THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

December 2, 2022

Honorable Mayor Herbst & Esteemed City Councilmembers:

Monday Council Meeting: Please meet in the large conference room at 5:30 pm to sign holiday letters. The Study Session will begin at 6:00 pm. The Council meeting will begin at 7:00 pm.

Would like to give a big Thank you to the Vandalia Police Department for keeping our city safe as we sleep at night. Last night while patrolling our city streets the officer noticed at 2:00 am our garage door was left open. He immediately informed by phone an we did not answer. He then rang our doorbell to make sure he made contact with us. We Could not thank him

more for doing such a fantastic job. THANK YOU Vandalia Police Department for all you do for our city!!!



Please see the message (right) about **Police Officer Phil Shafer's** recent service to some of our residents. Congrats to Officer Shafer on a great value-added service by our team.

The Christmas tree lighting event and holiday market will run from 4:00 pm – 7:30 pm at the Vandalia Recreation Center on Sunday, December 4th. Mayor Herbst will light up the tree at 6:00 pm.

While it is still not finalized, the Ohio Public Works Commission (OPWC) District 4 Committee is recommending that Vandalia receive a \$400,000 grant for the Clyde Place & Cyril Court Reconstruction project. This will include full-depth reconstruction of the street with utilities. This means that the City will only have to pay for approximately 56.87% of the \$927,501 project. Congratulations to Director Rob Cron and GIS / Engineering Technician Chad Baughman on their hard work and success at extending taxpayer dollars!

I am pleased to announce that Assistant City Manager Holloway secured a **\$162,000 Economic Development / Government Equity** **Grant** from Montgomery County for Trusscore's expansion in Vandalia. Trusscore has some interesting products and seeks to be the alternative to drywall someday. They also are working on developing a product that would allow you to change the color of your walls from an application on your phone. It is wild. This project will retain 46 jobs and create 12 new jobs.

There was a break-in at the **Senior Center** last night. It does not appear that much damage was done. A suspect has been apprehended. I do not have more details at this time.



This week, we presented the draft Parks & Recreation Master Plan to the Steering Committee. Thank Steering Committee members Mayor Richard Herbst, Councilmember Michael Blakesly, Councilmember Corey Parks & Recreation Advisory Board Chair Landis, School Tara Boardmember Rodney Washburn, Athletic Director Jordan

Schumaker, Dr. Pamela Combs of Montgomery County Board of Developmental Disabilities Services, (former) Golf Advisory Boardmember Carolyn North, Planning Commissioner and Arts Council Representative Kristen Cox, Erik Blaine, Firefighter / Paramedic / Inspector Maya Mitchell, Police Sergeant Jenny Chiles, VBCSD Teacher Kristina Sucher, Patsy Stevens, Whitney Hague, Keith Schwartz, Lenny Maenza, Director Steve Clark, Superintendent Jeff Kreill, Superintendent Rudy Wells, Assistant City Manager Amber Holloway, Facilities Manager Alicia McCracken, and City Planner Mike Hammes for your contributions to the process. The plan will be shared with the Parks & Recreation Advisory Board and then presented to City Council for adoption in January. There has been an immense amount of work that Director Clark and his team has poured into this plan. I truly believe that it will be a valid roadmap for improving quality of life in Vandalia.

Traffic Counts: The City is conducting video traffic counts at National / Dixie, National / Peters, and the southbound ramp to the Airport Access Rd. from National. The device looks like a camera on the top of a pole.

The City will 2022-2023 Annual Report/Calendar: The Vandalia-Butler High School Honor Society will once again be distributing the 2022-2023 Annual Report/Calendar to every residence and business on Saturday, December 17. Every Annual Report/Calendar will be delivered in shrink-wrap to prevent damage due to exposure to moisture. In recognition of their community service, the City will contribute to the Honor Society's scholarship fund.

conduct periodic counts to monitor impacts.

ITS BACK!!!! The **mobile stage** is back just in time for the tree lighting ceremony. The stage was sent out to have major work done in order to make it safe to take on the road again. As an added bonus, it got a fresh paint job and was updated with the new city logo and brand.

Accident – Traffic Problems: At approximately 2:40 pm today, VPD Communications Center received



emergency calls on a multiple vehicle crash on NB I-75 north of I-70. The crash involves at least two semis and multiple cars. The concrete median wall was breached into the southbound lanes of I-75. Both directions of I-75 will be closed for an extended period. VPD and VFD are on the scene and will be assisting Ohio State Patrol with traffic control. ODOT has redirected southbound and northbound I-75 onto Interstate 70 as the highway clean-up continues. Due to seriousness of the crash and extensive damage, the highway is expected to be closed for hours. Motorists in and around Vandalia should expect delays as highway traffic is taking a detour on city streets.

Study Session:

Monday, December 5, 2022 Items

Items on this evening's Council Meeting agenda

Monday, December 19, 2022 Items

Resolution: Vandalia Recreation Center Entry Project - The Parks & Recreation Department solicited proposals for the Vandalia Recreation Center Entry Project from five (5) companies. The purpose of the request for proposals was to identify and select a qualified firm experienced in the design and installation of a new glass and aluminum storefront entry system at the VRC that includes a touchless entry system at both the main and west entry points to the facility. Modern Entrance Systems, Inc. of Beavercreek, Ohio submitted a complete and qualifying proposal of \$44,768 for the project. Funding for this project will come from the American Rescue Plan Act funds in which \$45,000 was earmarked for this specific project.

Resolution: Golf Course Sidewinder Trim Mower - The Parks & Recreation Department is recommending the purchase of a Toro Groundsmaster 3500-D Sidewinder Trim Mower through the Sourcewell Cooperative Purchasing Contract at a price not to exceed \$52,000 from Century Equipment. Due to industry wide volatility in pricing and unpredictable delivery date projections, Toro is unable to give an exact price at this time but is estimating an increase prior to an established delivery date. The

Sourcewell contract is for 22% off the manufacturer suggested retail price, which is currently at \$57,619. The 2022 golf maintenance CIP budget has \$38,000 allotted for the purchase so we are recommending using the balance of capital funds from the golf course well house project to bring our total funds available to \$52,000. Should the Sourcewell contract price increase to above our \$52,000 limit we are not obligated to purchase the unit.

Resolution: Sandy's Towing Agreement – In November 2020, the Division of Police entered into a service agreement with Sandy's Towing for towing and impounding services. This agreement was for two years and renewable in additional two-year increments if mutually agreed to by both the City and Sandy's Towing. Sandy's Towing has consistently been prompt and professional when responding to towing requests, provided Liability Insurance Certificates, and can meet all the towing standards and requirements for removal, towing, and storage of vehicles. Sandy's Towing also maintains a locally owned storage lot at 10530 Northwoods Boulevard and provided a revised fee schedule as requested. I recommend City Council extend a two-year service agreement with Sandy's Towing for police towing requests.

Resolution: Vandalia Bikeway Right of Way Acquisition Serves Contract - The next step in our Vandalia Bikeway Connector project is to acquire the necessary right of way and easements for the construction of the project. Because there is federal funding in the project there is specific process that must be followed to acquire the land. Firms must be ODOT per-qualified to perform this work. We are recommending to enter in to an agreement with OR Colon Associates LLC to perform this work at their submitted cost of \$48,315.00.

Discussion Items:

6o-Day Calendar - The calendar is included in your packets for your review.

Council Meeting:

Communications, Petitions and Awards:

City Manager Wendt will introduce and give the Oath of Office to Firefighter Benjamin Cavanaugh.

City Manager Wendt will introduce Public Works Technician Bryan Rowley.

Action Item: Boards and Commission Reappointments & Expirations – Council will be asked to consider the reappointment of Harry G. Beyoglides, Jr. to the Civil Service Commission as his term will expire December 31, 2022.

Resolution 22-R-84: 2023 City Wide Policy Goals – Resolution establishing City Council's Citywide Policy Goals for 2023.

Resolution 22-R-85: Golf Irrigation – The Parks & Recreation Department solicited proposals for a golf course irrigation system design and consultation project at Cassel Hills Golf Course. Six (6) golf industry

irrigation design firms received the request for proposals for the project with three (3) firms submitting formal proposals. The City's purpose of issuing this Request for Proposals (RFP) was to identify and select a qualified golf course irrigation firm experienced in the planning, designing, installation oversight, and mapping process for a new automated irrigation system for Cassel Hills Golf Course. Proposals were reviewed and evaluated by Golf Professional Ben Lickliter, Golf Superintendent Marty Szturm and Director Steve Clark, with the team from Technical Choice LLC of Medina, Ohio deemed the best proposal for the identified project scope. We are recommending the City enter into a Project Design Agreement with Technical Choice LLC based on their overall best proposal of \$63,950. A total of \$80,000 was budgeted in the capital improvement plan for this project. The Project Design Agreement will allow Technical Choice to perform a detailed golf irrigation design for Cassel Hills Golf Course including consulting services, detailed design, specifications, project bid documents, contractor selection, bid review, supervision of install and final inspection.

Recreation 22-R-86: Pick Up Truck with Snow Plow Purchase – Parks & Recreation – The Parks & Recreation Department solicited bids for the purchase of a 2023 Pick Up Truck with Plow Package. The 2022 capital improvement plan has \$60,000 allotted for this specific purchase. Bid packets were sent directly to Smedley's Chevrolet and Beau Townsend Ford and advertised in the Daily Court Reporter. Beau Townsend Ford submitted a bid of \$62,585, which includes the base model vehicle with white exterior and a plow package. The 2023 Pick Up Truck will replace a 2000 Ford Model Truck. The 2000 Ford Truck and a 2005 Ford Passenger Van will be traded in as part of the purchase for a reduction total of \$4,500, bringing the final cost of the purchase to \$58,085. We further recommend that City Council declare the 2000 Ford Truck and 2005 Ford Passenger Van as surplus for the purpose of disposing via trade-in as provided by law. We have compared the Beau Townsend Ford bid to the State of Ohio Procurement contract for a 2023 Pick Up Truck and found the Beau Townsend price to be lower by \$630 and does not include a plow package.

Resolution 22-R-87: Playground Safety Surface – The Parks & Recreation Department is recommending waiving the bid process for the purchase and installation of playground safety surfacing under the new playground units at the Sports Complex and Helke Park, authorizing the purchase through the Sourcewell Cooperative Procurement program with Forever Lawn of Ohio at a cost not to exceed \$275,000. Originally, Resolution 22-R-62, was thought to include the playground equipment and safety surfacing but we have since found out they are separate contracts. The total payment of the safety surface contract when combined with the playground equipment contract with Landscape Structures (Resolution 22-R-62) shall not exceed the total budget amount of \$700,000 for the playground projects at Helke and the Sports Complex.

Resolution 22-R-88: 2022 Motorola Solutions Spillman Software Service Agreement- Vandalia Police Department – In 2018, Vandalia Division of Police purchased the Motorola Solutions Spillman software package for their Computer-Aided Dispatch (CAD), Records Managements System (RMS), and mobile report-writing. The Spillman software is utilized for electronic criminal offense reports, evidence management, traffic crash reports, statistical data, crime tracking, and records management. The 2022 annual service and maintenance agreement is \$52,671.18. VPD budgeted \$52,965.00 for this annual

maintenance agreement. This expense is split among the three sections of the police department (211 - Administration, 212 - Operations, and 231 - Support Services). I respectfully request that competitive bidding be waived, and we continue to contract with Motorola Solutions to provide maintenance and service for the Spillman software.

Ordinance - First Reading

Ordinance 22-44: The Applicant, Piper Stamps, has requested a rezoning from Highway Business to Industrial for the 12.4-acre property located at 7249 N. Dixie Drive. The purpose of the rezoning request is to allow for a concrete recycling facility. The parcels in question have a 2020 Future Land Use Map designation of Medium Density Residential. The Planning Commission voted 3-0 to recommend denial of this request. Staff strongly recommends denial of the proposal.

The next Council meeting is on Monday, December 5, 2022 at 7:00 pm. The meeting will be an in-person meeting in Council Chambers. The meeting is open to Council, staff and the public to attend in-person. The meetings will be accessible for viewing on through Zoom (LINK). Please note, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone wishing to be heard on a topic will need to appear personally at the meeting. The Study Session will begin at 6:00 pm followed by the City Council Meeting at 7:00 pm.

Please contact me directly with comments and questions.

Very Respectfully,

Dan Wendt City Manager

CC: Board and Commission Members

All City Employees

Happy Denim December!



Now that's it's officially December, many of us turn our thoughts to the Holiday Season and all of the joy and wonder that comes with it. We'd like to add to that joy by making Fridays in December a little more special. And it's been scientifically proven that the most effective way to "happy up" a Friday is by making it a Jeans Day!

All month long, we've designated Fridays as Jeans Days!

That's right... every Friday in December, wear what the three wise men wore when they rode their camels across the desert with their frankincense, gold and myrrh... cool and comfortablble Jeans!

Just bring in two food item donations for the Vandalia Food Pantry, or a \$5 cash donation. Be sure to check with your supervisor first!

And as Tiny Tim observed... "Dude... sweet Jeans!"





2022 Citywide Policy Goals

Approved November 15, 2021

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top- tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality- of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!





Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!











The Year of Employee Appreciation

THE SEQUEL

Wednesday, June 15

Ice Cream Social

1:00 p.m. to 2:00 p.m.

Vandalia Sports Complex

Friday, July 22

Pizza in the Park

11:30 a.m. to 1:00 p.m.

Helke Park

Wednesday, August 10 Picnic in the Park

11:30 a.m. to 1:00 p.m.

Vandalia Sports Complex

Friday, September 23 Employee Taco Bar

11:30 p.m. to 1:00 p.m.

Senior Center

Wednesday, October 26 Employee Donut Bar

7:00 a.m. to 9:00 a.m.

Vandalia Justice Center

Wednesday, November 16 Employee Pancake Breakfast

8:00 a.m. to 9:30 a.m.

Cassel Hills Golf Course Clubhouse

Monday, December 19 City Council Employee Appreciation Day

8:00 a.m. to 5:00 p.m.

Everywhere!















