self-contained breathing apparatus) were placed in-service on September 27th after crews completed training and mask fitting. The SCBA’s were purchased on a Fire Act Grant that covered \$240,000 of the purchase. The city was responsible for just over \$11,000 of the remaining funds needed.

Sanitary Sewer Replacement on National Rd.: CG Construction & Utilities has completed the sanitary sewer replacement at I-75 and National Road along with all the restoration. This project was the result of a collapse in the existing line last winter. The old concrete main has been in place since 1953. Temporary repairs were made at that time until the engineering could be completed, and a permit obtained from ODOT to perform the work in their right of way.

Division of Fire Open House – Congrats to Chief Follick and the Fire Division team on a successful open house last Sunday! The event was held in recognition of Fire Prevention Month at Fire Station One on Peters Pike.

Helke Playground Ribbon Cutting and First Play Event: Congrats to the Parks & Recreation team on a successful ribbon cutting and first play event at Helke Park last weekend.

Revenues: YTD September 30, 2023, overall Income tax revenue is up 9.75% (\$1,426,839) from 2022. Withholding tax is up YTD 9.68% (\$1,068,836); individual tax is up YTD 11.95% (\$150,538); Business net profit tax is up YTD 8.88% (\$207,465). The amount of income tax revenue budgeted for 2023 is \$18,470,500. The amount collected YTD was \$16,060,812 and is 15.9% higher than the estimated YTD amount based on the budget.

Grant Money for Body Armor: Lt. Sucher received notification from the Bureau of Justice Assistance that VPD was awarded \$7,081.95 for the purchase of body armor. This is one of two grants which typically fully fund the purchase of body armor for VPD officers.

This weekend is **National Faith & Blue weekend** where VPD partners with local churches to celebrate and support each other in serving our community. A special Sunday service is being held at St. Christopher Parrish by the Knights of Columbus Council at 11:00 a. m. followed by a picnic on the grounds after the service. We appreciate the support we have received for previous

Where am I allowed to place my yard sign?



Yard signs are an easy and effective way to spread information. The City of Vandalia has rules and regulations on where those signs are permitted.

Rule #1:
Place signs only on private property.



Your front yard is the perfect place for a yard sign. However, the tree lawn, the patch of grass between the sidewalk and the street, is not. Always get permission from a property owner before placing a sign on someone else’s lawn.

Rule #2:
Signs are not permitted in the Public Right of Way.



The public right-of-way includes tree lawns, public walkways, traffic islands, and interstate ramps.

Rule #3:
Signs are not permitted on any utility poles or trees. This includes stop sign posts, telephone poles or any other utility pole.



vandalia^{ohio}
small city. big opportunity.

events held at Vandalia Church of the Nazarene and Vandalia United Methodist Church.

The next **Employee Appreciation event** is the Donut Bar in the Justice Center Community Room Wednesday, October 25 from 7:00 a.m. until 9:00 a.m. As always, City Council is invited to attend.

Sanitary Sewer Slip Lining Project: This item was discussed at the October 2nd Council Study Session. We recommend awarding the contract to Insight Pipe Contracting at their bid amount of \$97,982.00. We will have a resolution authorizing this at the October 16th Council Meeting. We were awarded \$50,000 in Community Development Block Grant funds towards this project.

Clyde / Cyril Reconstruction: We held a pre-construction meeting with Milcon Concrete, Inc. for the Clyde Place and Cyril Court Reconstruction project. They intend to begin work on the utility portion of the project in late October. We will get notifications sent out to the residents on those two streets in the upcoming weeks.

STP Funds Grant Application: City Engineer, Ben Borton, has prepared a grant application to MVRPC for STP Funds that would assist us in resurfacing three sections of roadway. We will have a resolution supporting the project on the October 16th Council Study Session and Meeting agenda. We will be requesting funds to resurface the southern section of Poe Avenue, Wyse Road and Miller Lane. If awarded, these funds would be available in FY 2028-2029. The total estimated cost of the project including engineering is \$1,228,560 and we will be requesting \$843,334 in STP Funds. Applications for these funds are due on October 10th. A map of the roadways sections is included later in this document.

Now Recruiting – Full-Time Public Works Technician (LINK): Please see the enclosed employment brochure or view online.

Grant for Electric Charging Stations! The City is slated to receive up to \$320,000 to cover nearly 100% of the costs of electric chargers through an AES program. Locations include Cassel Hills Golf Course, Municipal Building, VRC, Sports Complex, Sr. Center, and the Maple St. parking lot. The City will receive payment from people who use the charging stations to cover the electric bill and ongoing expenses. Inspector Robert Martin is heading up the project and we look forward to advancing this project.

New Water Meters: We took delivery of 1,000 new residential water meters last week. Finance Clerk Erin Crisp and the finance department have been scheduling inside meter changeouts for the meters that have batteries that have failed. We have also replaced several larger commercial meters that have failed as well. We are also having technicians replace as many pit meters as time allows. As part of this operation, we are discovering and replacing many of the angle valves in the meter pits that are leaking.

Golf Course Cart Path Work: Thanks to the Public Works team who resurfaced cart paths on holes number 2 and 6 at Cassel Hills Golf Course last week. 156 tons of asphalt were used to resurface the paths.

CommUNITY Newsletter: The joint CommUNITY Newsletter arrived this week.

Flu Shots will be available to staff Wednesday, October 11, 2023, from 7:00 a.m. until 9:00 a.m. in the Municipal Building's Large Conference Room. More info to come.

Public Works Technician

City of Vandalia, Ohio



The City of Vandalia is hiring!

If you know someone who enjoys working outdoors and enjoys working with their hands, this is a great career opportunity with a top-tier organization!

Scan the QR Code below for all of the details.



Focus Vandalia (LINK): Fire Marshal Scott Jacobs was featured in the recent Focus Vandalia video. Mr. Jacobs has strong people skills, a servant's heart, and he will undoubtedly work to make Vandalia a safer place - while supporting our business community.

Thru Truck Traffic Legislative Prohibition: The City and High Bridge Co. have been working with Senator Huffman's office and the Legislative Services Commission to draft appropriate legislation to authorize the City to prohibit thru truck traffic on US-40 in Vandalia. The City is working with the LSC. We are close to finalizing language with hope to work with our elected officials to get this legislation introduced and adopted in the state legislature.

Truck Traffic Enforcement: During the past two weeks, VPD officers made 18 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 12 written warnings and four verbal warnings while working 16 additional enforcement hours.

Public Safety Specialist Recruitment (Link to Recruitment Brochure): The City is currently recruiting for the position of full-time public safety specialist. Please share this announcement with anyone who you think may be interested. There is one immediate vacancy to be filled and the civil service eligibility list will be valid for 12 months.

I will be out of town fishing this weekend. I will have my cell phone on me and will have some limited access to email. I will be back in the office on Tuesday. Please contact me directly with comments and questions. Have a great weekend.

Very Respectfully,

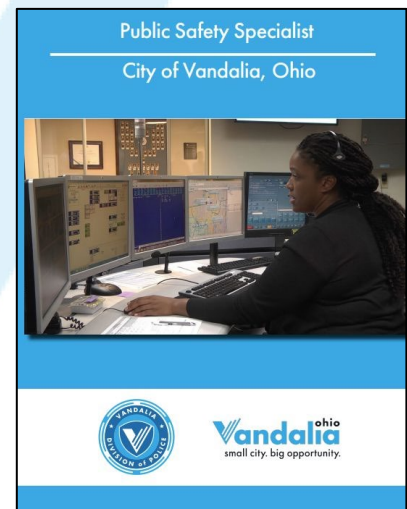
Dan Wendt
City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Holloway – October 6, 2023;
2. Information Update - Director Leiter – October 6, 2023;
3. Information Update - Chief Follick – October 6, 2023;
4. Information Update - HR Manager Pruszyński – October 6, 2023;
5. Information Update - Director Clark – October 6, 2023;
6. Information Update - Chief Althouse – October 6, 2023;
7. Information Update - Director Cron – October 6, 2023;
8. My Vandalia App Flyer;
9. Employee Appreciation Events Flyer;
10. Citywide Policy Goals;
11. Water meter door hanger;
12. Leaf Collection Map;
13. Leaf Collection Schedule by Street and Date;
14. PW Tech Recruitment Brochure; and
15. Community Risk Reduction Coordinator Recruitment Brochure.





Vandalia
Recreation
Center



Vandalia Fall Festival

Saturday, October 14 | 12:00pm - 6:00pm

Sponsored by:



Location: Vandalia Art Park
Live Music | Food Trucks | Vendors
Beer Truck | Arts & Crafts | Corn Pit
Pumpkin Patch | Inflatables
And More!

MUSIC BY:

The Michelle Robinson Band
12:30pm - 2:45pm



The FIVE Band
3:30pm - 6:00pm



To: Dan Wendt, City Manager
From: Amber Holloway, Assistant City Manager
Date: October 5, 2023
Subject: Information Update



- On Friday, September 22:
 - I met with Parks and Recreation Maintenance staff to review the Block Party Trailer layout. The trailer is coming along nicely. We hope to get it wrapped next week.
 - Rich and I held our monthly meeting.
 - City Planner Hammes, Zoning and Planning Coordinator Graham, Property Maintenance Inspector Millikin and I held a team meeting to review Code Enforcement.
- You and I attended the 2023 Regional Economic Development Forum in Washington Courthouse.
- I held a business retention meeting with Heraeus Epurio on Tuesday, September 26. Representatives from JobsOhio and the Dayton Development Coalition attended the meeting as well. This was a very positive meeting.
- I attended Budget Workshop #3.
- City Planner Hammes attended the American Planning Association Ohio Planning Conference in Columbus September 28 and 29. I attended the September 28 sessions as well.
- On Friday September 29:
 - Communications Manager Hopkins hosted a meeting to review and critique the Annual Report and Calendar. We had some great dialogue and look forward to making improvements to the 2023 Annual Report/2024 Calendar.
 - IT Manager Davey and I held our monthly meeting.
 - I filed our application seeking membership in the AARP Network of Age Friendly States and Communities. We were notified on Wednesday, October 4th that our application was approved. We look forward to collaborating with AARP.
- Communications Manager Hopkins and I attended both the Helke Park Play-In event and the Division of Fire Open House. Both were very well attended.

- The Vandalia Development Corporation met on Tuesday, October 3. At this meeting, the trustees reviewed and amended the organization's by-laws and approved a Façade Improvement Program grant for Hock's Pharmacy.
- Zoning and Planning Coordinator Graham and Property Maintenance Inspector Millikin held their bi-weekly meeting to review property maintenance matters.
- I attended the Q3 Local Economic Development meeting at the Montgomery County Business Solutions Center on Wednesday, October 4.
- City Planner Hammes spoke with AARP to discuss survey methodology and acceptable formats for our upcoming survey.

Communications Update

- Communications Manager Hopkins is working to wrap up writing for the next My Vandalia news magazine. We have stories on the City's new Block Party Trailer, the ribbon cutting for the Helke Park playground, Kendall Electric, new city employees and more.
- Work continues to finalize the 2023 Popular Annual Financial Report.
- Communications Manager Hopkins has been working on employment brochures for Parks and Recreation, Public Works and Information Technology.
- Communications Manager Hopkins is putting together a social media campaign on the City's leaf collection program. We'll have weekly posts reminding residents which zones will be collected the following week, so they can have their leaves to the curb in time for pickup.

Memo



To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: October 4, 2023

Re: Information Update - Period Ending October 6, 2023

1. YTD September 30, 2023, overall Income tax revenue is up 9.75% (\$1,426,839) from 2022. Withholding tax is up YTD 9.68% (\$1,068,836); individual tax is up YTD 11.95% (\$150,538); Business net profit tax is up YTD 8.88% (\$207,465). The amount of income tax revenue budgeted for 2023 is \$18,470,500. The amount collected YTD was \$16,060,812 and is 15.9% higher than the estimated YTD amount based on the budget.
2. Kristen and I attended a Council study session and meeting.
3. Kristen and I attended a Council budget workshop.
4. I appreciate the opportunity and looking forward to attending the 36th Annual Ohio Government Finance Officers Association Conference & Membership Meeting in Cleveland next week.
5. I participated in a Certified Public Records Training seminar presented by the Ohio Auditor of State's Office to satisfy part of the Fiscal Integrity training and reporting certification requirements.
6. I attended a NAWA Board meeting. I presented the August 31, 2023 YTD financials:

Year to date (2023) Revenues for water service are up 2.21% over 2022.
Interest revenue is up YTD over 2022.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLIICK, FIRE CHIEF
DATE: 10/5/2023
SUBJECT: INFORMATION UPDATE – PERIOD ENDING OCTOBER 6, 2023

1. On September 21st Fire Marshal Jacobs and Captain Miller were able to assist the Division of Police on a search response as drone pilots. Our drones and their pilots are not just a Fire Dept. resource, it is another tool that allows us to work closely with other divisions within the city and departments in the area.
2. The Division of Fire would like to congratulate our very own Firefighter/Paramedic Marque Jones on being inducted into Wilmington College's Athletic Hall of Fame on September 23rd. Marque, a 2009 alumni and holds records in both Track & Field and Football.
3. A big thank you to the Vandalia United Methodist Church for treating the Vandalia and Butler Township fire crews to lunch on September 24th. Crews were recognized for dedication, commitment, and their hard work.
4. As a result of our CRRC moving to the position of Fire Marshal, the Division of Fire's Community Risk Reduction Coordinator position is now vacant. This position and all details have been posted on the City's website and applications will be accepted until 5pm on October 6th.
5. The New SCBA's (self-contained breathing apparatus) were placed in-service on September 27th after crews completed training and mask fitting. The SCBA's were purchased on a Fire Act Grant that covered \$240,000 of the purchase. The city was responsible for just over \$11,000 of the remaining funds needed.
6. The Fire Prevention Bureau team, Scott Jacobs and Pat Fink provided Fire Extinguisher and Fire Safety training to a local business over three different shifts last week. Topics included were kitchen safety, evacuation drills and fire/workplace safety.



DIVISION OF FIRE INFORMATION UPDATE

7. Fire crews on and off duty came out to participate in the Preschool Prance at Vandalia Preschool on Thursday September 28th. Thanks to our members who were able to come out and participate with our local youth.
8. Crews participated in The Vandalia Butler Homecoming Festivities last week. Crews had equipment in the Thursday evening parade and an EMS strike team was available at the game Friday night. The team won their game, everyone had fun and the crews are happy to participate and be available for our school events and students.
9. The Division of Fire held a Career Staff meeting on Monday October 2nd. Items discussed were, but not limited to; current budget, 2024 capital and budget updates, hiring updates and training.
10. The Division of Fire held their annual Open House on Sunday October 1st. This event is always a success and kicks off Fire Prevention Month. This year's fire prevention month theme is Kitchen Safety. We had great weather and a steady flow of residents who came out to see our station, equipment and meet our firefighters. There were door prizes, Kona Ice, hands on displays of equipment and firetruck rides that are always the highlight. Thanks to all who came out and enjoyed the afternoon with us and we are already looking forward to next year!

Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: October 5, 2023

Re: Information Update – Period Ending October 6, 2023

1. I would like to thank Council for their support of our top tier staff through their recent legislative approval of a 3.5% adjustment to the 2024 Part-Time and General Services Pay Plans. The new pay plans will be implemented on the first day of the first full 2024 pay period.
2. The next Employee Appreciation event is the Donut Bar in the Justice Center Community Room Wednesday, October 25 from 7:00 a.m. until 9:00 a.m.
3. Flu Shots will be available to staff Wednesday, October 11, 2023 from 7:00 a.m. until 9:00 a.m. in the Municipal Building's **DES Conference Room**. If you have questions, feel free to contact Sherri or Missy.
4. Today, the Civil Service Commission met and approved an eligibility list for the position of police officer. As well, conditional offers were sent to a Public Safety Specialist Candidate and a Police Officer. Staff is conducting backgrounds on three candidates for the positions of Public Safety Specialist, Police Officer, and Firefighter / Paramedic / Inspector. Currently, there are two Police Officer candidates who are independently attending local police academies. Both candidates are performing at top tier levels. The City is currently accepting applications for Community Risk Reduction Coordinator, Public Safety Specialist, Public Works Technician. We are in the process of preparing recruitment brochures for Information Technology Support Specialist, Police Officer, Parks Maintenance Technician, and Park / Building Maintenance Supervisor.
5. Sherri and I continue to meet with McGohan Brabender to discuss health care renewal and the open enrollment process. Just a reminder that **ALL** full-time and permanent part-time employees are required to take action during this period even if the employee is planning to **waive coverage**.
6. As well I continue to sift through the Christmas Day water damage event expenses by working closely with our Finance Department, Miami Valley Risk Management (MVRMA) and Gallagher Bassett to ensure that the City recovers all related expenses. I estimate that this claim will be closed by the end of October.
7. I continue to participate in numerous wage studies for various local governments in our region.
8. **App Store:** Please keep in mind that **ALL** our health care vendors offer Apps, which allow instant access to medical cards and other valuable resources.
9. EmployeeCare, our **free and confidential** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 208-6626.
10. **Looking for a healthcare advocate?** Do you ever wish you had a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 10/5/2023
Re: Information Update – Period ending October 5, 2023

- Helke Park Playground “Play In” Ribbon Cutting Event was held on Saturday, September 30. The event was well attended by the community with a large turnout of children excited to play on the new unit. We would like to thank Mayor and Council, City Manager’s Office, Division of Fire, Division of Police and Information Technology (Drone) for their participation in the event.
- The Sports Complex Playground “Play In” Ribbon Cutting Event will be held on Saturday, October 21 at 10:00 am. We plan to open the playground to the public this Friday at 4:00 pm as the turf installers have completed their work and we are putting the finishing touches on the unit on Thursday and Friday. (Pictures at end of update)

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

- The final Music at the Art Park event of the season took place on September 21 with Boogie Woogie Kid performing from 6-8 pm.
- Spooky Lanterns and Storytime took place on October 2 at Art Park and had 14 signed up for the program that included painting pumpkins and story time afterwards.
- The NFL Youth Flag Football program has 138 participants and has finished 4 weeks of play with 3 more to go in the regular season. Teams will participate in an end of season tournament on Sundays October 29 and November 5 with games being played at the Butler High School Football Stadium.
- Jeff Kreill and Rudy Wells met with the Cassel Hills Pool kiddie pool floor work contractor to inspect the completed work. This work was completed as a result of slippery conditions in a specific entry area of the zero depth pool and was determined to be completed to our satisfaction.
- AED project – Jeff Kreill has reviewed educational videos from the manufacturer and sent them to Captain Garver for his feedback. When reviews are completed Jeff will work with Rich Hopkins to publish the marketing and education materials. Installation of the units will be scheduled once everything is in order.
- Vandalia Fall Festival will take place on Saturday, October 14 from noon to 6:00 pm at Art Park. The event is being sponsored by Minster Bank, Vantage Signs and Day Air Credit Union. There will be live music, food trucks, vendors, arts and crafts, a corn pit, pumpkin patch, inflatables and more. (Flyer attached)

RECREATION CENTER

- Congratulations to Recreation Coordinator Aaron Messenger on becoming a Certified Parks and Recreation Professional through the National Recreation and Parks Association.

- VRC Childcare (Ricky's Tiny Tikes and Luther's Jungle) visits year to date total 4,042, up from 3,527 in 2022. There are 32 Unlimited Childcare and EFT passes and 79 childcare punch cards purchased thus far in 2023.
- Group Fitness class counts for 2023 year to date are 11,079 compared to 10,072 year to date in 2022. Senior Fitness class counts for 2023 year to date are 11,996, up from 11,070 in 2022. Recreation Coordinator Fitness Josh Berry is working to hire additional fitness instructors to fill some voids in our current schedule.
- Inclusive Fitness Days will take place on October 13 and 27, both from 10:30 – 11:15 am. The October 27 event will be a Halloween theme with participants encouraged to wear costumes to class. These classes have been averaging 14 participants each session.
- The September VRC Membership electronic fund transfer totaled \$19,106 which was a slight increase over the August amount. We had twelve (12) new start memberships in September.
- Custodian Gabriel Benning has submitted his two (2) week notice as he has accepted a position with a private company. We are working with Missy to get the position advertised as soon as possible.
- Alicia and Sharon attended a webinar on Paytrac – credit card processing as Rectrac is no longer supporting the Plug N Pay platform. They will be working with Finance and IT on how to move forward.

SENIOR CITIZENS CENTER

- Representatives of Montgomery County Jobs and Family Services met with Toni for a mid-year review and audit of the VanTran program. Everything was in order and accepted when the review was completed.
- Senior Center Coordinator Toni Williams presented “Through My Father’s Eyes: Part 1: World War II”. This was an hour long presentation about her father’s recollections from his time in the service from 1944 to 1945 and his experiences on the front lines of Germany. Part 2 of the presentation “The Occupation” will take place on November 28, and will include her father’s re-enlistment from 1948 to 1952.
- From September 19 through October 2 a total of 1,108 people visited the Senior Center for various programs, events and rentals with 997 of the visits being members.

FACILITY MAINTENANCE DIVISION

- Building Maintenance staff is working on several outdoor projects – Cassel Hills Clubhouse repair of failing stucco and wall painting of certain areas of the building. Thanks to Public Works for use of the bucket truck. Also painting exterior trim work as needed. Cassel Hills pool continuation of shutdown work.
- Maintenance staff has completed installation of a concrete pad at Helke Park for the Solar Charging Station and the Solar Trash Receptacles. These units will be installed on Friday.
- Staff has been watering young trees, shrubbery and other plants as needed during this continued dry period. Continue to watering grass seeded areas as needed in several locations.
- Building Maintenance staff is finishing up the installation of partitions and shelving in the newly purchased block party trailer.
- Staff is patching existing poured in place playground surfacing at the Sports Complex soccer side play structure and others as needed.
- ESG Project: Justice Center roofing exterior wall work continues. The roof is in place and the exterior wall material is in place, roof cap install will be next.
- Custodial Supervisor Mark Collins conducted his quarterly safety meeting with part time custodial employees, which included reviewing and understanding SDS sheets.

Sports Complex Playground Unit Installation



Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: October 5, 2023

Subject: Information Update Ending October 6, 2023

1. During the past two weeks, VPD officers made 18 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 12 written warnings and four verbal warnings while working 16 additional enforcement hours.
2. Sgt. Andy Wehner and Officer Rich Sommer presented the *Run Hide Fight* program to the southwestern Ohio Clerks of Court dinner meeting on September 14. This dinner was hosted by Vandalia Municipal Court with approximately 25 people in attendance. There was a lot of positive feedback from this presentation.



3. Lt. Sucher received notification from the Bureau of Justice Assistance that VPD was awarded \$7,081.95 for the purchase of body armor. This is one of two grants which typically fully fund the purchase of body armor for VPD officers.
4. On September 25, I attended the Ohio Homeland Security 20th Anniversary Celebration held at the Ohio Department of Public Safety Building in Columbus. The event highlighted the collaboration among various public safety agencies with local, state, and federal partners to keep all Ohioans safe.
5. On September 26, I attended the Ohio Strategic Leadership Forum hosted by the Center for Homeland Defense and Security held at the Columbus Marriott Northwest. The event included a discussion of the "near-future" to prepare Ohio's Homeland Security leaders for the most certain tomorrows and several tabletop exercises.

6. The Vandalia-Butler Homecoming Parade took place Thursday evening September 28. The parade was staged in the field inside the old ATA grounds at the intersection of West National Road and Helke Road. With the help of Public Works, we shut down the parade route to all traffic beginning at 5:40 p.m. and were able to open the roadway at 6:35 p.m. The parade begins eastbound on West National Road at Helke Road, then turns south at Dixie Drive and ends at the high school and The Hangar (First Light Baptist Church). We will be meeting with school officials to talk about some safety considerations for next year. Special thanks to Public Works for their assistance.
7. I attended a board meeting for the United States Air & Trade Show held at Wright Bros. Aero. We reviewed the successes of the 2023 show which hosted record attendance and are looking forward to a great 2024 air show. The 2024 show will be the 50th anniversary celebration and will include some great performers and multiple jet teams. This event will need additional planning on behalf of the City and event organizers as it will likely experience record crowds.
8. Officer Clymer attended the Helke Park playground grand opening to represent VPD. It was great to see so many families and children enjoying the new playground equipment.
9. This Wednesday, I attended the inaugural Blue Ribbon Task Force meeting launched by Ohio Attorney General Dave Yost to review continuing professional training (CPT) of Ohio's peace officers and how to enhance this training to keep officers engaged in best practices throughout their careers. This meeting laid the groundwork for future discussions on proposals and recommendations on changes to the CPT.
10. On October 4, a burglar entered a residence on Ashworth Court by cutting a window screen and raising an unlocked window into the house. He stole a woman's purse and cash. This burglary is likely linked to a rash of burglaries occurring throughout the Miami Valley in upscale neighborhoods. A possible suspect has been identified and investigators are working to locate him. Homeowners are encouraged to secure their houses and vehicles at night to avoid being victimized.
11. This weekend is National Faith & Blue weekend where VPD partners with local churches to celebrate and support each other in serving our community. A special Sunday service is being held at St. Christopher Parrish by the Knights of Columbus Council at 11:00 a. m. followed by a picnic on the grounds after the service. We appreciate the support we have received for previous events held at Vandalia Church of the Nazarene and Vandalia United Methodist Church.



Public Works & DES Information Update

To: Dan Wendt, City Manager
From: Rob Cron, Director of Public Service
Date: October 5, 2023
Re: Information Update for September 23, - October 6, 2023

Development & Engineering Services

CG Construction & Utilities has completed the sanitary sewer replacement at I-75 and National Road along with all the restoration. This project was the result of a collapse in the existing line last winter. The old concrete main has been in place since 1953. Temporary repairs were made at that time until the engineering could be completed, and a permit obtained from ODOT to perform the work in their right of way.

We opened bids for our Sanitary Sewer Slip Lining project on September 26th. This item was discussed at the October 2nd Council Study Session. We are recommending awarding the contract to Insight Pipe Contracting at their bid amount of \$97,982.00. We will have a resolution authorizing this at the October 16th Council Meeting. We were awarded \$50,000 in Community Development Block Grant funds towards this project.

We held a pre-construction meeting with Milcon Concrete, Inc. for the Clyde Place and Cyril Court Reconstruction project. They intend to begin work on the utility portion of the project in late October. We will get notifications sent out to the residents on those two streets in the upcoming weeks.

Our consultant continues to work on the right of way acquisition for the Bikeway Project. To date we have signed documents from five of the eight property owners. One of the outstanding properties is CSX. They are in support of the project but there is a separate process to acquire an aerial easement from them for the bridge over the railroad property.

City Engineer, Ben Borton, has prepared a grant application to MVRPC for STP Funds that would assist us in resurfacing three sections of roadway. We will have a resolution supporting the project on the October 16th Council Study Session and Meeting agenda. We will be requesting funds to resurface the southern section of Poe Avenue, Wyse Road and Miller Lane. If awarded, these funds would be available in FY 2028-2029. The total estimated cost of the project including engineering is \$1,228,560 and we will be requesting \$843,334 in STP Funds. Applications for these funds are due on October 10th. A map of the roadways sections is included below.

A Certificate of Occupancy has been issued to White Cap, a building materials retailer, at 3325 Stop Eight Road.

A release has been sent to AES to partially restore power to Super 8 Motel for the purposes of building and parking lot lights.

We anticipate being able to issue a Temporary Certificate of Occupancy to Kendall Electric at 769 Center Drive next week.

Ben Borton and Jake Hayslett attended the NAWA Technical Committee Meeting on Wednesday October 4th.

You, Robert Martin and I met to discuss a potential funding opportunity that Robert has been exploring to install electric vehicle charging stations at multiple City owned facilities. More information to come on this opportunity.

As a board member of the SW Ohio Branch of the American Public Works Association, I served on the committee to host the Ohio Public Works Expo on October 2nd and 3rd held at the Dayton Convention Center. We had over 225 attendees for classroom training sessions, and over 60 vendors on hand to display equipment, services, materials, and the latest technology in the Public Works industry.

Public Works

We took delivery of 1,000 new residential water meters last week. Erin Crisp and the finance department have been scheduling inside meter changeouts for the meters that have batteries that have failed. We have also replaced several larger commercial meters that have failed as well. We are also having technicians replace as many pit meters as time allows. As part of this operation, we are discovering and replacing many of the angle valves in the meter pits that are leaking.

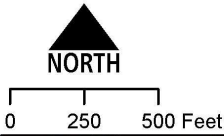
We replaced a fire hydrant at the intersection of Cassel Road and Old Springfield Road that was struck by a hit and run vehicle. We also replaced the barrel section of a fire hydrant that was hit on Thoma Place.

We responded to 225 OUPS requests for utility locates in September. We formed and poured several monument foundations at Poplar Hill Cemetery during this period.

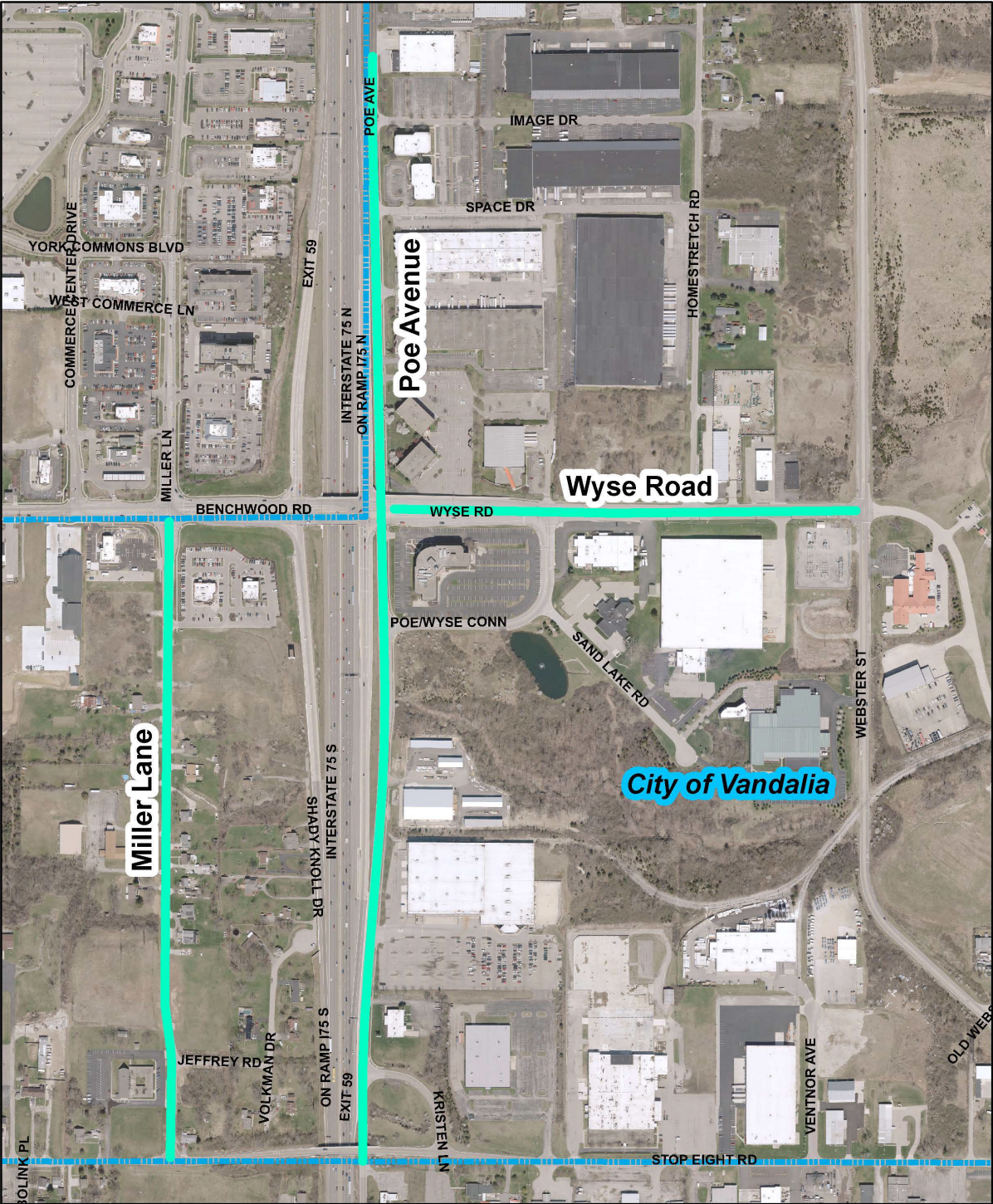
Our crews resurfaced cart paths on holes number 2 and 6 at Cassel Hills Golf Course last week. 156 tons of asphalt were used to resurface the paths.

We assisted the Police Department with traffic control for the Butler High School Homecoming parade last week.

We are prepared to begin our leaf collection next week. Below is a map showing our schedule of collection. This map along with an alphabetical list of our streets and their collection dates can be found on our website.



Miller Lane, Poe Avenue & Wyse Road



Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



MY andalia^{ohio}

Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!



It's a year of Employee Appreciation!

2023 is the Year of Employee Appreciation!

Please note the dates below and plan to attend these events.



Wednesday, June 14
Ice Cream Social
1:00 p.m. to 2:00 p.m.
Vandalia Sports Complex



Thursday, July 20
Pizza in the Park
11:30 a.m. to 1:00 p.m.
Helke Park



Wednesday, August 16
Picnic in the Park
11:30 a.m. to 1:00 p.m.
Vandalia Sports Complex



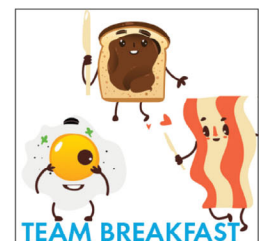
Wednesday, September 20
Employee Taco Bar
12:30 a.m. to 2:00 p.m.
Vandalia Senior Center



Wednesday, October 25
Employee Donut Bar
7:00 a.m. to 9:00 a.m.
Vandalia Justice Center



Wednesday, November 8
Team Breakfast
8:00 a.m. to 9:30 a.m.
Cassel Hills Clubhouse



Monday, December 18
City Council Employee Appreciation Day
8 a.m. to 5 p.m.

Thank You



2023 Citywide Policy Goals

Approved December 5, 2022

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.



Vandalia^{ohio}
small city. big opportunity.

Your new water meter is installed!

The City of Vandalia has replaced your water meter! This new meter is programmed to use cellular technology to report your water usage to the City of Vandalia Utility Department.

This new meter also gives you the ability to track your water usage in real time through the free EyeOnWater phone app.

The EyeOnWater app has alerts that can help you identify a costly leak before it runs up your bill.

If you have any questions about your new meter or your water bill, call the number below.



Scan the QR Code for more information!

For more information:

937-415-2231

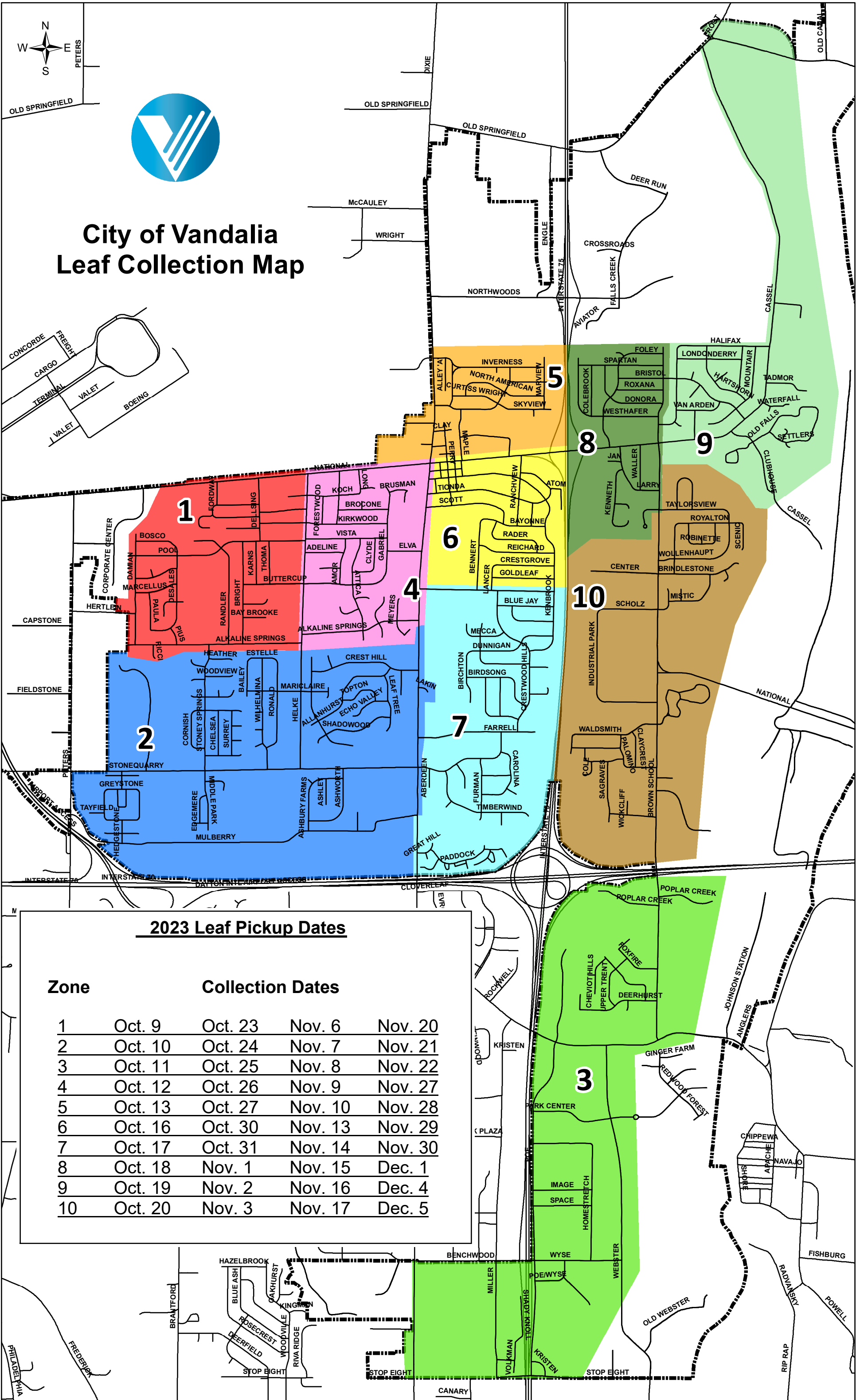
Download the EyeOnWater App



EyeOnWater

Available at:





2023 LEAF PICK UP SCHEDULE

ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
ABERDEEN	10/17	10/31	11/14	11/30	7
ADELINE	10/12	10/26	11/9	11/27	4
ALKALINE E	10/17	10/31	11/14	11/30	7
ALKALINE W	10/9	10/23	11/6	11/20	1
ALLANHURST	10/10	10/24	11/7	11/21	2
AMOR	10/12	10/26	11/9	11/27	4
ARROW CT	10/10	10/24	11/7	11/21	2
ASH RIDGE CT	10/10	10/24	11/7	11/21	2
ASHBURY FARMS	10/10	10/24	11/7	11/21	2
ASHLEY PL	10/10	10/24	11/7	11/21	2
ASHWORTH	10/10	10/24	11/7	11/21	2
ATOM	10/16	10/30	11/13	11/29	6
ATTICA	10/12	10/26	11/9	11/27	4
BAILEY	10/10	10/24	11/7	11/21	2
BARTLES	10/13	10/27	11/10	11/28	5
BAYBROOK	10/9	10/23	11/6	11/20	1
BAYONNE	10/16	10/30	11/13	11/29	6
BENCHWOOD S. SIDE	10/11	10/25	11/8	11/22	3
BENNERT	10/16	10/30	11/13	11/29	6
BENT TWIG	10/17	10/31	11/14	11/30	7
BIRCHTON	10/17	10/31	11/14	11/30	7
BIRDSONG	10/17	10/31	11/14	11/30	7
BIRNAM WOOD	10/17	10/31	11/14	11/30	7
BLUCHER Ct.	10/19	11/2	11/16	12/4	9
BLUE JAY	10/17	10/31	11/14	11/30	7
BOLTON ABBEY	10/11	10/25	11/8	11/22	3
BONNIE BRAE	10/20	11/3	11/17	12/5	10
BOSCO	10/9	10/23	11/6	11/20	1
BRAMLEY CT	10/10	10/24	11/7	11/21	2
BRIGHT	10/9	10/23	11/6	11/20	1
BRINDLESTONE	10/20	11/3	11/17	12/5	10
BRISTOL E. OF BRN SCH	10/19	11/2	11/16	12/4	9
BRISTOL W. OF BRN SCH	10/18	11/1	11/15	12/1	8
BROCON	10/12	10/26	11/9	11/27	4
BROWN SCHOOL N.	10/18	11/1	11/15	12/1	8
BROWN SCHOOL S. OF 40	10/20	11/3	11/17	12/5	10
BROWN SCHOOL S. OF 70	10/11	10/25	11/8	11/22	3
BRUSMAN	10/12	10/26	11/9	11/27	4
BUTTERCUP E. OF HELKE	10/12	10/26	11/9	11/27	4
BUTTERCUP W. OF HELKE	10/9	10/23	11/6	11/20	1

2023 LEAF PICK UP SCHEDULE

CAMBRON	10/17	10/31	11/14	11/30	7
CAROLINA	10/17	10/31	11/14	11/30	7
CASSEL CREEK	10/20	11/3	11/17	12/5	10
CASSEL N.	10/19	11/2	11/16	12/4	9
CAWDOR	10/17	10/31	11/14	11/30	7
CHELSEA	10/10	10/24	11/7	11/21	2
CHEVIOT HILLS	10/11	10/25	11/8	11/22	3
CITADEL	10/17	10/31	11/14	11/30	7
CLARENDON	10/10	10/24	11/7	11/21	2
CLAY	10/13	10/27	11/10	11/28	5
CLAYCREST	10/20	11/3	11/17	12/5	10
CLEARBROOK	10/9	10/23	11/6	11/20	1
CLIFFBROOK	10/12	10/26	11/9	11/27	4
CLUBHOUSE WAY	10/19	11/2	11/16	12/4	9
CLYDE	10/12	10/26	11/9	11/27	4
COLE CT	10/20	11/3	11/17	12/5	10
COLEBROOK	10/18	11/1	11/15	12/1	8
CONTINENTAL	10/9	10/23	11/6	11/20	1
COPPERGATE	10/10	10/24	11/7	11/21	2
CORNISH	10/10	10/24	11/7	11/21	2
COVENT	10/10	10/24	11/7	11/21	2
CREST HILL	10/10	10/24	11/7	11/21	2
CRESTGROVE	10/16	10/30	11/13	11/29	6
CRESTWOOD HILLS	10/17	10/31	11/14	11/30	7
CROYDON	10/10	10/24	11/7	11/21	2
CURTISS WRIGHT BLVD	10/13	10/27	11/10	11/28	5
CYRIL	10/12	10/26	11/9	11/27	4
DAMIAN	10/9	10/23	11/6	11/20	1
DEER CREEK DR	10/20	11/3	11/17	12/5	10
DEERHURST	10/11	10/25	11/8	11/22	3
DEERVALE	10/19	11/2	11/16	12/4	9
DELLSING	10/9	10/23	11/6	11/20	1
DESALES	10/9	10/23	11/6	11/20	1
DIXIE 40 TO W. ALKALINE	10/12	10/26	11/9	11/27	4
DIXIE N. OF 40	10/13	10/27	11/10	11/28	5
DIXIE S. OF ALKALINE	10/10	10/24	11/7	11/21	2
DONORA	10/18	11/1	11/15	12/1	8
DUNNIGAN	10/17	10/31	11/14	11/30	7
DUNSINANE	10/17	10/31	11/14	11/30	7
EASTVIEW	10/13	10/27	11/10	11/28	5
ECHO VALLEY	10/10	10/24	11/7	11/21	2

2023 LEAF PICK UP SCHEDULE

EDGEMERE WAY	10/10	10/24	11/7	11/21	2
ELVA	10/12	10/26	11/9	11/27	4
ENOLA	10/18	11/1	11/15	12/1	8
ESTELLE	10/10	10/24	11/7	11/21	2
FARRELL	10/17	10/31	11/14	11/30	7
FITCHLAND	10/9	10/23	11/6	11/20	1
FOLEY	10/18	11/1	11/15	12/1	8
FORDWAY	10/9	10/23	11/6	11/20	1
FOREST CREST	10/10	10/24	11/7	11/21	2
FOREST VIEW	10/12	10/26	11/9	11/27	4
FORESTWOOD	10/12	10/26	11/9	11/27	4
FOXCROFT	10/10	10/24	11/7	11/21	2
FOXFIRE TRAIL	10/11	10/25	11/8	11/22	3
FRANCES LN	10/12	10/26	11/9	11/27	4
FRISCO LN	10/11	10/25	11/8	11/22	3
FROST	10/19	11/2	11/16	12/4	9
FURMAN	10/17	10/31	11/14	11/30	7
GABRIEL	10/12	10/26	11/9	11/27	4
GATESHEAD	10/10	10/24	11/7	11/21	2
GLENAPPLE	10/17	10/31	11/14	11/30	7
GLENROSE	10/20	11/3	11/17	12/5	10
GOLDLEAF	10/16	10/30	11/13	11/29	6
GOLF VIEW	10/20	11/3	11/17	12/5	10
GREAT HILL	10/17	10/31	11/14	11/30	7
GREENHURST	10/9	10/23	11/6	11/20	1
GREYSTONE	10/10	10/24	11/7	11/21	2
GROSBECK	10/12	10/26	11/9	11/27	4
HALCYON	10/13	10/27	11/10	11/28	5
HALIFAX	10/19	11/2	11/16	12/4	9
HARTSHORN	10/19	11/2	11/16	12/4	9
HEATHER	10/10	10/24	11/7	11/21	2
HEDGESTONE	10/10	10/24	11/7	11/21	2
HELKE N. OF ALKALINE	10/12	10/26	11/9	11/27	4
HELKE S. OF ALKALINE	10/10	10/24	11/7	11/21	2
HENLEY	10/10	10/24	11/7	11/21	2
HERTLEIN	10/9	10/23	11/6	11/20	1
HIALEAH	10/12	10/26	11/9	11/27	4
HOMESTRETCH	10/11	10/25	11/8	11/22	3
HOWARD LN	10/12	10/26	11/9	11/27	4
HUNTERS CHASE	10/20	11/3	11/17	12/5	10
HURST	10/10	10/24	11/7	11/21	2

2023 LEAF PICK UP SCHEDULE

IMPERIAL	10/13	10/27	11/10	11/28	5
INVERNESS	10/13	10/27	11/10	11/28	5
JAMES BOHANAN	10/13	10/27	11/10	11/28	5
JAN	10/18	11/1	11/15	12/1	8
JEFFREY	10/11	10/25	11/8	11/22	3
KARNS	10/9	10/23	11/6	11/20	1
KENBROOK N. OF ALK.	10/16	10/30	11/13	11/29	6
KENBROOK S. OF ALK.	10/17	10/31	11/14	11/30	7
KENNETH	10/18	11/1	11/15	12/1	8
KIRKWOOD E. OF HELKE	10/12	10/26	11/9	11/27	4
KIRKWOOD W. OF HELKE	10/9	10/23	11/6	11/20	1
KOCH E. OF HELKE	10/12	10/26	11/9	11/27	4
KOCH W. OF HELKE	10/9	10/23	11/6	11/20	1
LAKIN	10/10	10/24	11/7	11/21	2
LAMAR	10/20	11/3	11/17	12/5	10
LANCER	10/16	10/30	11/13	11/29	6
LANGFORD	10/10	10/24	11/7	11/21	2
LANSDALE	10/10	10/24	11/7	11/21	2
LARRY	10/18	11/1	11/15	12/1	8
LATOURETTE	10/19	11/2	11/16	12/4	9
LAWN	10/13	10/27	11/10	11/28	5
LEAF TREE	10/10	10/24	11/7	11/21	2
LITTLE YORK	10/11	10/25	11/8	11/22	3
LOCKHART	10/17	10/31	11/14	11/30	7
LOCKHEED	10/13	10/27	11/10	11/28	5
LONDONDERRY	10/19	11/2	11/16	12/4	9
LONG	10/12	10/26	11/9	11/27	4
MAPLE	10/13	10/27	11/10	11/28	5
MARCELLUS	10/9	10/23	11/6	11/20	1
MARICLAIRE	10/10	10/24	11/7	11/21	2
MARIDON CT	10/18	11/1	11/15	12/1	8
MARVIEW	10/13	10/27	11/10	11/28	5
MEADOWVIEW	10/12	10/26	11/9	11/27	4
MECCA	10/17	10/31	11/14	11/30	7
MEYERS	10/12	10/26	11/9	11/27	4
MIDDLE PARK	10/10	10/24	11/7	11/21	2
MIDDLEFIELD	10/10	10/24	11/7	11/21	2
MILLER LANE	10/11	10/25	11/8	11/22	3
MISTIC	10/20	11/3	11/17	12/5	10
MONTE	10/20	11/3	11/17	12/5	10
MOSSVIEW	10/16	10/30	11/13	11/29	6

2023 LEAF PICK UP SCHEDULE

MOUNTAIR	10/19	11/2	11/16	12/4	9
MULBERRY	10/10	10/24	11/7	11/21	2
MULBERRY WOODS	10/10	10/24	11/7	11/21	2
NATIONAL E. OF BRN SCH	10/19	11/2	11/16	12/4	9
NERI	10/9	10/23	11/6	11/20	1
NORTH AMERICAN	10/13	10/27	11/10	11/28	5
NORTHEDGE	10/10	10/24	11/7	11/21	2
NORWICH	10/10	10/24	11/7	11/21	2
OHARA	10/17	10/31	11/14	11/30	7
OLD DERBY	10/11	10/25	11/8	11/22	3
OLD DERBY CT	10/11	10/25	11/8	11/22	3
OLD FALLS	10/19	11/2	11/16	12/4	9
OLD SPRINGFIELD	10/19	11/2	11/16	12/4	9
OLDE FARM	10/12	10/26	11/9	11/27	4
PALOMINO	10/20	11/3	11/17	12/5	10
PARK FOREST	10/10	10/24	11/7	11/21	2
PAULA	10/9	10/23	11/6	11/20	1
PERRY N.	10/13	10/27	11/10	11/28	5
PERRY S.	10/16	10/30	11/13	11/29	6
PINEDALE	10/10	10/24	11/7	11/21	2
PINTO	10/10	10/24	11/7	11/21	2
PIUS	10/9	10/23	11/6	11/20	1
POOL	10/9	10/23	11/6	11/20	1
POPLAR CREEK	10/11	10/25	11/8	11/22	3
POPLAR GROVE	10/17	10/31	11/14	11/30	7
PRAIRE WAGGON	10/19	11/2	11/16	12/4	9
RADER	10/16	10/30	11/13	11/29	6
RANCHVIEW	10/16	10/30	11/13	11/29	6
RANDLER	10/9	10/23	11/6	11/20	1
RAYBERTA	10/17	10/31	11/14	11/30	7
REICHARD	10/16	10/30	11/13	11/29	6
REXFORD	10/10	10/24	11/7	11/21	2
RICCI	10/9	10/23	11/6	11/20	1
ROBINETTE	10/20	11/3	11/17	12/5	10
ROCKRIDGE	10/10	10/24	11/7	11/21	2
ROMANUS	10/9	10/23	11/6	11/20	1
RONALD	10/10	10/24	11/7	11/21	2
ROXANNA	10/18	11/1	11/15	12/1	8
ROYAL WOOD	10/12	10/26	11/9	11/27	4
ROYALTON	10/20	11/3	11/17	12/5	10
SAGRAVES	10/20	11/3	11/17	12/5	10

2023 LEAF PICK UP SCHEDULE

SCENIC	10/20	11/3	11/17	12/5	10
SCOTT	10/16	10/30	11/13	11/29	6
SETTLERS TRAIL	10/19	11/2	11/16	12/4	9
SHADOWOOD	10/10	10/24	11/7	11/21	2
SHADY KNOLL	10/11	10/25	11/8	11/22	3
SILVAN CLIFF	10/19	11/2	11/16	12/4	9
SKYVIEW	10/13	10/27	11/10	11/28	5
SOTER	10/9	10/23	11/6	11/20	1
SPARTAN	10/18	11/1	11/15	12/1	8
STEWVILLE	10/9	10/23	11/6	11/20	1
STONEQUARRY E	10/17	10/31	11/14	11/30	7
STONEQUARRY W	10/10	10/24	11/7	11/21	2
STONEYSPRINGS	10/10	10/24	11/7	11/21	2
STOP EIGHT N. SIDE ONLY	10/11	10/25	11/8	11/22	3
SUNDERLAND	10/19	11/2	11/16	12/4	9
SUNNY GLEN	10/10	10/24	11/7	11/21	2
SURREY	10/10	10/24	11/7	11/21	2
SUSSEX	10/10	10/24	11/7	11/21	2
TAYFIELD	10/10	10/24	11/7	11/21	2
TAYLORSVIEW	10/20	11/3	11/17	12/5	10
THOMA	10/9	10/23	11/6	11/20	1
THRUSH	10/12	10/26	11/9	11/27	4
TIMBERWIND	10/17	10/31	11/14	11/30	7
TIONDA	10/16	10/30	11/13	11/29	6
TOPTON	10/10	10/24	11/7	11/21	2
UPPER TRENT WAY	10/11	10/25	11/8	11/22	3
VAN ARDEN	10/19	11/2	11/16	12/4	9
VAN LAKE	10/20	11/3	11/17	12/5	10
VILLAGE TRAIL	10/19	11/2	11/16	12/4	9
VIRGINIA	10/18	11/1	11/15	12/1	8
VISTA	10/12	10/26	11/9	11/27	4
VOLKMAN	10/11	10/25	11/8	11/22	3
WALDSMITH	10/20	11/3	11/17	12/5	10
WALLER	10/18	11/1	11/15	12/1	8
WESTHAFFER	10/18	11/1	11/15	12/1	8
WESTON	10/10	10/24	11/7	11/21	2
WHITEHORN	10/19	11/2	11/16	12/4	9
WICKCLIFF	10/20	11/3	11/17	12/5	10
WILHELMINA	10/10	10/24	11/7	11/21	2
WILKSFORD	10/19	11/2	11/16	12/4	9
WOLLENHAUPT	10/20	11/3	11/17	12/5	10

2023 LEAF PICK UP SCHEDULE

WOODLAND MEADOWS	10/10	10/24	11/7	11/21	2
WOODVIEW	10/10	10/24	11/7	11/21	2

Community Risk Reduction Coordinator

City of Vandalia, Ohio



vandalia^{ohio}
small city. big opportunity.



THE COMMUNITY

The [City of Vandalia](#) is optimally situated between the Dayton International Airport and the I-70 / I-75 interchange. Vandalia's corporate limits span 12.39 square miles with a population of approximately 15,000 (See: [Census QuickFacts](#)). Residents enjoy vibrant amenities, top-tier public services, affordable housing, and quality schools. The town has a robust and stable economy that is growing with businesses representing the industries of defense, aerospace, cyber, automotive, advanced manufacturing, and food processing. Located just 15 minutes from downtown Dayton and one hour from Cincinnati and Columbus, residents have ample access to quality universities and colleges. Each year, the City hosts a series of gatherings and events in its parks, and it plays a large role in helping make the Dayton Air Show a success.

Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values and supports our Firefighters, Police Officers, and Public Safety Specialists.



The Vandalia City Council has adopted the following [2023 Policy Goals](#) to inform and to guide the execution of the City's mission in the coming year. Including:



Live

Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.



Work

Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.



Play

Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The [Charter of the City of Vandalia](#) was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

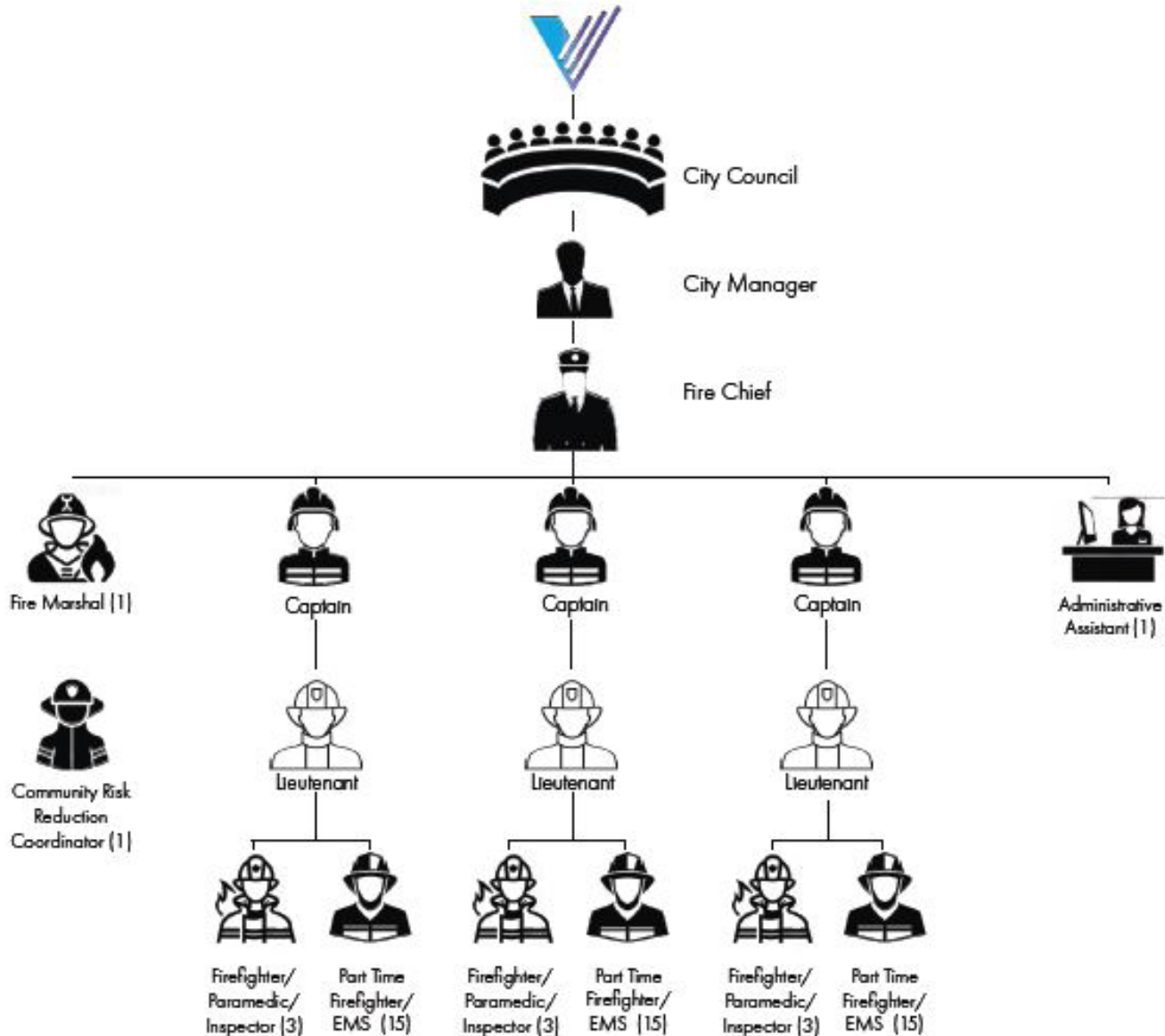
Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, annual all funds budget of approximately \$57 million, and 234 full-time-equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools that it needs to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, and numerous parks.

In 2020, City Council adopted the [Vision Vandalia Comprehensive Plan](#).

Learn more about City of Vandalia initiatives on the City's [YouTube Channel](#) and [Facebook Page](#).

COMMAND STRUCTURE



DIVISION OF FIRE

The Division of Fire is a combination, full-service fire department whose mission it is to provide superior fire, emergency medical, educational and prevention services to the residents we serve. By consistently delivering these services in a courteous, safe and professional manner we enhance the quality of life for the residents, business, and visitors of Vandalia. The Division of Fire is led by a lifelong Vandalian, Chief Chad Follick.

Delivering “first-tier” service remains the primary Mission of the Division of Fire. Chief Follick and the command staff have worked to align the Division of Fire’s goals with the newly established “Citywide Policy Goals” including:

1. **Safe & Secure**
 - a. Recruiting & Retention focus: Building a sustainable staffing model, re-imagine recruiting (creating hometown heroes), and enhance retention.
 - Conduct part-time salary study.
 - Develop a comprehensive part-time compensation plan.
 - Develop the Fire Explorers program to create a sustainable source of part-time firefighters (Hometown Hero’s).

DIVISION OF FIRE

- b. First-Tier Training Focus: Re-imagine fire/EMS training, “first-tier” service is a by-product of “first-tier” training. Establish Vandalia as an organization that is committed to providing “first-tier” training. When you become a destination for “first-tier, first-class” fire, rescue, EMS training you create a destination for aspiring young fire/EMS professionals.
 - Overhaul the Division of Fire’s “Candidate” training program.
 - Refocus the Division of Fire’s Fire/EMS training to address generational learner and create training opportunities that address “tactical priorities”.
 - Complete a master plan for the Public Safety Training Facility.
- c. Creative Outreach Focus: Working through the Community Risk Reduction Coordinator, provide schools with more frequent, non-emergency, positive interactions between school kids and firefighters.
- d. Analyze our Community Risks focus: Better understanding of the challenges and/or public safety threats that come along with being a “first-tier suburb”. Work to conduct a Community Risk Analysis in 2022.

2. Sharpen the Saw

- a. Leveraging Technology to Improve Internal Processes focus: Transition to a new data management system in 2022.
 - Collecting data points that will assist us in developing a Community Risk Assessment. Determine where our outreach (Community Paramedicine) efforts should be focused.
 - Improve the flow of information internally, operational information (logs, street closures, & maintenance issues).
 - Improve tracking of non-emergency activities (outreach, pre-fire planning, & public events).
 - Improve tracking of Fire Safety Inspections & pre-fire planning data.
 - Improve flow of vehicle/facilities maintenance repair requests (scheduling, tracking, cost analysis).

3. Enhance Infrastructure

- a. Protect Public Asset focus: Properly train personnel on the operation of a new 108’ aerial ladder.



FIRE DIVISION BACKGROUND

Formed in 1976, following a split from the Butler Township Fire Department, The City of Vandalia's Division of Fire started out as a volunteer fire department. Since that time the Division of Fire has been progressive in its approach to providing fire, rescue, and emergency medical services, transitioning into a full-service, combination (part-time and full-time) fire department that delivers 24/7 service.

The Division of Fire is a full-service fire department, providing fire suppression, emergency medical service, specialized rescue, hazardous materials response, and inspection services to a community with "planes, trains, and automobiles." The Division of Fire protects two major highways, US 40, a large stretch of railroad, and provides automatic mutual aid to the Dayton International Airport.

The Division of Fire operates from two fire stations, with three advanced life support medic units, two rescue-equipped fire engines (one equipped as a heavy rescue), and a Sutphen 108' aerial ladder. The "Safe and Stable" income tax helps the Division of Fire ensure that the tools and equipment carried on every fire/EMS unit are the best technology possible.



The Division of Fire considers itself a team, and the key to a successful team is preparation and training. The City is currently conducting a feasibility study to inform the development of a joint public safety training facility for the Division of Fire, Division of Police, and surrounding jurisdictions. The Division of Fire provides on-duty fire, EMS, and specialized rescue training to its personnel while on-duty. Team members should have no problem obtaining enough continuing education to submit for certification renewals.



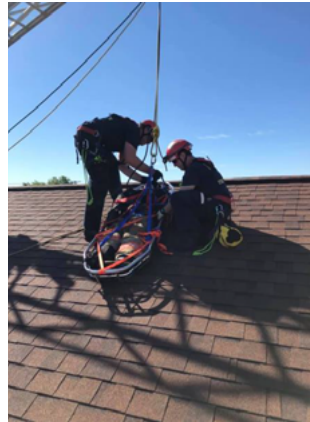
The Division of Fire aggressively trains on progressive and cutting-edge firefighting tactics, high quality emergency medical care and aggressive, out-of-the-box specialized rescue skills.

Some examples of this training include:

- Routine live fire training sessions, high quality firefighter training using digital fire simulations.
- High Quality CPR, patient assessment and advance patient management using the Division of Fire's computerized patient care mannequin.
- Hazardous materials operations and technician level training.
- Variety of technical rescue training (rope rescue, water/ice rescue, confine space, lost urban search and rescue, machine rescue and auto extrication).

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

With a tradition of service excellence, the City of Vandalia is accepting applications for a Full Time Community Risk Reduction Coordinator. Under supervision of the Fire Marshal, the Community Risk Reduction Coordinator is responsible for developing and implementing the overall community risk reduction plan / life safety strategies. Serve as the public information officer while coordinating timely safety messages to the community through all forms of media. Conduct fire prevention inspections as needed in compliance with all applicable Fire Codes. Consult with engineers, architects, builders, owners, and contractors regarding any questions that are raised during the plan review process. Conduct fire investigations and perform occupancy compliance checks when needed at the direction of the Fire Marshal. Works special events and performs fire watch duties. Serve on committees and task groups as assigned by the Fire Chief or Fire Marshal.



QUALIFICATIONS:

Possession of a Bachelor degree from an accredited college or university in a related field; five (5) or more years' related experience and/or training; prior experience as a Teacher/ Instructor, Fire Safety Inspector, Fire Investigator, or Fire Prevention Officer; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must have current Ohio;

- Ohio Level II Firefighter Certification;
- Ohio Emergency Medical Technician (EMT) Certification;
- Ohio Fire Safety Inspector (FSI) Certification;
- Basic Fire Investigator's Course (preferred);
- Fire and Life Safety Educator (preferred);
- CPR/AED Instructor (preferred) ;
- Must possess a valid State of Ohio driver's license and must remain insurable under the City's vehicle insurance plan.

EQUIPMENT OPERATED

The following are examples only and are not intended to be all inclusive:

Fire trucks, truck pumps, aerial and ground ladders, pumps, fire hydrants, fire hoses, generators, power saws, fans, breathing packs, cutters, axes, grinders, pike poles, other miscellaneous hand tools, motor vehicle, calculator, computer, mobile phone, fax machine, copier, scanner, telephone, and other standard modern business office equipment.

ESSENTIAL FUNCTIONS OF THE POSITION

Responsible for Community Risk Assessment and Coordination of the Community Risk Reduction Plan; The Community Risk Reduction Assessment. The coordinator will work with the Fire Division's Leadership Team to develop a comprehensive Community Risk Reduction Plan. The coordinator will be responsible for administering the Community Risk Reduction Plan.

Responsible for Community Risk Reduction Strategies: Develop and implement general departmental risk reduction strategies and specific programs which address identified issues within the community. Develop and conduct various programs, events, forums, presentations, lectures, and multimedia presentations to a variety of audiences using input from department members.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

Conduct Fire Prevention Inspections/Re-inspections of Commercial Properties:
Conduct on-site inspections with contractor. Inspect buildings to locate hazardous conditions and fire code violations.

Serve as Department's Public Information Representative: Maintain a working knowledge of fire department processes and initiatives to provide accurate and meaningful information to the public. Serve as a Public Information Officer and represent the department to the press and other media or coordinate the appropriate personnel for such events or activities.

Conduct Permit Field Inspections: Conduct on-site inspections with contractor. Inspect buildings to locate hazardous conditions and fire code violations.

Review detailed plans and specifications of all buildings proposed to be constructed or remodeled to ensure compliance with state and local fire and building code requirements. Confer with engineers, architects, builders, owners, and contractors on any questions that need to be addressed. Prepare inspection records and technical letters pertaining to recommendations and violations. Compile and print plan review notes for review with architects/developers and field inspections.

Responds, promptly, to fire, medical, rescue, or other emergency calls as assigned/directed.

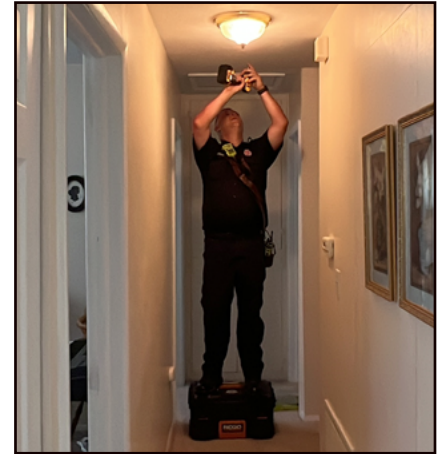
IDEAL CANDIDATE CHARACTERISTICS

Knowledge of: teaching techniques, City/department goals and objectives; City/department policies and procedures; two-way radio operations; workplace safety practices and procedures; personnel rules and regulations; supervisory principles and practices; computer software; community resources and services; records management; office management; project management; government structure and process; state, federal, and local laws and/or regulations; labor relations; employee training and development; local geographical area; English grammar and spelling; fire suppression and prevention techniques; fire/emergency rescue techniques; fire investigation and arson detection techniques; fire prevention laws, codes, rules, and regulations.

Skill in: fire equipment operation; rescue equipment; word processing; computer operation; use of modern office equipment; motor vehicle operation.

Ability to: carry out instructions in written, oral, or picture form; interpret a variety of instructions in written, oral, picture, or schedule form; deal with many variables and determine specific action; apply management principles to solve agency problems; define problems, collect data, establish facts, and draw valid conclusions; exercise independent judgment and discretion; understand, interpret, and apply laws, rules, or regulations to specific situations; select most qualified applicant according to specifications for referral; add, subtract, multiply, and divide whole numbers; calculate fractions, decimals, and percentages; copy records precisely without error; complete routine forms; prepare routine correspondence; compile and prepare reports; respond to routine inquiries

from public and/or officials; prepare and deliver speeches and presentations; conduct effective interviews; communicate effectively; train or instruct others; understand a variety of written and/or verbal communications; maintain records according to established procedures; handle sensitive inquiries from and contacts with officials and general public; develop and maintain effective working relationships; resolve complaints; travel to and gain access to work site; lift, position, and move disabled or bedridden clients/patients; operate heavy equipment, rescue tools, ladders, and hand tools; work in adverse weather conditions.



108' Sutphen ladder truck purchased in 2022

COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

Hourly pay range is **\$29.88 to \$41.21** or **\$62,150.40 to \$85,716.80** annual.

Employer contribution to the Ohio Police and Firefighter Pension System;

Health, Vision, and Dental Insurance;

Paid Vacation, Sick Leave, and a rotating paid Earned Day Off (EDO);

The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's qualifying former employer(s);

Funeral Leave, Jury Duty Leave, Military Leave, Maternal and Paternal Leave with Pay, Adoptive Parent Leave;

Life Insurance: employer sponsored benefit of \$60,000;

Accidental Death and Dismemberment Insurance: \$12,000 benefit;

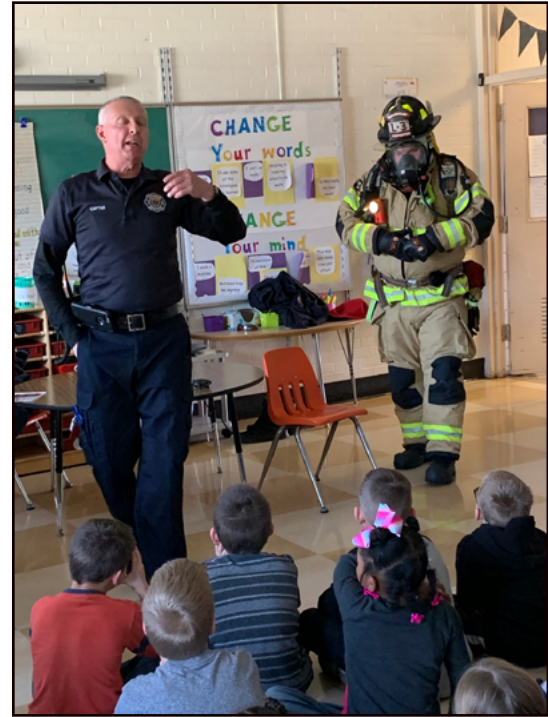
Free Individual Vandalia Recreation Center Membership;

Family Cassel Hills Pool Membership;

Individual Restricted Pass to Cassel Hills Golf Course;

Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs; and

Annual Firefighter Physical (provided to every career firefighter, at no cost to the firefighter).



APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's online application system via the website at: VandaliaOhio.org/Jobs. Applications must include copies of any relevant certifications, a résumé, and a cover letter.

Application must be submitted ONLINE to VandaliaOhio.org/Jobs, no later than **Friday, October 6, 2023 by 5:00p.m.**

Questions about the position may be directed to Chad Follick, Fire Chief, at cfollick@vandaliaohio.org or (937) 898-2261.

The process for establishing a provisional eligibility list and appointing a Community Risk Reduction Coordinator is:

1. Timely submission of application, Resume, and Cover Letter. Deadline is 5p.m. on **Friday, October 6, 2023**.
2. First Oral Interview
3. Practical Assessment
4. Second Interview

Once a candidate or candidates have been identified, the pre-hiring process will begin. This phase of the process includes the following steps:

1. Thorough Background Investigation
2. Psychological Exam
3. Medical Evaluation (Drug Screening and Pension Physical)

COMMITMENT TO NON-DISCRIMINATION

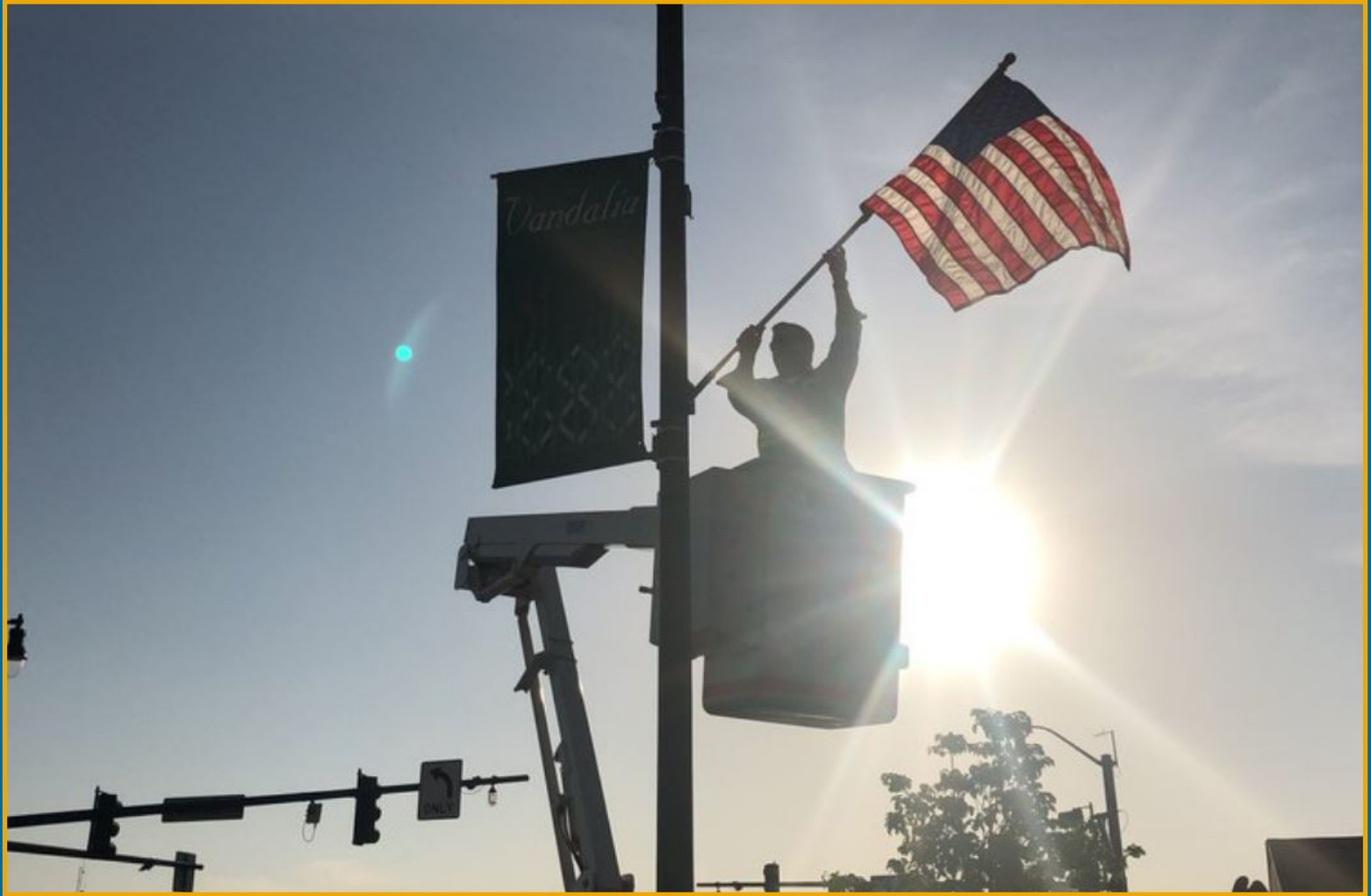
The City of Vandalia is firmly committed to equal employment opportunity based on skills, education, work experience, merit, and service to the public. The City does not discriminate based on disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status or gender identity and expression. This includes all City programs, activities, and hiring practices.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.



Public Works Technician

City of Vandalia, Ohio



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small city. big opportunity.





THE COMMUNITY

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Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values our parks, public facilities, and seeks to improve active transportation options.



The Vandalia City Council has adopted the following 2023 Policy Goals to inform and to guide the execution of the City's mission in the coming year. Including:



Live

Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



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Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



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Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The [Charter of the City of Vandalia](#) was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

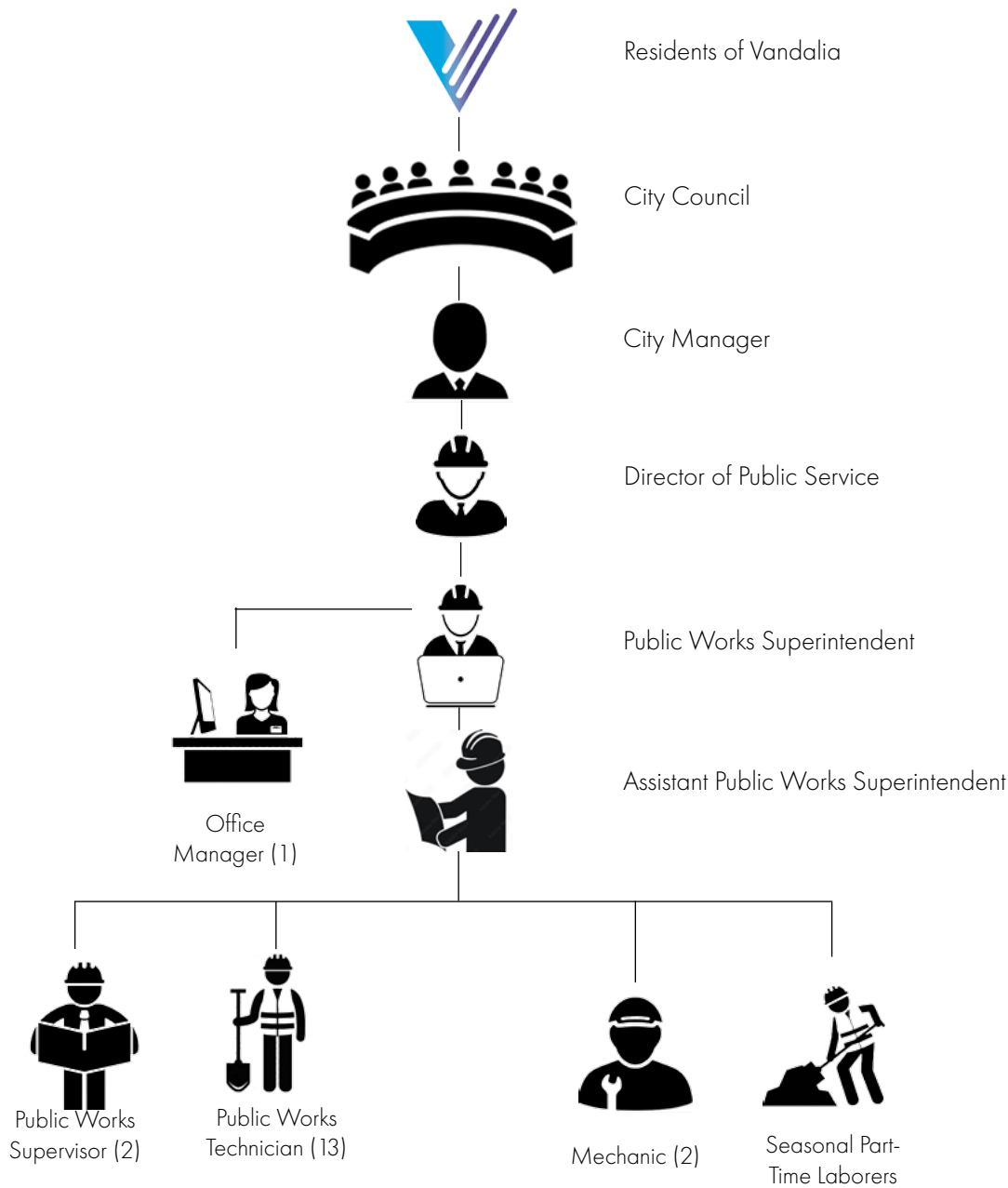
Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, annual all funds budget of approximately \$61 million, and an average full-time workforce of 275 full-time equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools that it needs to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, and numerous parks.

In 2020, City Council adopted the [Vision Vandalia Comprehensive Plan](#). There are many exciting anticipated developments in the coming years.

Learn more about City of Vandalia initiatives on the City's [YouTube Channel](#) and [Facebook Page](#).

COMMAND STRUCTURE



PUBLIC SERVICE DEPARTMENT

The Department of Public Service is staffed by dedicated and highly trained public servants who provide residents with efficient, honest, and courteous service through the divisions of Public Works and Development and Engineering Services. The department is led by our tenured Director of Public Service, Rob Cron.



PUBLIC WORKS DIVISION

The Public Works Division is responsible for general maintenance of 210 lane miles of roadways; leaf collection; fleet management and the City garage; maintenance, repair and replacement of water mains, sanitary and storm sewers; operation of Poplar Hill Cemetery; ice and snow removal; street sweeping; roadway painting; and sign and signal maintenance. The Public Works team is highly visible to our residents, businesses, and visitors. The City prides itself on ensuring a high level of customer service at every touchpoint with the public.

Full-time employees within the Public Works Division are represented by the Teamsters Local Union No. 957. The Employer and the Union entered into an initial [collective bargaining agreement](#) on April 20, 2020. The current collective bargaining agreement expired on December 31, 2021 and is currently under negotiation.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

The City of Vandalia is seeking several skilled technicians to join its Public Works team. Vandalia Public Works Technicians perform a variety of duties, as follows:

- Construction, maintenance and repair of streets, curbs and sidewalks, catch basins, manholes, water, sewer, street and storm drainage.
- Operation and maintenance of trucks and power construction and maintenance equipment - inspecting, maintaining, loading, and hauling and unloading trash, leaves, gravel, salt, asphalt and concrete.
- Mowing, trimming, plowing snow.
- Miscellaneous tasks: guardrail installation and repair, opening and closing of graves, pick-up and disposal of dead animals, collection of large trash, painting and installation of traffic control markings and devices, and all other duties as assigned.
- Responds to public emergencies and extreme weather events.

MINIMUM QUALIFICATIONS

Must be at least 18;

Must possess a high school diploma or GED;

Must possess a valid State of Ohio vehicle operator's license, valid Class A Commercial Driver's License with tanker endorsement preferred. Applicants must have a Class A Commercial Driver's License with tanker endorsement within six months as a condition of employment;

Must obtain satisfactory scores on all phases of the qualification process, including oral interviews, practical assessments, background check, physical exam and drug screen.

PREFERRED QUALIFICATIONS

Good attitude, strong work ethic, high level of customer service.

Those with any of the following will receive preference:

One to two years recent, successful employment in outdoor work, vehicle and equipment operations and / or the performance of heavy labor for extended periods of time. Construction, excavation, or previous related trade experience;

EPA water and wastewater certifications;

Recent successful public works experience;

Demonstrated knowledge of public works / utility construction and maintenance practices and materials used in street, water and sewer work; and

Demonstrated skill in operating tools and equipment such as tractors, backhoe, loader, paver, grinder, roller, trencher, bucket truck, skid loader, etc.

COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

- Base Salary: \$23.00 - \$24.90 per hour, depending on experience
- Ohio Public Employees Retirement System: Employer contribution of 14% of gross wage, Employee contribution of 10% of gross wage
- Health Insurance
- Dental Insurance
- Vision Insurance
- Paid Leave:
 - Vacation: 12 – 26 days per year depending on service credit
 - Prior Service Recognition: The City of Vandalia will recognize prior full-time service at a qualifying political subdivision (i.e., city, township, county, school district, State of Ohio) for the purposes of calculating leave accrual in accordance with the current policy
 - Holiday: nine paid holidays per year
 - Floating Holiday: 1.25 days per full quarter-year after six months (5 days per year)
 - Sick Leave: 1.25 days per full calendar month (15 days per year)
 - Transfer of Sick Leave: The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's former employer(s)
 - Funeral Leave
 - Jury Duty Leave
 - Military Leave
 - Paternal Leave with Pay
 - Adoptive Parent Leave
- Life Insurance: employer sponsored benefit of \$60,000
- Accidental Death and Dismemberment Insurance: \$12,000 benefit
- Complimentary Recreation Passes
 - Individual Vandalia Recreation Center membership
 - Family Cassel Hills Pool membership;
 - Individual Restricted Pass to Cassel Hills Golf Course
- Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs with passing grade of "C" or better

APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's online application system available through the website at: VandaliaOhio.org/Jobs. Applications must include a résumé and a cover letter.

Applications will be reviewed as they are received with a deadline for submission of **Friday, October 27, 2023**. The recruitment of the Public Works Technician position will remain open until filled.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.

