THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

March 25, 2022

Honorable Mayor & Esteemed City Councilmembers:

We are set for implementing quality-of-life programming, enhancing infrastructure, and honing internal processes across the organization. It is a privilege to serve the City of Vandalia.



Youth Day In Government! Thank you to everyone who participated in Youth Day in Government with students from the Vandalia Butler City School District! The program was facilitated by the Vandalia Optimists Club. ACM Holloway and Mrs. Julie Trick put substantial work into coordinating the event – which included students participating in our Tuesday Senior Staff Meeting and carrying out a mock Council Meeting prior to job shadowing. While some student-Councilmembers favored individual property rights initially, they ultimately determined that chickens, ducks, turkeys, peacocks, and ostriches should not be kept in residential areas of Vandalia. Good work team! See the Youth Day in Government video (LINK). In true form, HR Manager Pruszynski used the opportunity to recruit seasonal employees for the Parks & Recreation Department. #solid







Commercial Truck Traffic: This week, the City received favorable coverage regarding its efforts to mitigate the negative aspects of commercial truck traffic in our beautiful town. The City of Vandalia is collaborating with MC Engineer Paul Gruner and other local partners to help meet the region's economic development goals. Mr. Dittoe from High Bridge Consulting is helping the City lead a regional push for federal community spending through Congressman Turner's office to accelerate right of way acquisition and the project buildout (currently estimated to be completed in 2027). Development around the airport continues - meaning much of this work is being done proactively to alleviate problems before they worsen. See the article here (LINK).

Dayton Daily News

ems Coronavirus Business Investigations Opinion Life Food Sports Obituaries Cla

\$18M road project near Dayton Airport to address truck traffic issues



By Aimee Hancock, Staff Write

Enforcement: During the past two (2) weeks, VPD officers made 21 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in three (3) traffic citations and 18 written warnings while working 13.5 additional enforcement hours.

I-75 Ramp Semi-Truck Parking: I have noticed a lot of semi-trucks parking at the on and off ramps at I-75 and National Rd. I have asked Chief Althouse to ensure that Vandalia Police Officers are enforcing the parking prohibition in these areas. Director Cron has asked for ODOT to install "No Parking" signs on the northbound off ramp, but they have not materialized. He followed up with Mr. Lenser again this week.

US-40 Semi-Truck Parking: I recently received an inquiry related to semi-trucks parking on US-40 west of Airport Access. The widening project should be completed by the end of June. Once the final road painting is done, there should only be an 8 ft. paved shoulder. This should be too small for commercial truck parking. The City can restrict parking if it becomes necessary. Because of the forthcoming berm work and grading, I would recommend waiting to install signs until completion of the project.



Variable Message Signs (VMS): This week, the City took possession of two variable message signs. These will be used for detours during construction and public emergencies, to advertise events, and to provide information to the public (e.g., concerts in Art Park). These signs were included in the capital improvement plan and are going to be shared by the Public Works Division and Parks & Recreation Department. As you can see, the Public Works team was having some fun training on the new signs. If only it were that simple... #sigh

Near-miss Event – Civilian Hero – Carbon Monoxide: On the evening of March 18th, the Vandalia Fire Division on-duty Shift Commander received a call from a resident of an apartment building on Continental Court. One side of the apartment building had water damage from a ruptured pipe and was drying out. The rehab crews were using a gas-powered heater and several gas-powered generators in an enclosed trailer (to protect them from the rain) to power their equipment. The caller stated that their CO detector was reading at 118 parts per million (PPM) but not alarming (a malfunction). Fire crews arrived and took readings of more than 225 PPM, a potentially fatal environment. This caller likely saved the

lives of four residents in the building. Chief Follick has stated that he would like to recognize the caller at a Council Meeting with the Division of Fire's Civilian Heroism Award.

The Division of Fire received a large donation of Carbon Monoxide Alarms from the Firefighters and Company Credit Union. With the continued support from the Credit Union to the Division of Fire and our programs, the Division of Fire can provide this resource to residents who need a C.O. alarm and even install in their home. Chief Follick and the Division of Fire are reminding residents to check smoke and carbon monoxide (CO) detector batteries. In addition, any detector over 10 years old should be replaced. Location is important. Any resident who needs assistance with checking or changing out detectors can contact Community Risk Reduction Coordinator Scott Jacobs at 937-898-2261.

Public Safety Specialist (PSS) Recruitment: The City is assembling an eligibility list for the position of PSS in the Division of Police. The deadline to apply is April 8th at 5:00 pm. If you dial 911 in Vandalia, the PSS is the first person to provide life-saving direction. These professional communicators dispatch resources, maintain records, and provide exceptional customer service to our community. Please pass along this recruitment to qualified individuals. Se busca candidatos con domino del español.

More Information: Recruitment Brochure (LINK)

Apply at: VandaliaOhio.org/Jobs

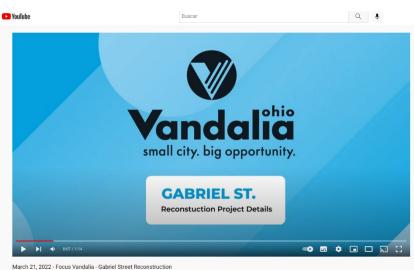
Parks & Recreation Master Plan! This week, Pros Consulting met with Parks & Recreation Department staff. Next, the consultants will

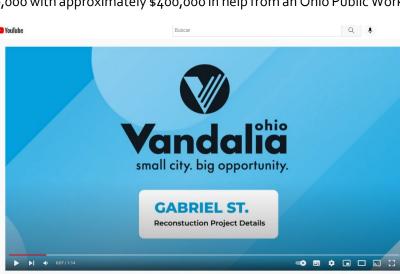
conduct a series of external stakeholder interviews. Today, I am meeting with our consultant, Director Clark, Superintendent Kreill, and City Planner Karto to discuss the statistically valid and online surveys.

Focus Vandalia – Gabriel Street! See the recent Focus Vandalia on the Gabriel Street Reconstruction project (LINK). This project includes utility replacement and full-depth reconstruction of the street. The project will cost approximately \$740,000 with approximately \$400,000 in help from an Ohio Public Works

Commission funding (half grant, half interest-free loan). Sturm Construction has indicated that they plan to begin work on Monday. More materials were delivered this week.

The next Focus Vandalia episodes will include stories on the filing of City taxes, Arbor Day, Pizza with the Police, and Council's Citywide Policy Goals.





City of Vandalia, Ohio

Vandalia

Garage Sale Weekend: Sale registration will open for Garage Sale Weekend on Monday, April 25. IT



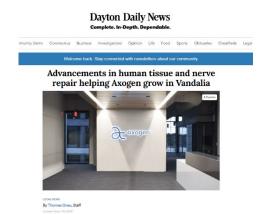
Manager Davey is currently putting together the online form residents will use to register their sale and list the items they will be offering.

Welcome Walter "Wally" Ritchie! Public Works Superintendent Ritchie started work on Monday, March 21st and is off to a great start. Superintendent Ritchie has a long career in Public Works, construction, and numerous trades. I am excited to leverage his leadership and experience to build upon our already excellent service delivery.

Pizza with the Police! Congrats to Chief Althouse, Officer Wehner and the VPD team on a successful Pizza with the Police Event at the Vandalia Branch of the Dayton Metro Library! The event was well-attended by young children, middle school and high school students, and families. The direct effort to meet our community where they are to build camaraderie and relationships is one of the many qualities that sets Vandalia apart. Our partners at the Butler Township Police Department and the Ohio



State Highway Patrol also attended. A brief video is on the City's YouTube Channel (LINK).



Axogen – News Coverage: There is a ton of great economic development going on in Vandalia. See a recent article on Axogen Corp. (LINK). In short, "Axogen leaders believe they are pioneering a process for human tissue repair, allowing surgeons to implant tissue in patients who have suffered nerve fiber damage. Part of what is seen as the innovation here is nerve tissue becoming a graft that nerve fibers are able to repopulate, allowing new growth — and the crucial regaining of sensation and movement" [sic]. – Todd Puckett, Operations Manager at Axogen Corp.

Choice Comfort Services Ribbon Cutting: ACM Holloway attended the ribbon cutting ceremony for Choice Comfort Services to celebrate their 10-year anniversary. Congratulations to Paul Broerman and the team on many successful years in Vandalia!



Eagle Scout Project – Tree Planting! Superintendent Wells is working with an Eagle Scout candidate on a tree planting event at the Sports Complex. The scout will be assisted by park maintenance staff and will



plant nine trees later this Spring. Three commemorative trees will be planted this spring in addition to the Arbor Day tree (a hackberry). 300 Redbud bare root trees will be handed out to Helke school students at the Arbor Day Event.

Community Events: Stay connected with community happenings at VandaliaOhio.org/Events.

VRC Sponsorship Domino's Pizza: Domino's Pizza has renewed their VRC sponsorship agreement for \$1,000 and 120 pizza gift certificates. Staff utilizes the gift certificates for programs and activities as well as rewards to participants in exchange for advertising in the facility. This is a great example of how the Parks & Recreation Department strives to deliver quality services, while stretching taxpayer dollars.

Infrastructure Project: Contractors via the ESG are preparing the roof of the Vandalia Recreation Center. That has to be the quickest mobilization period ever on a capital project.

Policy 2-9 on Boot and Tool Reimbursement: Per Resolution 22-R-29, I have developed and issued an official policy for reimbursement for the purchase of boots and tools (enclosed).

Teamsters – Collective Bargaining: This week, I met with stewards from the Teamsters union that represents employees in the Public Works Division. I notified them that the City and the Union are clearly at impasse and that the City has decided to implement the first-year wage proposal, effective on March 30, 2022. The memorandum is enclosed. The City will continue to work with the Union to achieve a successor agreement.

Golf Cart GPS: Golf cart GPS units were received, and the connectors were not compatible due to an error committed by the vendor. The company has shipped connecting devices that should arrive next week and will fix the problem. The City is allowing carts on the course but as cart path only. #honorsystem

Corporate Challenge Recruitment! The Corporate Challenge Kick-Off Social is scheduled for Friday, April 8. We have 10 companies confirmed to attend the event including Waibel Energy, Vandalia-Butler City Schools, Kentner Sellers CPA's, Johnson Electric, City of Vandalia, Fed Ex Ground, GE TDI, GE Aviation, Inteva Products, and The Expediting Company.

Updated Signage: In alignment with the branding initiative that is set forth in the 2020 <u>Vision Vandalia Comprehensive Plan (LINK)</u> and City Council's *Vibrant* policy goal, Public Works Technicians Bubeck and Blosser are installing updated street signs along National Rd. The City's infrastructure project will include back-lit sign updates on several mast arms in town.



Concrete and Asphalt Overlay Projects: DL Smith Concrete intends to start saw cutting concrete sections to be replaced the week of April 14th. Engineering / GIS Technician Chad Baughman spoke to them about the amount of work on Bohanan Drive and the concerns with access to many of the properties including the Justice Center and the parking lot at Maple and Bohanan. They will be



performing work through many of the driveways and will coordinate access to our facilities. I have enclosed maps of the concrete and asphalt overlay work for 2022.

Trash and Debris at Kroger: Housing Inspector Kip Millikin has been in contact several times with the property management people from the Kroger's site about getting the area maintained as well as getting the trash and debris cleaned up. They have assured us the area will be cleaned up prior to this weekend.

Vandalia Bikeway Connector – Public Notification: The City of Vandalia and Five Rivers Metro Park are receiving a \$2.53 million Congestion Mitigation & Air Quality grant for a \$2.88 million project that will connect Vandalia to a 330-trail system via the Great Miami River Recreational Trail (Taylorsville Metro Park – I-75). The remaining 13% of the project cost is being split by Vandalia and Five Rivers Metro Park. This is an incredible win for our residents and quality of life in Vandalia. As I previously shared, approximately 110 property owners will receive a letter, as required by ODOT, due to the Federal Funding of the project. The letters have been mailed and I wanted you to have fresh details in case you receive a call. There will be a 30-day public comment for the project from March 30 to April 30. I have enclosed a sample letter and the flyer that was sent to property owners along the bikeway.

Planning Commission: This week, I attended the Planning Commission meeting with Law Director McDonald, ACM Holloway, and City Planner Karto to discuss the proposed Vandalia City Center Overlay change to the zoning code. Trust and transparency are important. Although not required by code, the City sent mailers and advertised the Vandalia City Center Overlay on social media. This was also a discussion item at a prior Council study session, and I brought it up during a downtown development presentation at a Vandalia Butler City School District. We will be discussing the overlay over the next three Council meetings. I have already spoken to several property owners and businesspeople in the area. I am happy to sit down and talk through the City's strategy for downtown development, which includes:

- 1. Job Creation and Revitalization Fund and Program;
- 2. Vandalia City Center Zoning Overlay;
- 3. Professional market study to identify the probable success of restaurant, commercial, and housing options in area;
- 4. Assembly of the Downtown Blue-Ribbon Committee;
- 5. Downtown Master Plan Development;
- 6. Zoning code modifications;
- 7. Working with entrepreneurs and businesspeople to create jobs and heighten livability in Vandalia.

The Planning Commission presentation and proposed zoning code modifications are enclosed.

Feedback: Today, Mrs. Pruszynski received a positive call about Public Work Technician Bill Miles's interaction with a resident. I would like to thank him for *being the brand* today.

Also – the City got this quote from a resident about Police Officer Michael Knotts's service:

"I'd like to add this note to you and your office. In these times, our law enforcement officer have faced a lot. Your police officers could not be more kind and polite to me. Very professional and courteous. I have a headlight out on an old work car. I work at Johnson Electric until 2:15 am. It's a cheap car, and I have replaced the bulb 4-5 times. It's electrical, but the car isn't worth the work. They did their job in a professional manner and was very



courteous to me, and say they understood, and told me to be careful on my way home. Your police department is top notch. Thank you."

Deployment – Public Works Technician Matt Breisch: Mr. Breisch will be away on deployment until the later part of this year with the US Air Force. I ask that you pray for his safety, protection of all of our service members, and for peace. I can provide you with Mr. Breisch's address if you would like to write him during his deployment.

Please contact me with questions.

Your Partner in Service,

Dan Wendt City Manager

Attachments:

- Information Update ACM Holloway March 24, 2022;
- 2. Information Update Director Leiter March 24, 2022;
- 3. Information Update Chief Follick March 24, 2022;
- 4. Information Update HR Manager Pruszynski March 24, 2022
- 5. Information Update Director Clark March 24, 2022;
- 6. Information Update Chief Althouse March 24, 2022;
- 7. Information Update Director Cron March 24, 2022;
- 8. 2022 Resurfacing Map;
- 9. 2022 Concrete Program Map;
- 10. Notification of Impasse Proceedings Teamsters;
- 11. Article \$18 mm Roadway Project Dayton Daily News;
- 12. Article Axogen;
- 13. Public Notification Vandalia Bikeway Connector and Sample Letter;
- 14. Vandalia City Center Overlay notification, presentation, code; and
- 15. Policy 2-9 on Boot and Tool Reimbursement.

CC:

Boards and Commission Members City Employees



To: Dan Wendt, City Manager

From: Amber Holloway, Assistant City Manager

Date: March 24, 2022 Subject: Information Update



• On Monday March 14:

- I presented on our TIF's to the Auditor Keith during the annual Tax Increment Review Committee meeting.
- I met with the DDC and Montgomery County to discuss a potential economic development project.
- The Vandalia Development Corp. met to review a grant request for a potential project on Tuesday March 15.
- Rich and I held our monthly meeting on Thursday March 17.
- I attended the OCMA Conference on March 17-18.
- On Monday March 21, I along with staff from Development & Engineering Services and the Division of Fire met to review ongoing development projects.
- On Tuesday March 22:
 - We hosted Youth in Government Day. This was a great event and the students were very engaged. This is an event I always look forward to. Thank you to all Council and Staff participants for your efforts in making this a fun and informative day. Special compliments to HR Manager Pruszynski who used the opportunity to recruit for part-time and seasonal employees.
 - Dave Burrows from the DDC and I met with a Vandalia company to discuss growth opportunities.
 - Zak and I presented the Vandalia City Center Overlay to the Planning Commission. Thank you to you and Law Director McDonald for attending this meeting.

- I attended the Ribbon
 Cutting for Choice Comfort
 Services to celebrate their
 10-year anniversary.
 Congratulations to Paul
 Broerman and the team on
 many successful years in
 Vandalia!
- Zak and I held our monthly meeting today.



Communications Update

- We filmed April Focus Vandalia episodes today. There will be feature stories on the filing
 of City taxes, Arbor Day, Pizza with the Police and Council Policy Goals.
- We are gearing up for a busy end of Spring. Sale registration will open for Garage Sale Weekend on Monday, April 25. Darren Davey is currently putting together the online form residents will use to register their sale and list the items they will be offering.
- Our Dayton Daily News stories this month will be on the Civilian and Police Officer of the Year plus news briefs on extended hours of operation in our tax office, Garage Sale Weekend, and Arbor Day.
- We've had a few good DDN stories this week. The paper reported on the Port Authority
 approving incentives for a development, there was a very nice story on Axogen's growth
 in Vandalia and the nature of the company's work, and this morning the paper had a
 great story on the Airport ring road project.

Memo



To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: March 24, 2022

Re: Information Update - Period Ending March 25, 2022

1. Kristen and I attended a regularly scheduled council meeting.

- 2. Finance continues to gather required information to assist bond counsel in the preparation of an Official Statement that will be available and used to secure financing through the issuance of bonds for the HVAC/roof project.
- 3. Kristen and I met with you, Rob Cron, Andy Brossart, Partner with Bradley Payne, and Chris Franzmann, attorney, to discuss and prepare for the upcoming bond rating meeting call.
- 4. Finance continues to provide data to the compilation team and auditors from Plattenburg and Associates for the 2021 Annual Report and audit.
- 5. I taped a segment on general income tax information for Focus Vandalia.
- 6. The Finance staff welcomed Aralynn Freels as "Finance Director for the day" on Youth and Government Day. Staff enjoyed spending time with her as she did a great job while performing the temporary duties of the Director position. We wish her the best of luck as she finishes high school and begins her college career.
- 7. I attended a Tri-Cities Finance meeting. I presented the February 28, 2022 YTD financials.
- 8. I attended a NAWA Board meeting.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER

FROM: CHAD FOLLICK, FIRE CHIEF

DATE: 3/24/2022

SUBJECT: INFORMATION UPDATE – PERIOD ENDING MARCH 25, 2022

- 1. The Division of Fire is happy to announce that we received a large donation of Carbon Monoxide Alarms from the Firefighters and Company Credit Union. With the continued support from the Credit Union to the Division of Fire and our programs, the Division of Fire can provide this resource to residents who need a C.O. alarm and even install in their home.
- On March 11th, crews were called to assist Huber Heights Fire Department overnight on a structure fire. Vandalia Division of Fire crews were hard at work with other neighboring agencies to provide support to the Huber Heights crews.
- 3. Spring time change happened during this reporting period. The Division of fire takes to social media to remind residents to check smoke/CO detector batteries when you change your clocks. It is also good to remember that any detector over 10 years old should be replaced, and location in the home is important. If any resident needs assistance checking or changing out detectors, they are encouraged to call the Division of Fire.
- 4. The Division of Fire would like to thank the Justice Center for allowing crews to train in the facility. During the evening hours in the week of March 14th, crews were able to use the elevator for some elevator familiarization and rescue training.
- 5. On March 16th Crews were again called to assist a neighboring community, this time Tipp City, on a working fire. Vandalia crews along with other neighboring companies, assisted them on a working fire in a residential structure.

DIVISION OF FIRE INFORMATION UPDATE



- 6. On the evening of March 18th, the on-duty Shift Commander received a call from a resident of an apartment building on Continental Court. One side of the apartment building had sustained significant water damage a week prior and was being "dried out", the rehab crews were using a gas-powered heater and several gas-powered generators in an enclosed trailer (to protect them from the rain) to power their equipment. As luck would have it the caller had purchased a CO detector and that CO detector was reading 118 but malfunctioning by not alarming. When fire crews arrived, they found readings in excessive of 225ppm, which are extremely high and dangerous readings. If not for this residents, suspicion and alertness to the CO monitor readings, this story would have ended in tragedy. CO an odorless and colorless gas would have continued to be pumped into the building unbeknownst to the four occupants, who would have gone to bed that night and probably never woke up. We are grateful to the occupant and we are working to recognize her at a future council meeting with the Division of Fire's Civilian Heroism Award.
- 7. The Division of Fire celebrated the birthday of Sparky the Fire Dog on March 18th. Sparky has been a mascot for fire departments around the country for many years, promoting a positive fire safety message for kids of all ages.
- 8. In the early morning hours of Sunday, March 20th, fire crews were dispatched to the report of fire coming from the rear of the MPower Gym on North Dixie Drive. Crews arrived to find a dumpster on fire, which was quickly extinguished. Crews also discovered that several fires had been set at the rear of the gym. Furthermore, it was discovered that an incendiary device had been thrown through a broken window at the rear of the building. Fire investigators and detectives were called to the scene. An investigation has been opened into this incident, Fire Marshal Eckert is working leads generated from video surveillance systems from several business in the strip mall and around the area. We anticipate more information coming out to the public soon, it is likely that the Fire Marshal will post this

CEF/clj Page 2 of 3

TO AMOUNT THE

DIVISION OF FIRE INFORMATION UPDATE

- building with a "Blue Ribbon" Arson sign at some point. This sign gives the public the opportunity to provide information that may assist us in the investigation. For information that leads to apprehensions and/or prosecutions, citizens can receive an award.
- 9. On March 22, The Division of Fire had the privilege to host Racheal Henry for Youth in Government Day. Racheal is a Vandalia Butler Student and she got to see the behind the scene work with the second platoon firefighters. The Division of Fire would also like to thank the community groups who help make this day happen for our students.
- 10. The Division of Fire is looking to add to our training resources by using new virtual reality systems and programs. Currently our EMS work group is testing out these programs using an Oculus virtual reality device. The group is hopeful it will enhance our training and abilities in the coming year.

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Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: March 24, 2022

Re: Information Update - Period Ending March 25, 2022

- 1. Healthcare Travel Network Amendment Underwriters has notified the city as of April 1, 2022 PHCS will no longer be used as the wrap / travel network. The travel network is used while traveling outside of Ohio and in the counties of Boone, Campbell and Kenton in Kentucky. It allows insured employees to have network benefits outside the SuperMed network service area if the provider is in a "wrap" network. The new network will be First Health. Please look for new ID cards in the mail. Remember the ID cards are sent in a very generic envelope in order to increase the security of the employee's healthcare account. So…be sure to open every piece of mail until the ID cards arrive at your home. If you have a new address, please let me know asap.
- 2. Just a reminder for Councilmembers the 2021 Financial Disclosure deadline is fast approaching. If you would like me to submit your disclosures, please get them to me by Monday, April 4 (our first April Council meeting). You have several filing options. If you would like to file electronically, the link is: https://www.ethics.ohio.gov/forms/fds/index.html. If you prefer to file via paper, I attached a copy to this update and there is a copy in the Granicus App on your iPads.
- 3. Deadline to submit claims for the 2020 Flexible Savings Account (FSA) will Friday, March 31, 2022. As previously communicated, in late February 2021 the Department of Labor (DOL) released COVID relief guidance updates for FSA plans. These updates provided additional time to submit claims for reimbursement from your 2019, 2020, and 2021 FSA plan years. If you have not submitted all your claims login to Navia Benefits (https://www.naviabenefits.com) or feel free to call me at x2258 for assistance.
- 4. Human Resources Personnel Administration Policy 2-9: Boot and Tool Reimbursement Policy. This policy approved by Council during the Monday, March 23 Council Meeting permits reimbursement for said items to employees in eligible classifications. A copy of the policy is included in this update for your review.

- 5. Last Tuesday, March 22 the City participated in the Optimist Club's Annual Youth in Government Day. As always, we enjoyed working with a very engaged group of students. My Counterpart Mikayla Clinger disseminated seasonal / part-time employment candidate forms to the students participating in the event and she also took forms back to share in the classroom. If you know anyone who would like a seasonal / part-time employment candidate form, one is included in this update or follow the link: https://www.vandaliaohio.org/DocumentCenter/View/362/Seasonal-and-Part-Time-
 - <u>nttps://www.vandaliaohio.org/DocumentCenter/View/362/Seasonal-and-Part-Time-Candidate-Profile-Form-Parks-and-Recreation-PDF?bidId=</u>
- 6. This past week we held interviews for Electrical Inspector and Firefighter. The Civil Service Commission will meet next week to approve the corresponding eligibility lists.
- 7. The Executive Assistant / Deputy Clerk of Council candidate will begin employment Monday, April 11.
- 8. The ad for Public Safety Specialist was posted. This will remain open to applicants until Friday, April 8. If you are interested in applying, click the following link: https://www.vandaliaohio.org/422/Employment-Opportunities. Watch your inbox for upcoming employment opportunities including Police Officer and Part-Time Development and Engineering Services (DES) Administrative Assistant.
- 9. I am preparing Part-Time Pay Plan legislation for Council's consideration at their Monday, April 4 meeting.
- 10. If you would like to browse City of Vandalia Employment Opportunities, the link is https://www.vandaliaohio.org/422/Employment-Opportunities.



This statement is to be filed in 2022

Financial information for calendar year 2021

Electronic filing available at: disclosure ethics obje

Last Name		First Name	N
Address	(City	State Zip
County	E-mail Address		Phone
County	L-IIIaii Address		()
Candidate Write-in Candidate Elected office holder Appointed (in 2022) unexpired term in ele Public Official Public Employee Voluntary Filer / Oth	co an ective office CANDIDATES: Ple of the first election special, or general name will appear of the first election special.	n (primary,) when your	FOR OFFICIAL USE ONLY
Public Entity you serve in	2022, served in 2021, or will serve if ele	ected End Date:	Hold Held
Uncompensated Less than \$16,000 \$16,000 or more	Month Day Year	Month Day	Year
Position/Title (Example: o	PUBLIC POSITION, OFFICE, OR JOB ouncil member, sheriff, board member 2022, served in 2021, or will serve if electric process.		Seeking Hold Held
Public Salary: Uncompensated Less than \$16,000 \$16,000 or more	Start Date: Month Day Year	End Date: Month Day	Year
	FOR OHIO ETHICS CON	MMISSION USE ONLY	
Walk-in Inter Office No Check	Filer has answered every requir Filer has not answered these qu	•	Date incomplete form returned to filer: Date completed form

1. SOURCES OF INCOME - ALL FILERS MUST ANSWER THIS QUESTION:	(For	help, see instructions page 4)
☐ I have no sources of income that I am required to list.		Amount*
Source of Income	Service Provided	(if required)
Α		
В		
С		
D		
E		
* Check instructions to see whether you a	re required to disclose amounts of i	ncome.
2 COURCES OF CIFTS AN AUGUST ANGLES THE OUTSTON	(-	
2. SOURCES OF GIFTS - ALL FILERS MUST ANSWER THIS QUESTION: I have no sources of gifts that I am required to list.	(For	help, see instructions page 5)
· ·		o't'
Source of Gift	Source of	GITT
A	D	
В	E -	
С	F	
3. NAMES OF SPOUSE RESIDING IN HOUSEHOLD AND ANY DEPE	NDENT CHILDREN - ALL FILERS MUST AN	SWER THIS QUESTION:
☐ There are no immediate family members whose names I am	required to list. (For	help, see instructions page 5)
Spouse Residing in Household	Dependent	Children
Dependent Children		
4. NAMES OF BUSINESSES - ALL FILERS MUST ANSWER THIS QUESTION: If you or anyone you listed in Question 3 owns or operates a business.	•	help, see instructions page 5)
There are no business names that I am required to list.	is the name of the business	•
Business Name	Business N	ame
A	С	
В	D	
5. LAND (REAL ESTATE) IN OHIO - ALL FILERS MUST ANSWER THIS QUE	STION: (For	help, see instructions page 6)
I have no real estate that I am required to list.		
	state) in Ohio vailable, plat number and county)	
Α		
В		
С		
You are not required to disclose your personal resider	nce or real property held primarily fo	or personal recreation.

6. CREDITORS OVER \$1,000 - ALL FILERS MUST ANSWER THIS QUESTION:		(For help, see instructions page 6)	
☐ I have no creditors that I am required to list.			
Creditor		Creditor	
Α	D		
В	E		
С	F		
7. DEBTORS OVER \$1,000 - ALL FILERS MUST ANSWER THIS QUESTION:		(For help, see instructions page 6)	
☐ I have no debtors that I am required to list.			
Debtor		Debtor	
Α	С		
В	D		
8. INVESTMENTS OVER \$1,000 - ALL FILERS MUST ANSWER THIS QUEST	ION:	(For help, see instructions page 6 and 7)	
☐ I have no investments that I am required to list.			
Corporation, Trust, Business Trust, Partnership, or Asso	ociation	Nature of Investment	
Α			
В			
С			
D			
E			
F			
IF YOU NEED ADDITIONAL SPACE, F	LEASE ATTACH A	SEPARATE SHEET.	
9. OFFICES/FIDUCIARY RELATIONSHIPS - ALL FILERS MUST ANSWER TO	HIS OLIFSTION:	(For help, see instructions page 8)	
☐ I have no offices or fiduciary relationships that I am required		(For help, see instructions page 8)	
Corporation, Trust, Business Trust, Partnership, or Asso	ociation	Office or Nature of Relationship	
Α			
В			
 SKIP QUESTIONS 10 AND 11 IF YOU ARE ONLY REQUIRED TO FI College or university trustee Candidate for a city, township, school district, or ESC position that is paid less than \$16,000 a year 	 City, townsh 	ip, school district, ESC, or sanitary district apployee serving in a position that is paid	
position that is paid less than \$10,000 a year	1622 (11911 \$10	o,ooo a yeai	
10. FOOD OR BEVERAGES - ALL FILERS EXCEPT THOSE LISTED IN THE BOX	ABOVE MUST ANSW	/ER THIS QUESTION:	
☐ I have no sources of meals, food, or beverages that I am requ	ired to list.	(For help, see instructions page 8)	
Source of Food or Beverages		Source of Food or Beverages	
Α	С		

D

В

I have no sources of travel expenses that I am required to list.	(For help, see instructions page 9)
Source of Travel Expenses	Amount
Α	
В	
С	
D	
E	
F	
12. NON-DISPUTED INFORMATION - ALL state employees, state officials and state boa	
trustees) are REQUIRED to answer Question 12. All other filers should skip this question and go to I have no information that I am required to list.	to question 13. (For help, see instructions page 9)
<u> </u>	
Non-Disputed Information	n
В	
13. SIGNATURE - ALL FILERS MUST SIGN THE STATEMENT:	(For help, see instructions page 10)
By signing this statement:	
 I swear or affirm that this statement and any additional attachments and constitute my complete, truthful, and correct disclosure of all req page 1 is a correct mailing address. 	
 I acknowledge and understand that, among other potential violations a criminal misdemeanor of the first degree, in violation of Sections 10 punishable by a fine of not more than \$1,000, imprisonment of not m 	02.02(D) and 2921.13(A)(7) of the Revised Code,
 I acknowledge and understand that filing a false statement may be gr from public employment pursuant to Sections 3.04 and 124.34 of the 	·
• I acknowledge that, in 2021, I served in, or in 2022, I am serving in or of this statement.	a candidate for, the position(s) indicated on page 1
If you have any questions before signing this form, please contact the Ohio E	thics Commission at (614) 466-7090.
Before signing this statement, please review to make sure that you have ans If you have nothing to list in response to any question, check the box indicat to any required question is omitted, the Commission will return the statement file a complete statement by the appropriate filing deadline may be assess criminal penalty.	ting that you have nothing to list. If the response ent to you as incomplete. Any person who fails to
Deliver completed statement to: Ohio Ethics Commission, 30 W. Spring St., Li	3, Columbus, OH 43215
My filing fee is: Enclosed (check or money order payable to "Ohio Ethics Commission") Submitted Online My public agency is required or has agreed to pay my filing fee.	(For help, see instructions page 2)
YOUR SIGNATURE IS REQUIRED HERE:	Date:



BEFORE FILING YOUR STATEMENT



Do NOT leave any questions for which you are required to answer blank. If you have nothing that you are required to list for any required question, you must check the corresponding box indicating that you have no information that you are required to list.

For example, if you do not have any debtors that you are required to list, you should check the corresponding box indicating that you have no debtors that you are required to list, as seen below:

7. DEBTORS OVER \$1,000 - ALL FILERS MUST ANSWER THIS QUESTION:

(For help, see instructions page 6)

✓ I have no debtors that I am required to list.

Debtor	Debtor
A	С
В	D

Failure to provide a proper response to <u>any</u> required question will result in an incomplete filing. **Incomplete statements are** not considered filed by law and may be subject to additional late fees and/or criminal penalty.



PURPOSE OF FINANCIAL DISCLOSURE AND REQUIREMENT FOR DISCLOSURE

Filing a financial disclosure statement is part of the responsibility of choosing to hold or run for public office or employment. The purpose of requiring public officials and employees to file financial disclosure statements is to increase confidence in government and openness by: (1) Assisting public servants in identifying potential conflicts of interest; and (2) Allowing citizens to become aware of the financial interests of the officials and employees who serve them.

Filing an annual financial disclosure statement is required by law and Commission rule. [For more information on positions required to file by Commission rule, <u>click here</u>.] Financial information must be completed for the entire preceding calendar year. A person who leaves a filing position must file for the last calendar year in which he or she held the position. No person is required to file more than one statement for any calendar year.

Electronic filing is available at disclosure.ethics.ohio.gov

WHO IS REQUIRED TO FILE A FINANCIAL DISCLOSURE STATEMENT?

Anyone who is elected, appointed to, or a candidate for the following elective offices:

- State elective office
- County elective office
- City elective office
- State Board of Education

- School district board of education (in districts with a total student count of 12,000 or more)
- Educational service center (ESC) governing board in an ESC with a total student count of 12,000 or more

Candidates for office should note that this financial disclosure statement is NOT the same as a campaign finance report that is filed with the Secretary of State's Office or county board of elections. This statement must be filed regardless of whether the candidate raised or spent money for his or her campaign.

Anyone who is appointed to the following non-elective public positions:

- Member, state board or commission
- Appointed member, State Board of Education
- Trustee, state college or university
- Member, state retirement system board
- Appointed member, ESC governing board in an ESC with a total student count of 12,000 or more

Anyone who is employed in these public positions:

- State department director, assistant director, deputy director, or division chief
- Person in an equivalent rank to the above state department employees
- Chief executive officer of a state board, commission, or retirement system
- All state retirement system investment officers
- All professional employees of the Casino Control Commission

- All technical employees of the Casino Control Commission who perform an internal audit function
- Administrator, Director of Investments, and Chief Investment Officer, Bureau of Workers' Compensation
- State employees paid under Schedule "E-2" or "C"
- President, State college or university
- Superintendent, Treasurer, or Business Manager, school district or ESC

<u>Other Filing Categories:</u> Other filers include members and employees of JobsOhio, entrepreneurs in residence assigned by the LeanOhio office, members of some sanitary districts, and directors of community based correctional facilities.



FILING DEADLINES:

The disclosure statement must be received by the Commission, or have a U.S. postmark or date from a commercial delivery service, by the applicable deadline. The filing deadline for disclosure statements is **MONDAY**, **MAY 16**, **2022**, unless you are filing for any of the following reasons:

<u>Candidates:</u> The disclosure statement is due for most candidates thirty days before the first primary, special or general election when their names will be on the ballot. For write-in candidates, the statement is due twenty days before the first primary, general, or special election when their candidacy is to be voted on. For example:

Candidate in the May 3, 2022, primary election	Monday, April 4, 2022
Write-in candidate in the May 3, 2022, primary election	Wednesday, April 13, 2022
Candidate in the November 8, 2022, general election (who has not	
already filed as an incumbent or primary candidate)	Tuesday, October 11, 2022
Write-in candidate in the November 8, 2022, general election (who	
has not already filed as an incumbent or primary candidate)	Wednesday, October 19, 2022

Person Appointed to Unexpired Term in Elected Office: Within 15 days after being sworn in to office.

<u>Person Appointed or Promoted to, or Employed in, a Non-Elective Filing Position after February 15, 2022:</u> Within 90 days of appointment, promotion, or employment.

FILING FEES:

Disclosure statements must be accompanied by a filing fee based on the position for which the person is filing.

State elected office holder or candidate	\$ 95.00
State Board of Education member or candidate	\$ 35.00
County elected office holder or candidate	\$ 60.00
City elected office holder or candidate	
School district board of education member or candidate	-
ESC governing board member	\$ 30.00
School district or ESC superintendent, treasurer, or business manager	
All other filers	-

Filing fees can be paid by check or money order made payable to the Ohio Ethics Commission. If filing electronically, filing fees can be paid by credit card or electronic check (ACH).

LATE FEES:

Any person who files the disclosure statement after the appropriate deadline is required to pay a late fee of \$10 a day for each day the statement is late. The maximum late fee is \$250.

FAILURE TO FILE A DISCLOSURE STATEMENT OR FILING A FALSE DISCLOSURE STATEMENT:

Any person who fails to file a disclosure statement or who files a false statement may be subject to prosecution. R.C. 102.02(C) makes it a fourth-degree misdemeanor to knowingly fail to file a disclosure statement that is required by law. R.C. 102.02(D) and 2921.13(A)(7) make it a first-degree misdemeanor to knowingly file a false disclosure statement.

PUBLIC RECORDS:

Once filed, every disclosure statement is a public record. Most statements and their attachments are available for public inspection. For security purposes, filers should NOT list or attach any of the following to their disclosure statements: (a) social security numbers; (b) account numbers for bank, credit card, or investment accounts; or (c) IRS documents or filings.



STEP-BY-STEP INSTRUCTIONS

Electronic filing is available at disclosure.ethics.ohio.gov

SECTION A—PERSONAL CONTACT INFORMATION:

Fill in your name, preferred mailing address, county, phone number, and e-mail address. Your e-mail address will be used to provide you with updates and notices about financial disclosure filings.

SECTION B—STATUS:

Check all of the appropriate boxes indicating your status—the reason you are filing this statement. For example, if you are a county elected official who is running for a city elected office, you would check the box for "Candidate" and the box for "Elected office holder."

Check "Public official" if you are filing a disclosure statement because you have been appointed to a public board or commission (such as a state board, university board of trustees, or board of a sanitary district).

Check "Public employee" if you are filing a disclosure statement because you are an employee of a state or local public agency (such as a state department director, retirement system investment officer, or school district superintendent).

If you are a candidate, please list the date of the first primary, special, or general election in 2022 when your name will appear on the ballot. If you are a write-in candidate, list the date of the first election at which voters can write in your name on the ballot.

SECTION C—PUBLIC POSITION, OFFICE, OR JOB: Information about the public position for which you are filing a disclosure statement.

List your public position or title, such as council member, sheriff, board member, or department director.

List the public entity that you serve in 2022, served in 2021, or will serve if elected. For example, if you are a city council member, list the name of the city. If you are a county sheriff, list the name of the county. If you are a board member, list the name of the board. If you are a department director, list the name of the department.

If you are a candidate seeking the position, check the "Seeking" box. If you are currently serving, check the "Hold" box.

If you served in 2021 or 2022, and are no longer serving, check the "Held" box.

Indicate whether the position you hold, held, or are seeking is uncompensated, or check the box next to the salary category paid for service in the position.

List the start date for the position you hold. If you are an elected official, list the start date for the current term. If you were appointed to an unexpired term in an elected office, your start date is the date you were sworn in to the office. List the end date for the position if there is an end date.

SECTION D—ADDITIONAL PUBLIC POSITION, OFFICE, OR JOB:

If you are required to file a disclosure statement for more than one public position, provide information for the other public position here. If you are not required to file a disclosure statement for more than one public position, skip Section D.



QUESTION 1—SOURCES OF INCOME:

For more information, check out FAQs on Income

"Income" includes:

- 1. "Gross income" as defined in the federal Internal Revenue Code (26 USC 61); and
- 2. Interest and dividends on all governmental securities, whether federal, state, or local.

Examples of "gross income" include compensation for services (such as salary), interest, rent, and pensions.

Most filers* must list every source of income, regardless of amount, that: (a) they received in 2021; or (b) any other person received in 2021 for their use or benefit. Following each source of income, briefly describe the services you provided in return for the income.

Another person has received income for your "use or benefit" if the source's purpose for giving compensation to that person is to provide it for your use or for your benefit. For example, if you are a beneficiary of a trust, the trust earns income for your use or benefit. You must list the trust as a source of income and all sources of income received by the trust. For more information about trust disclosure, see Advisory Opinion No. 2005-01.

If you are paid for your public service, include the public agency as a source of income.

You are **not required** to disclose:

- A. Your spouse's income sources (although you may benefit from your spouse's income, he or she usually does not receive income for the purpose of providing it to you [see <u>Advisory Opinion No. 75-036</u>]); or
- B. The names of clients, patients, or customers of your business or practice (simply disclose the business or practice).

Amount of Income: You must also disclose the amount of income you received from any source, IF:

- 1. The source is doing or seeking to do business with the public agency you serve; or
- 2. You earned the income because you provided goods or services to a legislative agent (lobbyist). [See R.C. 101.70 or contact the Joint Legislative Ethics Committee for a list of registered lobbyists.]

EXAMPLES:

	Source of Income	Service Provided	Amount* (if required)
Α	Your Employer(s)	Your position(s)	
В	Smith & Jones Co., L.P.A.	Private law practice	
С	Your Pension Fund	Retirement	
D	XYZ Corporation	Stock dividends	
E	Friendly National Bank	Interest on savings account	\$45.00**

^{**} Because this bank is a depository for the filer's public agency, the amount must also be disclosed.

- * NOTE: These filers disclose only sources of income over \$500 and are not required to disclose amounts of income:
 - College or university trustees;
 - Any official or employee of a city, school district, ESC, or sanitary district if his or her public position is paid less than \$16,000; and
 - Any candidate for an elective office of a city, school district, or ESC if the office is paid less than \$16,000.



QUESTION 2—SOURCES OF GIFTS:

For more information, check out FAQs on Gifts

Most filers* list every source of a single gift valued at over \$75 or multiple gifts with a total value of over \$75 that:

- A. You personally received in 2021; and
- B. Any other person received for your use or benefit in 2021.

Another person has received a gift for your "use or benefit" if the giver's purpose for giving a gift to that person is to provide it for your use or for your benefit. For example, if your spouse has received a gift and the giver's purpose is to provide the gift to you, your spouse received the gift for your use or benefit. See Advisory Opinion No. 2009-01

Sources of gifts can include individuals, corporations, or groups of individuals or corporations, such as co-workers, not-for-profit organizations, and trade associations.

You are **not required** to disclose:

- A. The nature of the gift;
- B. Campaign contributions;
- C. Gifts received by will or inheritance or by distribution from a trust established by a spouse or ancestor;
- D. Gifts received from any of these family members: spouse, parents, grandparents, children, grandchildren, siblings, nephews, nieces, uncles, aunts, brothers- or sisters-in-law, sons- or daughters-in-law, or parents-in-law; or
- E. Gifts from any person to whom you stand in the place of a parent.
- * NOTE: These filers disclose only sources of gifts valued at over \$500:
 - College or university trustees;
 - Any official or employee of a city, school district, ESC, or sanitary district if his or her public position is paid less than \$16,000; and
 - Any candidate for an elective office of a city, school district, or ESC if the office is paid less than \$16,000.

QUESTION 3—IMMEDIATE FAMILY MEMBER:

For more information, check out FAQs on Family Members

List the names of your spouse living in your household and any dependent children.

QUESTION 4—NAMES OF BUSINESSES:

For more information, check out FAQs on Business Names

List all names under which you, or any of the immediate family members you listed in response to Question 3, do business. For example, list the name of any business that you or your immediate family members own or operate.

EXAMPLES:

- A. You are a partner in a law firm named Smith & Jones. You should list "Smith & Jones."
- B. Your spouse who lives with you has an accounting firm called Ace Accounting. You should list "Ace Accounting."
- C. Your dependent child mows lawns under a business called Carl's Lawn Service. You should list "Carl's Lawn Service."



QUESTION 5—LAND (REAL ESTATE):

For more information, check out FAQs on Real Estate

List all of your leasehold and ownership interests in land and real estate located in Ohio.

NOTE: Because of an exception in the law, you are **not required** to disclose:

- A. Your personal residence; or
- B. Any property you use primarily for personal recreation.

QUESTION 6—CREDITORS:

For more information, check out FAQs on Creditors

List the name of any person or business residing or transacting business in Ohio to whom you owe, or owed, in 2021, more than \$1000 in your own name or in the name of any other person.

For example, if you charged more than \$1000 on a credit card during 2021, you must disclose the name of the credit card issuer even if you paid off the card during the grace period.

NOTE: Because of an exception in the law, you are **not required** to disclose a creditor if the debt:

- A. Is secured on your personal residence (such as a mortgage or home equity loan);
- B. Is secured on real estate used primarily for personal recreation (such as a home equity loan); or
- C. Results from the ordinary conduct of your business or profession.

QUESTION 7—DEBTORS:

For more information, check out FAQs on Debtors

List the name of anyone residing or transacting business in Ohio who owed you, or any other person for your use or benefit, more than \$1000 during 2021.

NOTE: Because of an exception in the law, you are **not required** to disclose as a debtor:

- A. A bank or other financial institution if the only money it owes to you is money you deposited with it;
- B. Any person who owes you money as a result of the ordinary conduct of your business or profession; or
- C. Clients or patients who owe you money if you are a lawyer, doctor, or psychologist.

QUESTION 8—INVESTMENTS:

For more information, check out FAQs on Investments and Advisory Opinion No. 2011-01

List the name of each corporation that is incorporated in, or holds a certificate of compliance to do business in, Ohio, and every trust, business trust, partnership, or association that transacts business in Ohio, in which during 2021:

- A. You had an investment of over \$1000 at any time during the year; and
- B. Any other person had an investment of over \$1000 for your use or benefit at any time during the year. For example, investments made by the manager of a trust for which you are the trust beneficiary.

You should list any investment you held at any time in 2021, even if you sold or otherwise disposed of it during the year. Briefly describe the nature of each investment you disclose.



EXAMPLES:

	Corporation, Trust, Business Trust, Partnership, or Association	Nature of Investment
Α	ABC Growth Fund	Mutual Fund
В	XYZ Corporation	Common Stock
С	Mid-Ohio Power	Corporate Bond
D	Smith Family Trust	Beneficiary
E	Planet Us Company	Stock [Held by Smith Family Trust]*
F	Merrill Lynch	Brokerage Account
G	123 Corporation	Stock [Held in Merrill Lynch Account]*
Н	Janus Large Cap Fund	Mutual Fund [Held in Merrill Lynch Account]*
ı	LifePath 2030	Deferred Compensation Investment
J	Popular Company	Stock in IRA
K	MegaGrowth Fund	Mutual Fund in 401(k) Account

^{*} Information in brackets is included for illustration purposes. You are not required to disclose these details on your statement.

QUICK INVESTMENT DISCLOSURE GUIDE

(Advisory Opinion No. 2011-01)

If I have more than \$1,000 invested in a(n)	Do I need to disclose this investment?	Do I need to list the individual holdings within this investment?
Mutual Fund	Yes	No
Stock	Yes	No
Bond	Yes	No
Brokerage Account	Yes	Yes
Managed Account	Yes	Yes
Trust (Beneficiary)	Yes	Yes
Investment Club Account	Yes	Yes
529 Plan	Yes	Yes
ESA	Yes	Yes
Public Retirement System Account (PERS, STRS, SERS, HPRS, or OPFPF)	No	No
Social Security	No	No

NOTE: You are **not required** to disclose:

- A. Saving and checking accounts, certificates of deposit, and other deposits with financial institutions; or
- B. Personal identifying information such as social security or investment account numbers.



QUESTION 9-OFFICES AND FIDUCIARY RELATIONSHIPS:

For more information, check out FAQs on Fiduciary Interest

List the name of each corporation that is incorporated in, or holds a certificate of compliance to do business in, Ohio, and every trust, business trust, partnership, or association incorporated or authorized to do business in Ohio, or transacting business in Ohio:

- A. In which you held an office in 2021; or
- B. With which you had a fiduciary relationship in 2021.

A person has a "fiduciary relationship" with an entity if he or she has the authority to make decisions in the entity's interests.

EXAMPLES:

Corporation, Trust, Business Trust, Partnership, or Association		Office or Nature of Relationship
Α	Buckeye Friends Trust	Trustee
В	Smith & Jones Co., L.P.A.	Partner
С	Let us Help Association (non-profit)	Member, Board of Directors
D	Smith Cleaning Company	President/CEO

SKIP QUESTIONS 10 and 11 if you are only required to file as a:

- College or university trustee;
- City, school district, ESC, or sanitary district official or employee and serving in a position paid less than \$16,000 a year; or
- Candidate for a city, school district, or ESC position paid less than \$16,000 a year.

QUESTION 10—MEALS, FOOD, AND BEVERAGES:

For more information, check out FAQs on Meals

List **any source** of payment for meals, food, or beverages valued at over \$100 that was received in connection with your official duties by you or any other person for your use of benefit in 2021.

Include your public agency if it paid for more than \$100 of meals, food, or beverages for you.

NOTE: Because of an exception in the law, you are **not required** to disclose anyone who provided meals, food, or beverages to you:

- A. At a meeting where you participated in a panel, seminar, or speaking engagement; or
- B. At a meeting or convention of a national or state organization to which any state agency, legislative agency, state institution of higher education, political subdivision, or office or agency thereof, pays membership dues.



QUESTION 11—TRAVEL EXPENSES:

For more information, check out FAQs on Travel Expenses

List both the source and the amount of each individual payment of travel expenses, received in 2021, that was:

- A. Received by you in connection with your official duties; or
- B. Paid to any other person for your use or benefit in connection with your official duties.

Include your public agency if it paid for or reimbursed travel expenses for you.

You must list each payment or reimbursement separately. Travel expenses include parking fees, lodging, airline tickets, and mileage reimbursements.

NOTE: Because of an exception in the law, you are **not required** to disclose anyone who provided travel expenses to a meeting or convention of a national or state organization to which any state agency, legislative agency, state institution of higher education, political subdivision, or office or agency thereof, pays membership dues.

SKIP QUESTION 12 unless you are a:

- State elected official; or
- State Employee; or
- State board or commission member (except college or university trustee).

QUESTION 12—NON-DISPUTED INFORMATION:

ALL state employees, state officials, and state board and commission members (except college and university trustees) are REQUIRED to answer Question 12.

If you received a statement from a legislative agent, executive agency or retirement system lobbyist or the employer of such that identifies you as the recipient of expenditures made by that lobbyist or employer, and you do not dispute the information contained in the statement, attach a copy of the statement or list the non-disputed information below. If you dispute a legislative lobbying expenditure made in your name please contact the Office of the Legislative Inspector General at **614-728-5100**. To dispute an executive or retirement system expenditure made in your name, please contact the Ohio Ethics Commission.



QUESTION 13—SIGNATURE:

Please note that by signing your financial disclosure statement:

- You swear or affirm that this statement and any additional attachments have been prepared or carefully reviewed by you, and constitute your complete, truthful, and correct disclosure of all required information, and that the address listed in the PERSONAL CONTACT INFORMATION on page 1 is your correct mailing address;
- You acknowledge and understand that, among other potential violations and penalties, knowingly filing a false statement is a criminal misdemeanor of the first degree, in violation of Sections 102.02(D) and 2921.13(A)(7) of the Ohio Revised Code punishable by a fine of not more than \$1,000, imprisonment of not more than six months, or both;
- You acknowledge and understand that filing a false statement may be grounds for removal from public office or dismissal from public employment, pursuant to Sections 3.04 and 124.34 of the Ohio Revised Code; and
- You acknowledge that you served in 2021, or are serving in or a candidate for in 2022, the position(s) indicated in the STATUS section on page 1 of the statement.

BEFORE SIGNING AND SENDING YOUR STATEMENT:

Please carefully review your disclosure statement to make sure that you have answered ALL required questions, either by disclosing the information required or checking the appropriate box indicating that you have no information to disclose. Incomplete statements will be returned for completion and may be subject to additional late fees.

If you are required to pay your filing fee, check the box indicating that the fee is enclosed. Otherwise, check the box indicating that the agency you serve is required to pay your filing fee.

Unless your agency is required to pay your filing fee, please also enclose a check or money order payable to "Ohio Ethics Commission." State departments, boards, commissions, colleges, and universities are required to pay the disclosure filing fees for officials and employees who are required to file disclosure statements for service with those state agencies. (If you are unsure of whether your agency must pay your filing fee, please contact your agency or the Ethics Commission.)

Please do NOT staple your payment to the statement.

Please mail the completed and signed statement, along with the filing fee, to:

OHIO ETHICS COMMISSION William Green Building 30 West Spring Street, L3 Columbus, Ohio 43215-2256

If you have any questions before signing this statement, please contact the Ohio Ethics Commission at (614) 466-7090 or visit the Commission's web site: ethics.ohio.gov



OHIO ETHICS COMMISSION POST FILING NOTIFICATION & REMINDERS

LEAVING YOUR POSITION OR OFFICE IN 2022?

If you have left, or will be leaving, your public position or office at any time during 2022, please read the following reminders to be sure you are aware of any further personal financial disclosure or any applicable post employment disclosure requirements you may have to meet as a result of your public service.

Reminder to all filers who leave their positions or offices in 2022:

The Ohio Ethics Commission would like to remind you that in addition to filing this calendar year 2021 statement, you will also be required to file a financial disclosure statement for calendar year 2022 by **Monday, May 15, 2023** (the year after you have left service). This applies if you served for <u>any</u> length of time in 2022, even if it was for just a single day, or in the case of elected or appointed officials, even if your term expired on January 1, 2022.

Reminder to any state elected officer or employee who leaves public service in 2022:

Ohio's Post Employment Disclosure Law

In addition to filing a financial disclosure statement in 2022 for your final calendar year of public service, Ohio law also requires every <u>state</u> elected officer or employee who filed a financial disclosure statement to disclose their subsequent place of employment to the Joint Legislative Ethics Committee (JLEC) for 24 months after leaving public service. This disclosure is commonly referred to as post employment disclosure (PED) and is part of Ohio's PED Law which can be found in R.C. 102.021.

Only those financial disclosure statement filers that are <u>leaving state service</u> need to complete a PED. The Initial PED Statement is to be completed by departing employees and submitted to the JLEC by their public agency **not later than an employee's last day of employment**.

PED is separate and distinct from any financial disclosure filing requirement. Filing a PED Statement does not replace any duty to file a personal financial disclosure statement for the former employee's or official's final calendar year of public service.

Please Note: PED does NOT apply to county, city, or other local level financial disclosure filers.

For more information regarding PED, for any specific questions regarding PED, or to obtain a PED Statement to complete please visit the JLEC web site at http://www.jlec-olig.state.oh.us or call the JLEC at (614) 728-5100.



City of Vandalia, Ohio
HUMAN RESOURCES - Personnel Administration Policy
2-9 Boot and Tool Reimbursement Policy

2-9.0 Purpose:

To establish a policy specifying the eligibility and rates for boot and tool allowances (22-R-29, 03/21/2022).

2-9.1 Reimbursement Procedure:

Reimbursement shall be conducted through the processes established by the Director of Finance.

2-9.2 Boot Reimbursement:

Employees in the following classifications shall be eligible for a reimbursement of \$225 once during each calendar year for the purchase of boots to be worn while performing the duties of their job: Director of Public Service, Director of Parks & Recreation, Public Works Superintendent, Facilities Superintendent, Public Works Technician, Maintenance Technician, Engineering / GIS Technician, Engineer, Mechanic, Mechanic – Golf, Mechanic – Facilities Maintenance, Custodial Supervisor, Chief Building Official, Electrical Inspector, Building Inspector, Golf Superintendent, Housing Inspector, Part-time Public Works Technician, and any other classification deemed necessary by the City Manager. Excludes all other classifications. Each department director, with verification by the Human Resources Manager, shall provide specifications for said boots by administrative policy.

2-9.3 Tool Reimbursement:

Employees in the following classifications shall be eligible for a reimbursement of \$500 once during each calendar year for the purchase of tools to be used while performing the duties of their job: Mechanic, Mechanic – Golf, Mechanic – Facilities Maintenance, and any other classification deemed necessary by the City Manager. Excludes all other classifications. Each department director, with verification by the Human Resources Manager, shall provide specifications for said tools by administrative policy.

Review & Questions:

Questions regarding this policy should be addressed to the Human Resources Manager.

ity Manager

Date: 3 22 2622

Supersedes and Replaces All Prior Related Policies.



Γoday's Date	
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CANDIDATE PROFILE FORM

VANDALIA PARKS AND RECREATION DEPARTMENT
PART-TIME AND SEASONAL EMPLOYMENT

	PART-TIME AND SEA	SONAL EIVIPLOT	IVIENI
Last Name:	<u> </u>	First Name:	¥
Address:		City / Zip:	S
Home Phone	e:	Cell Phone:	<u></u>
Email:		Do you text?	? Circle One: YES NO
STUDENTS O	NLY: SCHOOL YOU ARE CURRENTLY ATTENDING:		
Expected Gra	aduation Date (Month / Year)	Dates of A	Availabilityto
Please mark	your daily availability below, using the hours of 6:00AN	И to 10:00PM.	
Sunday:		Thursday:	3
Monday:		Friday:	
Tuesday:		Saturday:	
Wednesday:			
Ages 15+	Fitness Center Attendant Climbing Wall	Ages 17+	_Front Desk Attendant VRC
	Birthday Party Host/Hostess	Ages 18+	Fitness instructor (Certification Required)
Ages 16+			Facility Coordinator
	Childcare Attendant		Gym Attendant
	Buildings Custodial Recreation Leader		
	VRC Custodial		
<u>SEASONAI</u>	POSITIONS - MONTHS VARY WITH EACH	POSITION	
Ages 14+		Ages 18+	
	Youth Sports Official Sports Complex Concessionaire	1/	_Summer Camp Counselor
, =	p		
Ages 16+	Park/Facility Maintenance	Ages 19+ (Ag	ge 21 Preferred) Golf Snack Bar Attendant
	Golf Maintenance		John Shack bai Attendant
	Golf Cart Assistant		

POOL MANAGEMENT	Management at	t: jp@swimsafepool.com or 513-919-41	64.		
FIRE / EMS POSITIONS	If you are intere cjacobs@vandal	ested in a Part-Time Fire or EMS position lliaohio.org.	please contact Candice Jacobs at		
PUBLIC WORKS	If you are interested in a Seasonal Part-Time Public Works Technician position, please contact Tammy Wendeln at twendeln@vandaliaohio.org.				
		cations for your <u>top</u> <u>three</u> desired make you the ideal candidate for the	positions as noted on page one. What hese three positions?		
Please list your three m	nost recent jobs	s (if any) as follows: Name of Company	Position Held		
<u> </u>			<u>rosidon nero</u>		
		-	*		
lave you worked for th	_	alia previously? YES / NO lates of service:			
			pplying for employment with the City? (s) they work or for what position(s) are		
IGNATURE					
Y SIGNING HERE, I CERTIFY TH YLL SUBJECT ME TO DISQUALI			LETE, AND THAT ANY MISTATEMENT OF MATERIAL FACT		
** Please		ed Candidate Profile Form to the Vandalia terry McConnaughey at smcconnaughey			
ity of Vandalia use ONLY i	in this area.				

If you are interested in being a Lifeguard, Pool Manager, Swim Lesson Instructor, Swim Lesson Aide, Front

Desk Attendant at Cassel Hills Pool, or Pool Maintenance, please contact JP Hader at SwimSafe Pool

If you are interested in the following Part-Time positons, please contact:

AQUATICS POSITIONS



To: Dan Wendt, City Manager

From: Steve Clark, Director of Parks & Recreation

Date: 03/24/2022

Re: Information Update – Period ending March 24, 2022

The Parks & Recreation Master Plan process continued this week initial department staff workshops being completed. These workshops were extremely productive and well received by our staff. The next step in the process will be a series of external stakeholder interviews with PROS Consulting sending invitations to the external stakeholder list later this week. Our project team will be meeting with PROS Consulting and ETC Institute representatives on Friday to discuss the draft version of the statistically valid survey as well as the online survey.

SENIOR CITIZENS CENTER

The Sinclair College History Class started on March 14 and will run through May 2 at the Senior Center. The program met the required minimum of 15 participants. Most members mentioned the high fee for the course and less weeks than previous classes as a reason for not participating. Toni shared these concerns with the head of Lifelong Learning.

For the period March 8-21 a total of 667 people visited the Senior Center for various activities such as Super Sewers, Golden Qi, Lunch & Learns, Art Appreciation, Hula Hooping, Bridge, Flower Group, Exercise Class to name a few.

Several staff members met with Rich Hopkins to discuss the potential expansion of the monthly Senior Newsletter to include information pertaining to the VRC. The plan would include advertising opportunities that would offset the increased cost to produce and mail the Newsletter.

FACILITY MAINTENANCE DIVISION

Soccer field set up and line painting completed at the Sports Complex for Butler United use this spring. Spray pump on our unit failed and is being replaced at this time. We will paint field about every seven days during the spring season.

The tennis and pickle ball court nets at Helke Park have been installed for the season. Sport courts have developed some surface problems over winter with the patching process that was applied over large cracks. The contractor has been onsite and is working with the manufacturer on this problem.

Baseball field preparations and maintenance are underway. School use of fields has begun. Several home plates were replaced along with the addition of some requested base pegs at new distances. Winter heave of pitching rubbers, etc. are being corrected as well as dug outs being cleaned out of leaves and infield wash out. Maintenance staff made repairs to dugout trim that had come loose as well.

Rudy is working with an Eagle Scout candidate on a tree planting event at the Sports Complex. The scout will be assisted by park maintenance staff and will plant nine trees later this Spring. We also have three

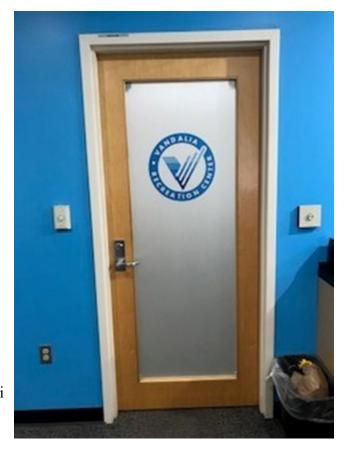
commemorative trees to plant this spring and our Arbor Day tree. We plan to order 300 White Dogwood trees that will be handed out to Helke school students at the Arbor Day Event.

RECREATION CENTER

As promised the Recreation Center Front Desk has a new look and feel! When you visit the VRC you will now have an even more welcoming experience with the addition of the city-wide blue paint theme and our flashy logo. This picture is compliments of VRC Custodi Gabe Benning.

SpeedPro delivered the new gymnasium banners last Friday and VRC Custodians Jack Marshall at Gabe Benning will be installing the banners as soon as they can get the lift.

Domino's Pizza has renewed their VRC sponsorship agreement for 2022. The VRC receives \$1,000 and 120 pizza gift certificates each year as part of the agreement. Staff utilizes the gift certificates for programs and activities as well as rewards to participants. In exchange, Domino's is permitted to advertise insi the facility.



Homeschool Takeover event took place on March 18 from 11:30am -2:00pm at the Vandalia Recreation Center. We had 54 families (234 people) come out and enjoy an afternoon full of recreation.

Spring Break CampREC will run from Monday, March 28 through Friday, April 1 at the Vandalia Recreation Center. We are full for camp and will have 30-33 kids each day. We could have accepted more kids, but we do not have enough camp staff available to meet the demand.

GOLF DIVISION

Golf cart GPS units have been received from the vendor and unfortunately the connectors are not the correct size to be able to plug the units in for operation. The units were sent back to be reprogrammed with the latest 5G technology and we actually received new units in return. The company has shipped connecting devices that will fix the problem. In the meantime, we have been allowing carts on the course but as cart path only which is currently an honor system approach. We are hopeful to receive the connectors yet this week.

Ben and staff will be working on cleaning up the screened in patio area of the Clubhouse in the coming days. A contractor will be repairing the screens and doors to the patio as well. Once this area has been cleaned up and repairs completed the patio will be available for use by golfers.

<u>RECREATION/ATHLETICS DIVISION</u>

Jeff Kreill has been working on preseason Cassel Hills Swimming Pool items including the finalization of the opening/closing duties document for lifeguards, managers and front desk personnel. This document will become part of SwimSafe's daily responsibilities at the facility.

Several staff members went to the Sports Marketing/Management class at Montgomery County CTC to evaluate student presentations. Five groups of students presented their ideas on a CampRec Fun Days event. This is a yearly partnership we have with the instructor Zach Gueth that allows students the opportunity to get real life experience in the field of Sports Marketing and Management.

The Corporate Challenge Kick-Off Social is scheduled for Friday, April 8. Thus far we have 10 companies confirmed to attend the event including Waibel Energy, Vandalia-Butler City Schools, Kentner Sellers CPA's, Johnson Electric, City of Vandalia, Fed Ex Ground, GE TDI, GE Aviation, Inteva Products and The Expediting Company.

Our Community Easter Egg Hunt is scheduled for Saturday, April 16 at 11am at the Sports Complex. Over 60 people are registered for our first ever Adult Easter Egg Hunt that will be held on Thursday, April 14 at the Sports Complex.

An Introduction to Disc Golf program was held at Helke Park on March 14. We had 5 people come out for this program. This was a drop-in program and it was free. Two members from the Dayton Disc Golf Club came out to teach the class.

The Vandalia St. Patrick's Day 5K event was held on Thursday, March 17 at the Hairless Hare. This event was organized by the Ohio River Road Runners Club. We had 172 runners come out for this event.

Information Update

To: Dan Wendt

City Manager

From: Kurt E. Althouse

Chief of Police

Date: March 24, 2022

Subject: Information Update Ending March 25, 2022



- 1. During the past two (2) weeks, VPD officers made 21 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in three (3) traffic citations and 18 written warnings while working 13.5 additional enforcement hours.
- 2. On March 11, I attended the monthly meeting of the Montgomery County Re-entry Program education subcommittee. Our meeting focused on developing a strategic plan for 2022 in distributing additional details at community meetings on the benefits of the re-entry program.
- 3. I met with School Superintendent Rob O'Leary and Butler Twp. Police Chief John Porter on March 11 to discuss topics surrounding school district safety and community concerns.
- 4. On March 16, detectives worked with officials from the Ohio Investigative Unit (OIU) to conduct alcohol permit holder checks on nine Vandalia businesses. The OIU agents brought a confidential informant who was an adult but under the age of 21. The informant was sent into businesses to attempt to purchase alcohol using their actual Ohio Driver's License, which shows their age. If asked, the informant was instructed to tell a store clerk their actual age as well. One Vandalia business sold alcohol to the informant. Detectives cited the employee who committed the violation while OIU agents cited the establishment for administrative violations.
- 5. Detectives charged a 33-year-old Columbus man with one count of Felony Theft. This charge stems from the male renting a Honda generator valued at \$2360 for one day and failing to return the item. This male has been committing thefts from construction sites and from tool rental companies all over the State of Ohio.
- 6. Detectives charged a 58-year old Dayton female with Improper Handling of Firearm in Motor Vehicle. The female had a loaded firearm inside her vehicle and threatened a co-worker at Datwyler.
- 7. I hosted the Ohio Association of Chiefs of Police (OACP) District 4 meeting virtually on March 16. Our meeting topics included the State's mandatory 24 hours of Continuing Professional Training (CPT) during 2022 and Ohio legislation impacting law enforcement, including the recent passage of SB 215 (gun rights bill), pending SB 288 (Omnibus Crime Bill), and pending SB 261 (medical marijuana control expansion from Dept. of Health to Dept. of Commerce).

- 8. Last Friday, I attended a virtual meeting on a new program launched by Montgomery County ADAMHS called Crisis Now. The presenters shared the proposed new process on the admission of individuals being transported on emergency admission due to a mental health crisis at one central location. The proposed site is the former AAA headquarters building in downtown Dayton, 825 South Ludlow Street. New handouts listing various community resources for individuals who officers may encounter during their daily patrols were placed in each patrol vehicle as reference guides.
- 9. Officer Wehner, Butler Twp. Police Sergeant Amy Carr, and K9 Zorro attended the Senior Center on March 15 for a presentation. Attendees learned about Zorro's role as a police K9, special equipment, training, life with a K9 officer, etc. CPO Wehner opened a general discussion after the K9 presentation and took several questions from citizens. This discussion guides us in future meetings and topics the citizens would enjoy learning more about. There were 62 people in attendance for this program with excellent feedback from all.
- 10. Employees from Dave Yenney State Farm Insurance Agency presented two cases of Girl Scout Cookies to the police department as a toke of their appreciation to first responders. State Farm as a whole, purchased cookies from every Girl Scout Troop throughout the state of Ohio and gifted the cookies to first responders. Lieutenant Walker and CPO Wehner received the cookies and posted pictures on social media with the insurance staff members who delivered them.
- 11. VPD personnel completed Drivers Training on March 21 through March 25. The training was done on-duty, during all three shifts, so personnel could train in the environment they are assigned to work. VPD staff completed the training at the former Emery Freight location on Old Springfield Road.
- 12. CPO Wehner placed JAMAR, our traffic monitoring device, back on East National Rd on March 21. We plan to leave the unit in place throughout the week before downloading the data and comparing to the study we completed a few weeks prior.
- 13. It was exciting to participate in this year's Youth In Government Day this past Tuesday. My student counterpart was Rebecca Mercier who served as VPD's police chief for the day. After touring the Justice Center, she worked alongside me reviewing body-worn camera footage, riding in a patrol vehicle, and reviewing VPD citizens surveys. We concluded our day at the high school with lunch sponsored by the Vandalia-Butler Optimist Club.
- 14. On March 22, we held our first Pizza with Police in coordination with the Vandalia Library. I. along with Lieutenant Walker, Lieutenant Sucher, CPO Wehner, third watch Vandalia officers, Butler Twp. police officers, and OSHP Troopers attended. We had an excellent turnout with well over 100 people in attendance. We quickly went through almost 20 large pizzas and 2 cases of water. Thank you to Aaron Messenger and the Rec Center for donating 50 one-day passes to the Rec Center which we were able to hand out as well. The feedback was great and we look forward to holding a similar event later in the year.
- 15. This past Wednesday, Lieutenants Sucher and Walker and I attended the monthly police chiefs' association meeting held at Sinclair Community College. There were presentations on Peer Recovery Support and the Tour de Gem bike fundraiser benefiting the Montgomery County Officer Memorial. There were also discussions about pending legislation impacting criminal justice.

16. On March 24, CPO Wehner and Lieutenant Walker assisted City Schools safety staff with a safety drill at Morton Middle School. These drills are required by the State of Ohio and help prepare staff and students for safety threats that would require a school to lockdown.



333 James E. Bohanan Memorial Drive Vandalia, OH 45377

call 937.898.5891 fax 937.898.6117

March 24, 2022

Re: Vandalia Bikeway Connector

PID 111388

Dear Sir or Madam:

The City of Vandalia has proposed a project to install the Vandalia Bikeway Connector to connect the City of Vandalia to the Great Miami River Trail. Construction is currently scheduled to begin in July of 2024.

As you are a nearby property owner/occupant (or other interested party), we wish to inform you regarding this project. We welcome your questions and comments. Issues you may wish to comment on include, but are not limited to, the effect of the project on local residents, air quality, the local economy, floodplains and historic or cultural resources. Comments are requested by April 30, 2022, to ensure your comments may be considered in the project development.

Please be aware that, at this stage in project development, it will not be possible to provide you with specific information regarding potential real estate acquisition. If right-of-way acquisition is necessary from your property, the City of Vandalia's acquisition specialist will contact you directly at a later date, to discuss the right-of-way needs, the acquisition process, and your rights under that process.

All of the information regarding the project is shown on the enclosed brochure.

Please feel free to contact us if you have any questions regarding the project.

Sincerely

Rob Cron
Director of Public Service









Vandalia Bikeway Connector

MOT-VANDALIA BIKE-WAY CONNECTOR, PID 11138





What does this project involve? The City of Vandalia proposes to provide a bicycle-friendly connection from Old National Road Trail at Interstate 75 to the Great Miami Recreation Trail at Taylorsville MetroPark, just north of US-40 near South Cassel Road. Under the project, the following improvements are proposed:

- Provide sharrows on Foley Drive, Westhafer Road, and North Brown School Road (north of National Road).
- Provide one-way bike lanes on each side of National Road, from Foley Drive to South Brown School Road.
- Restripe South Brown School Road, from National Road to the intersection of Scholz Drive/Cassel Creek Drive, to provide two-way separated bike lanes on the east side of South Brown School Road, with flexible delineators between the two-way, buffered bike lanes and motor vehicle lanes. These will be positioned to accommodate driveways.
- South of the intersection of Scholz Drive/Cassel Creek Drive, construct a 10-foot-wide multi-use trail. This trail will extend from the intersection of Scholz Drive/Cassel Creek Drive to US-40 and along US-40 to Taylorsville Metro-Park, just north of US-40 near South Cassel Road.

Why is this project needed? The Great Miami River Recreational Trail offers over 330 miles of trail system in southwestern Ohio. Although the Great Miami Recreation Trail extends through eastern Vandalia, there is a lack of bicycle-friendly access routes to the Trail for our citizens.

How much will this project cost and how is it funded? The current estimated construction cost is approximately \$2.88-million. The City has been awarded \$2.53-million in Congestion Mitigation & Air Quality (CMAQ) funds; the remaining costs will be the responsibility of the City of Vandalia.

Who proposed this project and who is responsible for oversight? The City of Vandalia applied for and received federal transportation funds through the Miami Valley Regional Planning Commission. ODOT, as steward of the federal funds, will provide oversight of the project.

What acquisition is required for this project? The project is expected to require property acquisition from private citizens along Brown School Road, between Cassel Creek Drive and US-40. This acquisition will be limited to minor strip takes. Most of the project will occur on publicly-owned lands.



Why does the project include on-road components? Why not provide a multi-use trail connection for the entire length? When constructed to desired standards, multi-use trails are very land hungry. Including shoulders and clear zones, a design-standard multi-use trail has a total width of 20 feet. This makes multi-use trail construction problematic in developed areas, where the necessary land is not available without taking private property. On-road options, such as designated bike lanes or pavement markings & signage, allow for bicycle-friendly facilities with minimal impacts to private property.

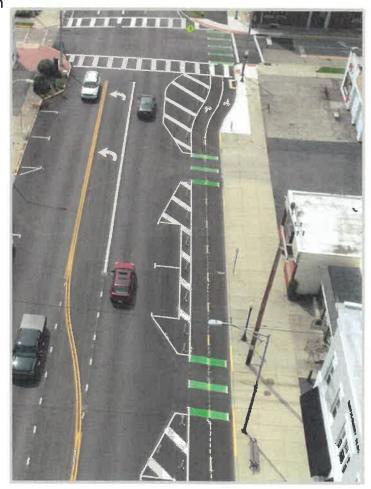
What is a sharrow? A sharrow (see image to the left) is a pavement mark-

ing that is often used in locations where cyclists and motorists

share the travel lane. It clarifies where cyclists should ride and alerts motorists to expect cyclists on the road.

How will the two-way separated bike lanes transition through intersections and drive entrances? Dashed green pavement markings (similar to the image at right) will be provided to alert both cyclists and motor vehicles of the two-way separated bike lanes crossing at all public street intersections. At Brown School Road and National Road, there will be bike boxes where cyclists can wait to complete their two-stage crossing. The north-south crossing of National Road will also have bicycle signals.

Will the project include any pedestrian improvements? Yes. The proposed multi-use trail will accommodate both cyclists and pedestrians. The project will also upgrade existing crosswalks along National Road and Brown School Road. Additionally, all pedestrian facilities that are impacted by construction of these proposed improvements will be evaluated and upgraded as needed for ADA-compliance.



How will the bike lanes and two-way separated bike lanes be able to fit on the existing road? Will travel lanes be lost? The bike lanes and twoway separated bike lanes will be installed by restriping the existing roadway pavement. On National Road, the outside eastbound through travel lane will be eliminated—see images at right. On Brown School Road, the outside northbound through/ right lane just north of Wollenhaupt Drive and southbound right turn lanes will be eliminated.

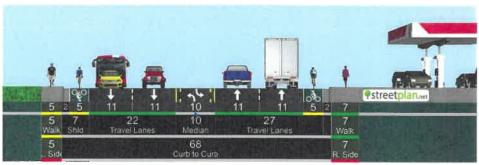
How will the loss of lanes affect congestion in the corridor? A traffic analysis using simulation and modeling was completed and determined that 5 2 10 11 10.5 10.5 11 11 2 7

5 2 1 21 22 7

Walk Trave Lanes Median Trave Lanes Walk

5 Side Curb to Curb R. Side

Above—National Road Typical Section—Existing Below—National Road Typical Section—Proposed



these roadways will continue to operate at acceptable levels of service with the removal of these lanes. In general, motor vehicle travel through these corridors is expected to increase between 0.1 and 4.1 seconds in 2020 peak hours and between 0.1 and 2.5 seconds in the 2040 peak hours.

Will the project affect historic or archaeological resources? Within the project area, there are no National Historic Landmarks or sites that are listed on or have been determined eligible for the National Register of Historic Places. Additional assessment will be undertaken and project modifications to avoid/minimize impacts to archaeological resources will be implemented, if necessary. We welcome your thoughts regarding the historic character of the project corridor and the effect of the project. Please contact Tricia Bishop at ODOT District 7 (937-497-6721 or tricia.bishop@dot.ohio.gov) if you wish to request consulting party status.

Will access to Taylorsville MetroPark be affected? Will the project negatively affect any existing recreational features associated with the MetroPark? Access to Taylorsville MetroPark, outside of the established construction limits, will be maintained throughout construction. The project will provide improved access to the MetroPark. The project will not alter or eliminate any existing recreational facilities at the MetroPark.

Will lighting be provided on the multi-use trail? No. As a publicly-owned recreational facility, the trail will be open during daylight hours. Therefore, lighting for the trail is not needed. Existing lighting on National Road and Brown School Road will remain.

Will the project include work in waterways or wetlands? The project will be evaluated and, where appropriate, the design will be modified to avoid or minimize impacts to streams and wetlands. All necessary permits for stream and wetland impacts will be obtained prior to construction.

How will the project affect the floodplain? The project will be designed to comply with the National Flood Insurance Program and will not result in an unacceptable increase in the base flood elevation. The design will be coordinated with the Miami Conservancy District to accommodate a net zero change in the retention basin capacity of Taylorsville Dam.

How will the project affect RTA bus stops in the corridor? RTA Route 17 has a part-time loop through the project area—National Road to Brown School Road to Center Drive. The bus stops for this route will remain open during construction.

What is the schedule for the project? The project is currently in preliminary design. Final plans are expected to be completed in February 2024. Based on the current schedule, the project is expected to begin construction in July 2024 and require approximately eleven months to construct.

Why can't the project be undertaken sooner? Many factors go into developing a schedule for construction of a federal-aid project of this size. In addition to providing time for data collection, project design and quality control review, the schedule must also provide for public involvement, environmental review, environmental permitting, right-of-way negotiations, and utility relocations.

How will traffic on National Road, US-40 and Brown School Road be maintained during construction? Most construction activities along National Road and Brown School Road consist of signing and pavement marking changes which will be done at night or during evening hours. Signal work may require closure of curb lanes for placing foundations, pull boxes, signal supports, etc. Construction along US 40 and west of the dam will be confined to off-road locations with impact to US 40 limited to flaggers while setting the prefabricated bridge truss over CSX railroad, which could be completed at night.

Will the project require a detour of Old National Road Trail or the Great Miami Recreation Trail during construction? The project team will seek to maintain traffic on the Great Miami Recreation Trail during daylight hours. However, if day-time closures of more than 15-minutes are required, flaggers, signed detours and advance notice of the closures will be provided.

What is the current status of decision-making on this project? No final decisions regarding any proposed improvements have been made at this time. We are seeking public input, in order to ensure the best possible decisions are made for our community. We welcome your input and encourage you to provide comments.

How can I submit comments? To provide comments, you may call, email or send a letter to the contacts in the box on the right hand side of this page. Comments are requested no later than April 30, 2022. You may also submit comments on the ODOT Project Page for the Vandalia Bikeway, which can be found at www.transportation.ohio.gov.

Questions or Comments? Contact Us!

City of Vandalia:

Rob Cron

Director of Public Service

Phone: 937-415-2323

Email: rcron@vandaliaohio.org

City of Vandalia

333 James E. Bohanan Dr. Vandalia, Ohio 45377

ODOT:

Tricia Bishop

District Environmental Coordinator

Phone: 937-497-6721

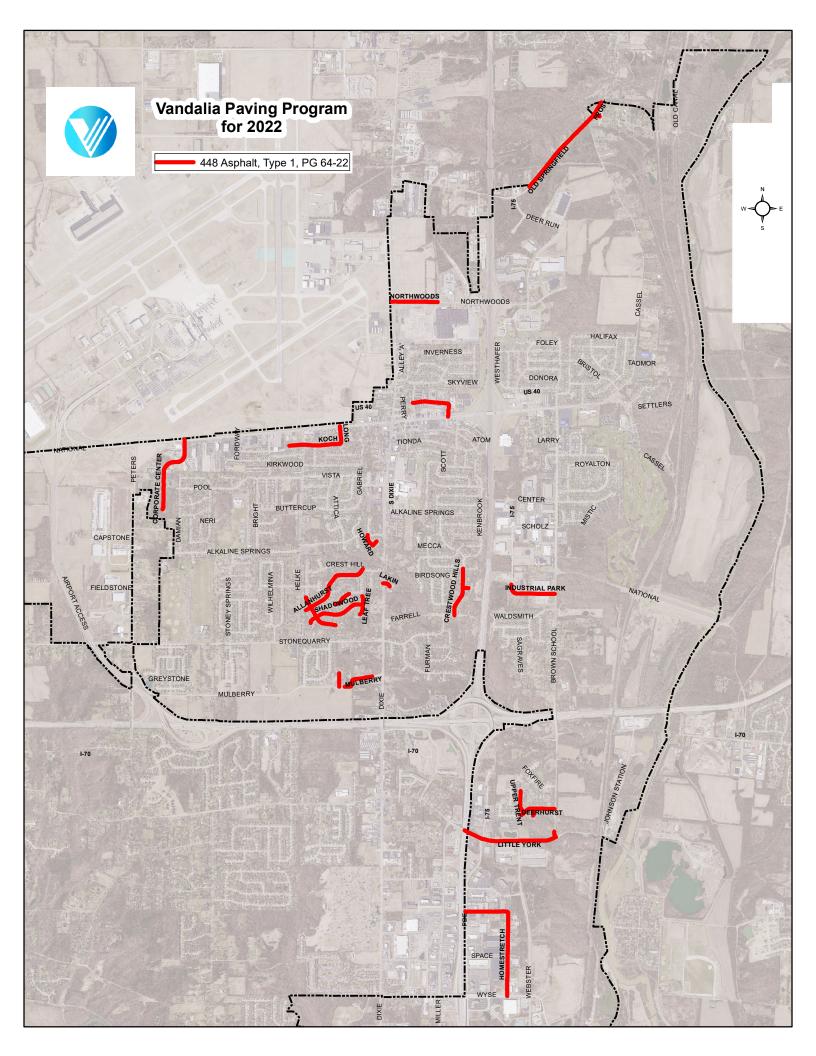
Email: tricia.bishop@dot.ohio.gov

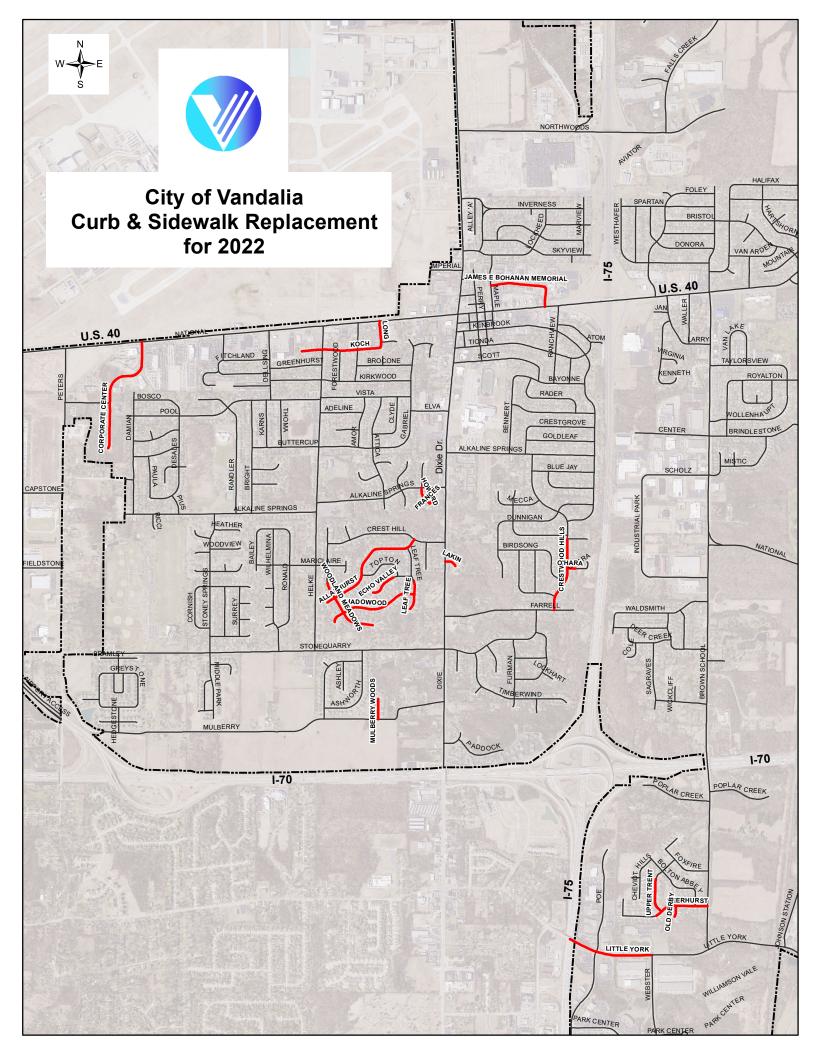
ODOT District 7

1001 St. Marys Avenue Sidney, Ohio 45365



The environmental review, consultation and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by ODOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated 12/14/2020, and executed by FHWA and ODOT.





MEMORANDUM

TO: Mark Blosser, Public Works Technician

FROM: Dan Wendt, City Manager About D WES

DATE: March 22, 2022



SUBJECT: IMPASSE PROCEEDINGS

With the City's acceptance and the Union's rejection of the fact finder's recommendation, the parties are clearly at an impasse. Therefore, the City will implement the following:

Wage Increase

The City will implement its proposed first year wage increase effective March 30, 2022. This replaces Article 26, Sections 1 and 5 of the expired collective bargaining agreement.

Section 1. Hourly rates shall be established as set forth in the attached Appendix A.

Employees whose hourly pay rate exceeded the corresponding rate in Appendix A on January 1, 2022, shall receive and hourly rate increase of 2.5% - effective March 30, 2022.

cc: Amber Holloway, Assistant City Manager (via email)
Bridgette Leiter, Finance Director (via email)

Rob Cron, Public Service Director (via email)
Gerald McDonald, City Law Director (via email)

Missy Pruszynski, Human Resources Manager (via email)

Walter Ritchie III, Public Works Superintendent (via email)

Dan Rosenthal, City Labor Attorney (via email)

John Doll, Union Attorney (via email)

APPENDIX A

ADDENDUM TO AGREEMENT BETWEEN THE CITY OF VANDALIA AND THE TEAMSTERS LOCAL UNION NO. 957 - EFFECTIVE THROUGH DECEMBER 31, 2024, INCLUSIVE

This Addendum is entered into between The City of Vandalia, Ohio and The Teamsters Local Union No. 957. This Addendum shall be incorporated into the provisions of the Agreement between the City and the Union effective on March 30, 2022 through December 31, 2024, inclusive. Any inconsistency with the terms of this Addendum and the Collective Bargaining Agreement shall be resolved in favor of the terms stated herein.

APPENDIX A - WAGE RATES AND PAY RANGES EFFECTIVE THROUGH DECEMBER 31, 2024 Effective Date CLASSIFICATION & POSITION† QUALIFICATION 3/30/2022 **OFFICE MANAGER** OFFICE MANAGER E 4 OR MORE YEARS OF EXPERIENCE \$ 20.75 OFFICE MANAGER D 3 YEARS OF EXPERIENCE \$ 20.34 OFFICE MANAGER C 2 YEARS OF EXPERIENCE \$ 19.94

1 YEAR OF EXPERIENCE

STARTING RATE

\$

\$

19.55

19.17

OFFICE MANAGER B

OFFICE MANAGER A

APPENDIX A - WAGE RATES AND PAY RANGES EFFECTIVE THROUGH DECEMBER 31, 2024						
CLASSIFICATION & POSITION†	QUALIFICATION		Effective Date			
	QUILLI TOTATION	3/30	/2022			
PUBLIC WORKS TECHNICIAN						
SUPERVISOR	APPOINTMENT BY MANAGEMENT	\$	27.00			
PUBLIC WORKS TECHNICIAN E	4 OR MORE YEARS OF EXPERIENCE + CDL	\$	22.73			
PUBLIC WORKS TECHNICIAN D	3 YEARS OF EXPERIENCE + CDL	\$	22.29			
PUBLIC WORKS TECHNICIAN C	2 YEAR OF EXPERIENCE + CDL	\$	21.85			
PUBLIC WORKS TECHNICIAN B	1 YEAR OF EXPERIENCE + CDL	\$	21.42			
PUBLIC WORKS TECHNICIAN A	STARTING RATE	\$	21.00			

[†] The City Manager, as the appointing authority, at their sole discretion may elect to hire any employee in the bargaining unit at the rate commensurate with their qualifications rather than the default starting rate but shall not be required to do so.

APPENDIX A - WAGE RATES AND PAY RANGES EFFECTIVE THROUGH DECEMBER 31, 2024						
CLASSIFICATION & POSITION†	QUALIFICATION	Effective Date				
		3/30/2022				

BA	iE.	\sim	ш	A	M	C	**

MECHANIC**				
MECHANIC G***	PASS EXAM FOR EVT F-3 FIRE PUMPS AND ACCESSORIES + PASS EXAM FOR EVT F-5 AERIAL FIRE APPARATUS + EVT FIRE APPARATUS TECHNICIAN LEVEL I CERTIFICATION + EVT AMBULANCE TECHNICIAN LEVEL I CERTIFICATION + ASE CERTIFICATIONS FOR 10 TESTS OUTLINED IN NOTE BELOW + CDL	\$	1.25	
MECHANIC F***	EVT FIRE APPARATUS TECHNICIAN LEVEL I CERTIFICATION + EVT AMBULANCE TECHNICIAN LEVEL I CERTIFICATION + ASE CERTIFICATIONS FOR 10 TESTS OUTLINED IN NOTE BELOW + CDL	\$	1.00	-
MECHANIC E***	EVT AMBULANCE TECHNICIAN LEVEL I CERTIFICATION + ASE CERTIFICATIONS FOR 10 TESTS OUTLINED IN NOTE BELOW + CDL	\$	0.50	
HEAD MECHANIC	APPOINTMENT BY MANAGEMENT	\$ 3	34.00	
MECHANIC D	ASE CERTIFICATIONS FOR 10 TESTS OUTLINED IN NOTE BELOW + CDL	\$	31.12	
MECHANIC C	ASE CERTIFICATIONS FOR 8 TESTS OUTLINED IN NOTE BELOW + CDL	\$:	30.51	-
MECHANIC B	ASE CERTIFICATIONS FOR 4 TESTS OUTLINED IN NOTE BELOW + CDL	\$ 2	28.82	
MECHANIC A	STARTING RATE	\$ 2	22.00	

NOTE: ASE certifications which may be obtained to qualify an employee for advancement to Mechanic steps B - G are limited to the following list.

A1 Engine Repair

L1 Auto Adv. Engine Perf. Specialist

A2 Automatic Transmission/Transaxle

L2 Electronic Diesel Engine Diagnosis

A3 Manual Drive Train and Axles

T1 Gasoline Engines

A4 Suspension and Steering

T2 Diesel Engines

A5 Brakes

T3 Drive Train

A6 Electrical/Electronic Systems

T4 Brakes

A7 Heating and Air Conditioning

T5 Suspension and Steering

A8 Engine Performance Systems

T6 Electrical/Electronic Systems

A8 Engine Performance Systems

T7 Heating, Ventilation, and A/C

F1 Compressed Natural Gas Vehicle

T8 Preventive Maintenance Inspection (PMI)

[†] The City Manager, as the appointing authority, at their sole discretion may elect to hire any employee in the bargaining unit at the rate commensurate with their qualifications rather than the default starting rate but shall not be required to do so.

^{**} All incumbents shall immediately be reclassified to the designation that corresponds with their actual valid certifications during any given pay period. Should an employee subsequently fail to maintain the required number of certifications, the employee's rate of pay will be reduced to the rate for the qualifications the employee meets at that time.

^{***} Mechanic E, F, and G regular rate of pay is increased by specified amount for above the Mechanic D or Head Mechanic wage rate.

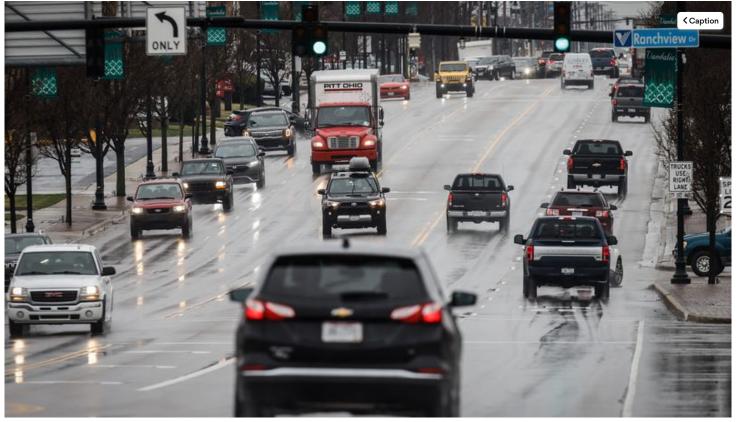


Dayton Daily News



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\$18M road project near Dayton Airport to address truck traffic issues



Credit: JIM NOELKER

LOCAL NEWS

By Aimee Hancock, Staff Writer

March 23, 2022

Advertisement

VANDALIA — Thousands of trucks hauling goods for newly-located logistic companies surrounding the Dayton International Airport travel through and around Vandalia on a daily basis causing increasing traffic congestion.

In an effort to remediate truck traffic issues within Vandalia, the city is teaming up with Montgomery County to reconstruct and widen sections of Northwoods Boulevard, North Dixie Drive, and Lightner Road.

The \$18.7 million project, known as the Northeast Logistics Access project, will provide trucks with an alternate route into the warehouse area northeast of the Dayton airport, lessening the traffic issues within the center of Vandalia, according to Montgomery County Engineer Paul Gruner.

Article continues below

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By Chevrolet

The project will compliment road improvements that have taken place previously, Gruner said, including the widening of U.S. 40 near the airport to five lanes in 2020; the 2019 reconstruction of a section of Northwoods Boulevard from west of the I-75 overpass to west of the Flying J service station complex; and improvements made to Lightner Road, from I-75 west to the Chewy distribution center.

Explore Vandalia seeks to combat commercial truck traffic concerns

"There is a lot of logistics development work taking place around the airport, and the access has been improved considerably coming up from I-70 ... but this project is to take advantage of the Northwoods interchange and bring people around the northeast side of the airport back into the logistics area," Gruner said. "It's a major interest of Vandalia to get the truck traffic out of the intersection of Dixie and U.S. 40."

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\$18M road project near Dayton Airport to address truck traffic issues GET STARTED

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Since 2010, more than 5 million square feet of light manufacturing and distribution space has been built out in an area north of I-70 and U.S. 40, mostly west of the airport, in projects that today employ more than 4,000 people.

The project will include reconstruction of a portion of Northwoods Boulevard, east from the Flying J to North Dixie Drive; reconstruction of North Dixie Drive, just south of Northwoods Blvd. up to Lightner Road, which will include widening the county's portion of the road to three lanes; improvements of the intersection of North Dixie Drive at both Northwoods Boulevard and Lightner Road; and widening Lightner Road to three lanes, west toward the Chewy distribution center.

Advertisement

Improvements to the intersection of North Dixie Drive at both Northwoods Boulevard and Lightner Road may include construction of roundabouts at both locations in place of traffic signals, Gruner said, though this is not definitive.

A traffic study completed in 2019 showed over 10,000 vehicles use North Dixie Drive south of Lightner and Old Springfield roads within a 24-hour period, according to Gruner. The study found within the same timeframe, over 2,200 vehicles passed through Lightner Road east of Peters Pike, and more than 3,200 utilized Lightner Road west of North Dixie Drive.

Explore Amazon to open 'last mile' delivery station in Dayton, near airport

The engineering process of the project will begin soon and continue through 2023, Gruner said, with services to be provided by Carpenter Marty Transportation.

According to Gruner, the project was awarded federal funding via the Ohio Department of Transportation's (ODOT) Review Advisory Committee, allocating federal dollars to cover 80%, or up to \$1.6 million, of the project's engineering costs. Vandalia will be responsible for around \$97,000 of these costs, and Montgomery County will be responsible for around \$227,000.

Additional grant funding will be applied for at each stage of the project, Gruner said.

Vandalia City Manager Dan Wendt said this project will meet multiple objectives for the community of Vandalia as a whole.

"We look at this as being a regional project that is going to improve livability in Vandalia as development takes place around the airport, (and) also help to meet the region's economic development goals," he said.

Explore Union wants to build area's largest traffic roundabout for Amazon, other businesses

The Northeast Logistics Access project is part of a larger effort to accommodate recent growth in logistics operations in the area through traffic infrastructure improvements.

The Montgomery County Transportation Improvement District is seeking a \$13.5 million ODOT loan to build the area's largest traffic roundabout in Union near where Amazon is constructing a fulfillment center. The project, which will cost \$16 million total, aims to ease travel for the many trucks traveling to and from not only Amazon, but Procter & Gamble, Crocs, Frito Lay and other companies that have big logistics centers in and near Union, northwest of the Dayton International Airport, north of the interchange of interstates 70 and 75.

Road improvements coming

< Caption

Northwoods Boulevard, North Dixie Drive, and Lightner Road would be widened as part of \$18.7 million plan to keep truck traffic out of the center of Vandalia.





In Other News

- 1 Statehouse candidates off May 3 ballot: Here's what that means
- **2** DeWine appoints 2 to Montgomery County Common Pleas Court
- $oldsymbol{3}$ Kettering Health doctor works to build trust to close rural COVID...
- 4 Ohio reports small increase in weekly COVID cases; deaths...
- **5** Tornado in Warren County collapses barn, uproots trees

About the Author Aimee Hancock

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Advancements in human tissue and nerve repair helping Axogen grow in Vandalia



LOCAL NEWS

By Thomas Gnau, Staff

Updated March 22, 2022

Vandalia site will anchor company's growth as new 'Avance' nerve graft is pursued

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"The entire project team is inside the new facility," Todd Puckett, operations manager for the Axogen Corp. Industrial Park Drive site, said in a recent interview.

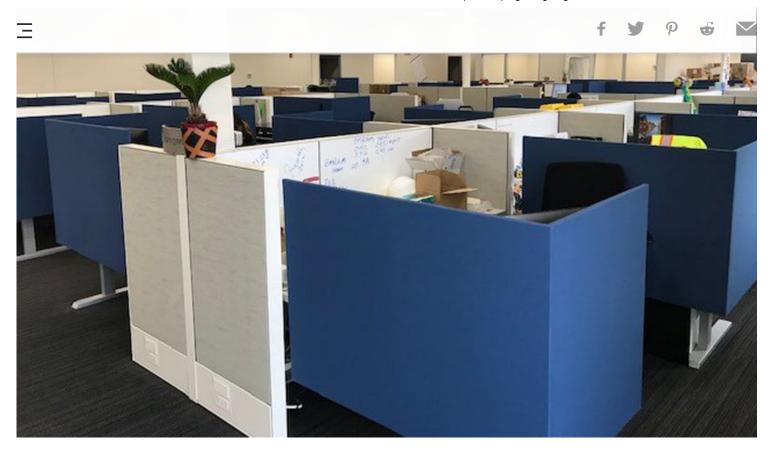
Explore Port Authority trustees back new Vandalia industrial warehouse

Axogen has about 65 employees in Vandalia and Dayton, its two Ohio locations. The company is also hailing new products and the anticipated results of clinical trials.

Employees have been at their desks in the building's 20,000-square-feet of office space since about August and engineers have started much of their work, said Peter Mariani, executive vice president and chief financial officer of the Tampa, Fla.-based company.

Nearly four years ago, Axogen invested an initial \$5 million into the 75,000-square-foot former home near the interchange of interstates 70 and 75, adding a second floor.





Axogen leaders believe they are pioneering a process for human tissue repair, allowing surgeons to implant tissue in patients who have suffered nerve fiber damage. Part of what is seen as the innovation here is nerve tissue becoming a graft that nerve fibers are able to repopulate, allowing new growth — and the crucial regaining of sensation and movement, the company has said.











Most recently, Axogen has been focused on anticipated topline data from a clinical trial designed to support a biologics license application for a product called "Avance."

The Avance nerve graft is described as a biologically active off-the-shelf processed human nerve allograft intended for the surgical repair of "peripheral nerve discontinuities."

Put plainly, the goal is to bridge gaps in a nerve after, for example, a power tool accident. Axogen's work can allow a surgeon to "take an off-the-shelf solution," which is considered a big deal in dealing with trauma, Mariani said.





Credit: BLC

"It's an important piece of data that will help surgeons as they do nerve repair," the CFO said of the trial.

Harvesting human tissue from deceased donors, the Vandalia center will process grafts, which can be used in anyone without being matched, Mariani said.

As the company grows, Vandalia is expected to be that growth's anchor, Mariani said. He sees the site's employment ceiling over the next three to five years at up to 250 employees.

He expects to hire more people later this year, transferring more tissue processing work to Vandalia in early 2023.

In Other News

- 2 adults, 1 juvenile taken to hospital following multi-vehicle crash in...
- Great Ohio Toy Show returns to Xenia this weekend
- Dayton construction company lands second Wright-Patt job in a month
- Fentanyl, meth top among drug seizures in Warren County
- Humane society: Needs-based veterinary clinic taking appointments

About the Author



Thomas Gnau





Thomas Gnau is a business reporter who joined the Dayton Daily News in 2007. He has reported for daily newspapers in Ohio since 1991.

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333 James E. Bohanan Memorial Drive Vandalia, OH 45377

call 937.898.5891 fax 937.898.6117

March 24, 2022

Re: Vandalia Bikeway Connector

PID 111388

Dear Sir or Madam:

The City of Vandalia has proposed a project to install the Vandalia Bikeway Connector to connect the City of Vandalia to the Great Miami River Trail. Construction is currently scheduled to begin in July of 2024.

As you are a nearby property owner/occupant (or other interested party), we wish to inform you regarding this project. We welcome your questions and comments. Issues you may wish to comment on include, but are not limited to, the effect of the project on local residents, air quality, the local economy, floodplains and historic or cultural resources. Comments are requested by April 30, 2022, to ensure your comments may be considered in the project development.

Please be aware that, at this stage in project development, it will not be possible to provide you with specific information regarding potential real estate acquisition. If right-of-way acquisition is necessary from your property, the City of Vandalia's acquisition specialist will contact you directly at a later date, to discuss the right-of-way needs, the acquisition process, and your rights under that process.

All of the information regarding the project is shown on the enclosed brochure.

Please feel free to contact us if you have any questions regarding the project.

Sincerely

Rob Cron
Director of Public Service









Vandalia Bikeway Connector

MOT-VANDALIA BIKE-WAY CONNECTOR, PID 11138





What does this project involve? The City of Vandalia proposes to provide a bicycle-friendly connection from Old National Road Trail at Interstate 75 to the Great Miami Recreation Trail at Taylorsville MetroPark, just north of US-40 near South Cassel Road. Under the project, the following improvements are proposed:

- Provide sharrows on Foley Drive, Westhafer Road, and North Brown School Road (north of National Road).
- Provide one-way bike lanes on each side of National Road, from Foley Drive to South Brown School Road.
- Restripe South Brown School Road, from National Road to the intersection of Scholz Drive/Cassel Creek Drive, to provide two-way separated bike lanes on the east side of South Brown School Road, with flexible delineators between the two-way, buffered bike lanes and motor vehicle lanes. These will be positioned to accommodate driveways.
- South of the intersection of Scholz Drive/Cassel Creek Drive, construct a 10-foot-wide multi-use trail. This trail will extend from the intersection of Scholz Drive/Cassel Creek Drive to US-40 and along US-40 to Taylorsville Metro-Park, just north of US-40 near South Cassel Road.

Why is this project needed? The Great Miami River Recreational Trail offers over 330 miles of trail system in southwestern Ohio. Although the Great Miami Recreation Trail extends through eastern Vandalia, there is a lack of bicycle-friendly access routes to the Trail for our citizens.

How much will this project cost and how is it funded? The current estimated construction cost is approximately \$2.88-million. The City has been awarded \$2.53-million in Congestion Mitigation & Air Quality (CMAQ) funds; the remaining costs will be the responsibility of the City of Vandalia.

Who proposed this project and who is responsible for oversight? The City of Vandalia applied for and received federal transportation funds through the Miami Valley Regional Planning Commission. ODOT, as steward of the federal funds, will provide oversight of the project.

What acquisition is required for this project? The project is expected to require property acquisition from private citizens along Brown School Road, between Cassel Creek Drive and US-40. This acquisition will be limited to minor strip takes. Most of the project will occur on publicly-owned lands.



Why does the project include on-road components? Why not provide a multi-use trail connection for the entire length? When constructed to desired standards, multi-use trails are very land hungry. Including shoulders and clear zones, a design-standard multi-use trail has a total width of 20 feet. This makes multi-use trail construction problematic in developed areas, where the necessary land is not available without taking private property. On-road options, such as designated bike lanes or pavement markings & signage, allow for bicycle-friendly facilities with minimal impacts to private property.

What is a sharrow? A sharrow (see image to the left) is a pavement mark-

ing that is often used in locations where cyclists and motorists

share the travel lane. It clarifies where cyclists should ride and alerts motorists to expect cyclists on the road.

How will the two-way separated bike lanes transition through intersections and drive entrances? Dashed green pavement markings (similar to the image at right) will be provided to alert both cyclists and motor vehicles of the two-way separated bike lanes crossing at all public street intersections. At Brown School Road and National Road, there will be bike boxes where cyclists can wait to complete their two-stage crossing. The north-south crossing of National Road will also have bicycle signals.

Will the project include any pedestrian improvements? Yes. The proposed multi-use trail will accommodate both cyclists and pedestrians. The project will also upgrade existing crosswalks along National Road and Brown School Road. Additionally, all pedestrian facilities that are impacted by construction of these proposed improvements will be evaluated and upgraded as needed for ADA-compliance.



How will the bike lanes and two-way separated bike lanes be able to fit on the existing road? Will travel lanes be lost? The bike lanes and twoway separated bike lanes will be installed by restriping the existing roadway pavement. On National Road, the outside eastbound through travel lane will be eliminated—see images at right. On Brown School Road, the outside northbound through/ right lane just north of Wollenhaupt Drive and southbound right turn lanes will be eliminated.

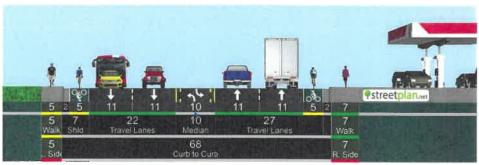
How will the loss of lanes affect congestion in the corridor? A traffic analysis using simulation and modeling was completed and determined that 5 2 10 11 10.5 10.5 11 11 2 7

5 2 1 21 22 7

Walk Trave Lanes Median Trave Lanes Walk

5 Side Curb to Curb R. Side

Above—National Road Typical Section—Existing Below—National Road Typical Section—Proposed



these roadways will continue to operate at acceptable levels of service with the removal of these lanes. In general, motor vehicle travel through these corridors is expected to increase between 0.1 and 4.1 seconds in 2020 peak hours and between 0.1 and 2.5 seconds in the 2040 peak hours.

Will the project affect historic or archaeological resources? Within the project area, there are no National Historic Landmarks or sites that are listed on or have been determined eligible for the National Register of Historic Places. Additional assessment will be undertaken and project modifications to avoid/minimize impacts to archaeological resources will be implemented, if necessary. We welcome your thoughts regarding the historic character of the project corridor and the effect of the project. Please contact Tricia Bishop at ODOT District 7 (937-497-6721 or tricia.bishop@dot.ohio.gov) if you wish to request consulting party status.

Will access to Taylorsville MetroPark be affected? Will the project negatively affect any existing recreational features associated with the MetroPark? Access to Taylorsville MetroPark, outside of the established construction limits, will be maintained throughout construction. The project will provide improved access to the MetroPark. The project will not alter or eliminate any existing recreational facilities at the MetroPark.

Will lighting be provided on the multi-use trail? No. As a publicly-owned recreational facility, the trail will be open during daylight hours. Therefore, lighting for the trail is not needed. Existing lighting on National Road and Brown School Road will remain.

Will the project include work in waterways or wetlands? The project will be evaluated and, where appropriate, the design will be modified to avoid or minimize impacts to streams and wetlands. All necessary permits for stream and wetland impacts will be obtained prior to construction.

How will the project affect the floodplain? The project will be designed to comply with the National Flood Insurance Program and will not result in an unacceptable increase in the base flood elevation. The design will be coordinated with the Miami Conservancy District to accommodate a net zero change in the retention basin capacity of Taylorsville Dam.

How will the project affect RTA bus stops in the corridor? RTA Route 17 has a part-time loop through the project area—National Road to Brown School Road to Center Drive. The bus stops for this route will remain open during construction.

What is the schedule for the project? The project is currently in preliminary design. Final plans are expected to be completed in February 2024. Based on the current schedule, the project is expected to begin construction in July 2024 and require approximately eleven months to construct.

Why can't the project be undertaken sooner? Many factors go into developing a schedule for construction of a federal-aid project of this size. In addition to providing time for data collection, project design and quality control review, the schedule must also provide for public involvement, environmental review, environmental permitting, right-of-way negotiations, and utility relocations.

How will traffic on National Road, US-40 and Brown School Road be maintained during construction? Most construction activities along National Road and Brown School Road consist of signing and pavement marking changes which will be done at night or during evening hours. Signal work may require closure of curb lanes for placing foundations, pull boxes, signal supports, etc. Construction along US 40 and west of the dam will be confined to off-road locations with impact to US 40 limited to flaggers while setting the prefabricated bridge truss over CSX railroad, which could be completed at night.

Will the project require a detour of Old National Road Trail or the Great Miami Recreation Trail during construction? The project team will seek to maintain traffic on the Great Miami Recreation Trail during daylight hours. However, if day-time closures of more than 15-minutes are required, flaggers, signed detours and advance notice of the closures will be provided.

What is the current status of decision-making on this project? No final decisions regarding any proposed improvements have been made at this time. We are seeking public input, in order to ensure the best possible decisions are made for our community. We welcome your input and encourage you to provide comments.

How can I submit comments? To provide comments, you may call, email or send a letter to the contacts in the box on the right hand side of this page. Comments are requested no later than April 30, 2022. You may also submit comments on the ODOT Project Page for the Vandalia Bikeway, which can be found at www.transportation.ohio.gov.

Questions or Comments? Contact Us!

City of Vandalia:

Rob Cron

Director of Public Service

Phone: 937-415-2323

Email: rcron@vandaliaohio.org

City of Vandalia

333 James E. Bohanan Dr. Vandalia, Ohio 45377

ODOT:

Tricia Bishop

District Environmental Coordinator

Phone: 937-497-6721

Email: tricia.bishop@dot.ohio.gov

ODOT District 7

1001 St. Marys Avenue Sidney, Ohio 45365



The environmental review, consultation and other actions required by applicable Federal environmental laws for this project are being, or have been, carried out by ODOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated 12/14/2020, and executed by FHWA and ODOT.

What is the Vandalia City Center Overlay?

The Vandalia City Center Overlay (VCCO) is a proposed change to the City's zoning map that would serve to guide future development and redevelopment.

The establishment of an overlay district is an initial step in the 2020 Vision Vandalia Comprehensive Plan.

The 2020 Vision Vandalia Plan re-imagines Downtown Vandalia along Dixie Drive as a mixed-use district of retail, restaurants, office, open space, with a variety of housing options and



interconnected spaces for gathering.

IMPORTANT

If you own a property inside the VCCO district, the proposed change **WILL NOT** impact the current use of your property.

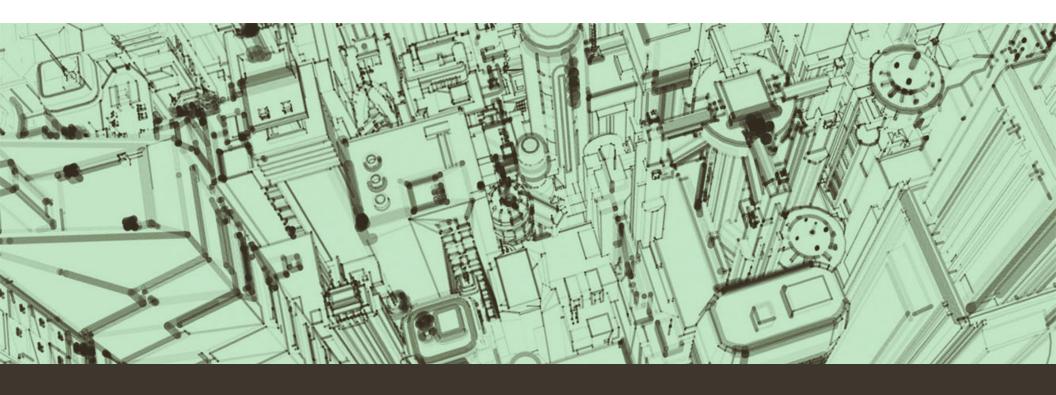
LET'S TALK ABOUT IT!

The VCCO will be the subject of a public hearing at the Vandalia Planning Commission;

Tuesday, March 22, at 6 p.m. Vandalia City Council Chambers 333 James E. Bohanan Memorial Drive

The meeting will also be broadcast via the Zoom app. Call (937) 898-3750 to request log-in information.





Vandalia City Center Overlay (VCCO)

small city. big opportunity.



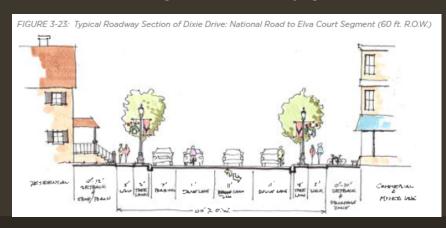
Downtown Creation Timeline

- ✓ Comprehensive Plan Concept of Downtown
- ✓ Job Creation and Revitalization Program
- ➤ Vandalia City Center Overlay (VCCO)
- ➤ Downtown Community Reinvestment Area Expansion
- ➤ Community Blue Ribbon Committee Development
- Professional Market Feasibility Study
- Develop the Downtown Master Plan
- Update VCCO to coincide with the Downtown Master Plan
- Master Plan in Action

Comprehensive Plan Concept of Downtown

Major Concepts of the Plan

- Downtown as a Destination
- Mixed-Use Development: Residential, Retail, Office, etc.
- Effective Use of Civic Space
- "Peoplecentric" instead of Autocentric
- Variety Housing Options
- Distinct Identity
- Multi-Modal Design with priority given to pedestrians





Downtown Creation Timeline

- √ Comprehensive Plan Concept of Downtown
- ✓ Job Creation and Revitalization Program
- ➤ Vandalia City Center Overlay (VCCO) ←——
- ➤ Downtown Community Reinvestment Area Expansion
- ➤ Community Blue Ribbon Committee Development
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- Master Plan in Action

Why do we need an overlay?



Why do we need an overlay?

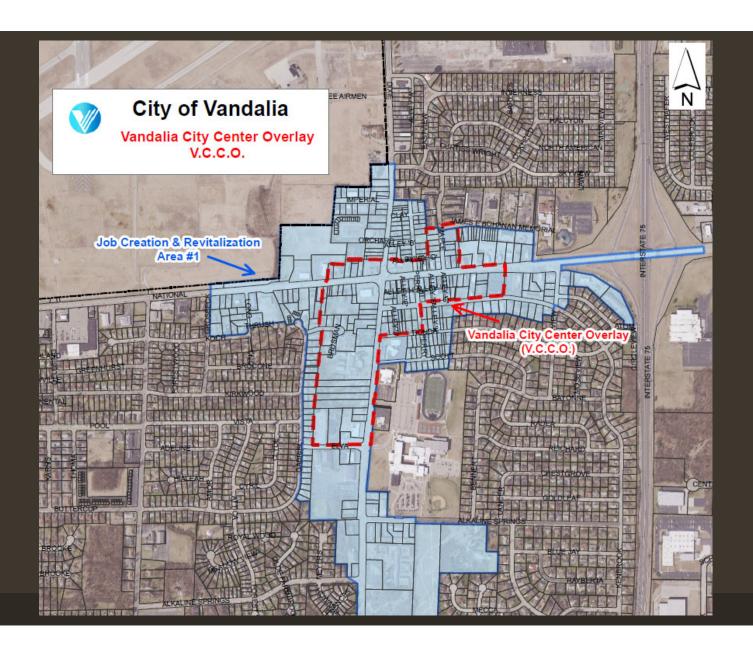


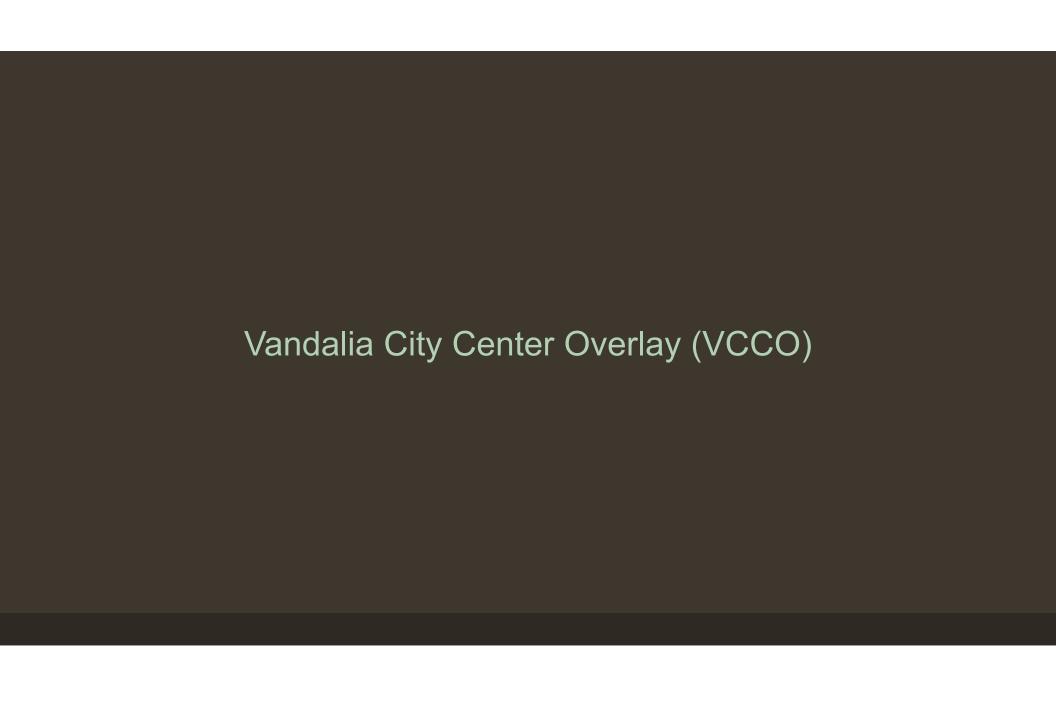


Why do we need an overlay?

- Direct development towards long-term goals
- Partner with businesses to catalyze optimal development
- Stop unwanted or undesirable architecture and uses
- Lay framework for the Master Plan and future zoning code updates
- Improve livability in Vandalia

Where is the proposed VCCO?





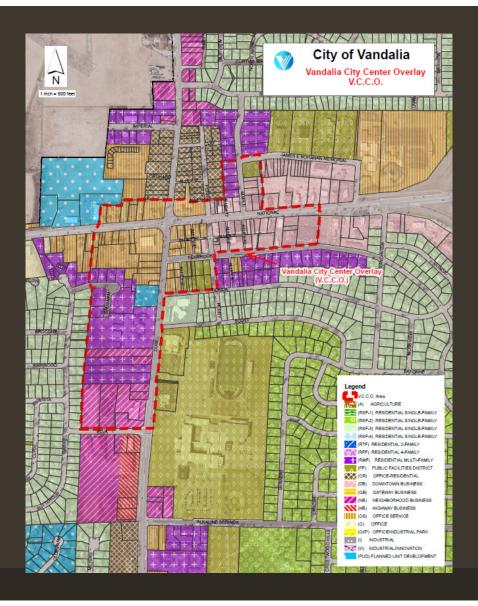
Purpose

The purpose of the Vandalia City Center Overlay District (VCCO) is to establish a uniquely vibrant and distinct downtown core for the City of Vandalia with emphasis on reinforcing the Vision Vandalia Comprehensive Plan and the following:

Purpose

- Walkability, bikeability, and livability within a compact urban environment
- Unique and cohesive architectural standards and design
- Cultural and historical significance as the original "Crossroads of America
- A gathering place for all to enjoy a "hometown" atmosphere where residents and visitors can live, work, and play
- Strong wayfinding elements such as signage, street furniture, and landscaping

Zoning



Principally Permitted Uses

In addition to the uses permitted by the underlying zoning, Staff is proposing the allowance of the following:

- Medical/Dental Clinics
- Microbrewery, Microdistillery, or Microwinery
- Mixed Use Buildings
- Restaurants (Sit-down only)
- Coffee Shops/Cafes
 - Permitted with or without drive-thru
- Boutique Hotel/Bed N' Breakfast
 - Residential Houses may not be used

Prohibited Uses

- Loan and Cash Advance Establishments
- Laundromat
- Pawn Shop
- Auto-Repair Establishments
- Tattoo Parlor

Table 1220-1: Setback Requirements					
Use	Minimum Front Yard (Feet)	Minimum Side Yard Setback (Feet) (Each Side)		Minimum Rear Yard Setback (Feet)	
		From Residential Lot or Residential District (Feet)	From All Other Lots and Districts (Feet)	From Residential Lot or Residential District (Feet)	From All Other Lots and Districts (Feet)
Residential	None [1]	10 or 0	None	10 or 0	None
Non- Residential	None [1]	10 or 0 [2]	None [2]	10 or 0	None
Mixed-Use	None [1]	10 or 0 [2]	None [2]	10 or 0	None

^[1] The maximum front yard setback shall be 10 ft for the first story and 20 ft for the second level and above. The Planning Commission may authorize a deeper setback for Non-Residential or Mixed-Use if the applicant proposes outdoor dining, public art, or other pedestrian amenities. In the case of a single-family residences, a greater setback may be authorized if the front yard is utilized as an active green space and shall be fenced in. The maximum front yard setback shall be 20 feet for all uses.

[2] The Planning Commission may authorize a larger side setback if the area is being used for public access such as a walking path to a rear seating/dining area or pedestrian/vehicle passthrough. The maximum side setback shall be 20 feet.













Table 1220-2: Other Site Development Requirements

Use	Minimum Lot Area (Square Feet)	Minimum Lot Frontage (Feet)	Maximum Impervious Surface Coverage	Maximum Building Height
Residential	None	None	80% [1]	70
Non- residential	None	None	80% [1]	70
Mixed-Use	None	None	80% [1]	70

[1] 100% impervious coverage shall be permitted if the additional impervious area is an outdoor dining area, public gathering place, or other pedestrian amenities or payment in-lieu-of is made to fund public spaces





Five Story Buildings

Requirements for All Vehicular Use Areas





Hidden Drive-Thru

- Drive-Thru integrated with the building design
- Hidden Stacking Lines
- Peoplecentric design



Signs





Landscaping





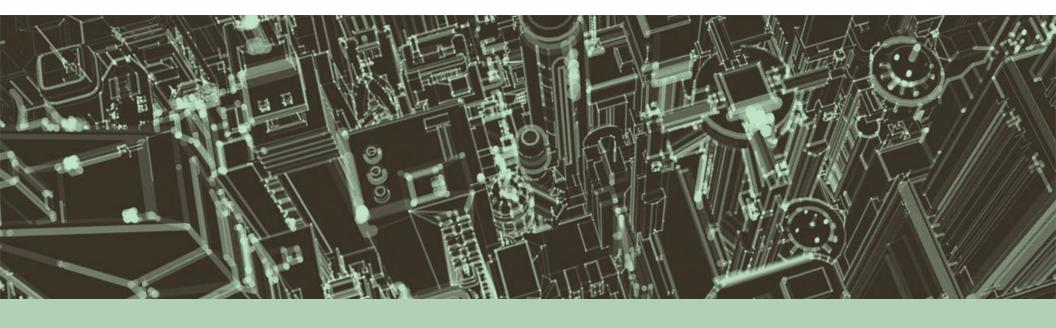
Landscaping





Next Steps

- Planning Commission on March 22, 2022
- City Council Study Session April 4, 2022
- City Council Regular Meeting April 18, 2022



Questions?



1220.04 Vandalia City Center Overlay (VCCO)

A. Purpose

It is the purpose of the Vandalia City Center Overlay District (VCCO) is to establish a uniquely vibrant and distinct downtown core for the City of Vandalia with emphasis on reinforcing the Vision Vandalia Comprehensive Plan and the following:

- 1. Walkability, bikeability, and livability within a compact urban environment
- 2. Unique and cohesive architectural standards and design
- 3. Cultural and historical significance as the original "Crossroads of America"
- 4. A gathering place for all to enjoy a "hometown" atmosphere where residents and visitors can live, work, and play
- 5. Strong wayfinding elements such as signage, street furniture, and landscaping

B. Application

These guidelines and regulations shall apply to all properties located within the VCCO District as identified on the Official Zoning Map of the City of Vandalia. The guidelines and regulations shall be applied as follows:

- 1. Development or redevelopment which occurs within this overlay district including as part of an approved PUD shall conform to all of the standards in Section 1220.04(D), as mandatory requirements, where applicable.
- 2. The Planning Commission, the Board of Zoning Appeals, and City Council should use the regulations of Section 1220.04(D), as guidelines for the approval of any plans related to the PUD.

C. Development Review in the VCCO

The review of any development or redevelopment of properties within the VCCO District shall occur as follows:

1. Development or redevelopment which occurs within this overlay district shall be reviewed during the approval process specified in Section 1214.04.

D. Principal Use Regulations

All proposed uses within this overlay district shall follow Table 1218-1: Principal Permitted Uses in Base Zoning Districts as it pertains to the underlying zoning district in addition to the principally permitted uses as seen below.

1. Principally Permitted Uses

- a. Medical/Dental Clinics
- b. Microbrewery, Microdistillery, or Microwinery
- c. Mixed Use Buildings
- d. Restaurants (sit-down only)
- e. Coffee Shops/Cafes
 - i. Permitted with or without drive-through
- f. Boutique Hotel/ Bed N' Breakfast
 - i. Residential Houses may not be used

2. Prohibited Uses

- a. Loan and Cash Advance Establishments
- b. Pawn Shops
- c. Tattoo Parlors
- d. Laundromat
- e. Automotive Sales and Leasing
- f. Automotive Repair and Service

E. Development Standards

1. Applicability

All development shall be subject to the design standards applicable to the base zoning district unless otherwise specified in this section. Where there is a conflict, the standards of the Vandalia City Center Overlay district shall apply.

2. Submittal Requirements

- Design standards shall be clearly identified on drawings, renderings, or a combination of both, submitted to the City for review and approval as per Section 1220.04(B) and 1220.04(C).
- b. Plans shall be drawn at a scale to adequately depict the proposed development or redevelopment project. Site plans and elevations shall be included and noted, as necessary, to accurately depict the proposed development or redevelopment project.

3. Site Development Standards

a. Yard and Lot Type Requirements

i. Yards Required for Buildings

A yard or other open space required for any structure for any structure shall be located on the same lot unless otherwise specified within this overlay.

ii. Measurements

 Setbacks refer to the unobstructed, unoccupied open area between the right-of-way line or lot line of the lot on which the structure is located to the closest portion of the building line near the applicable right-of-way line or lot line. Setbacks shall not contain any structure except when in conformance with this code. See example below, figure 1220-1.

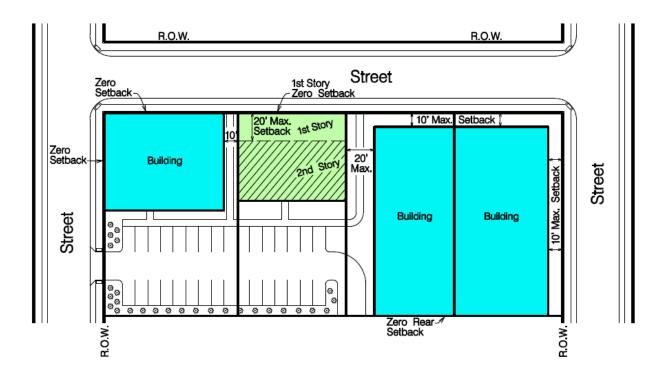


Figure 1220-1: Typical Setback Measurements

b. Building Orientation

Unless otherwise stated within this overlay, all buildings shall be orientated towards the public street. The primary entrance to the building shall be located on the front façade and oriented towards the street, private or public. For corner lots, both façades facing the street, public gathering space, or public plaza shall be treated as fronts. The primary façade shall face the street with the highest traffic count.

c. Setback Requirements

Table 1220-1: Setback Requirements					
Use	Minimum Front Yard (Feet)	Minimum Side Yard Setback (Feet) (Each Side)		Minimum Rear Yard Setback (Feet)	
		From Residential Lot or Residential District (Feet)	From All Other Lots and Districts (Feet)	From Residential Lot or Residential District (Feet)	From All Other Lots and Districts (Feet)
Residential	None [1]	10 or 0	None	10 or 0	None
Non- Residential	None [1]	10 or 0 [2]	None [2]	10 or 0	None

Mixed-Use	None [1]	10 or 0 [2]	None [2]	10 or 0	None

[1] The maximum front yard setback shall be 10 ft for the first story and 20 ft for the second level and above. The Planning Commission may authorize a deeper setback for Non-Residential or Mixed-Use if the applicant proposes outdoor dining, public art, or other pedestrian amenities. In the case of a single-family residences, a greater setback may be authorized if the front yard is utilized as an active green space and shall be fenced in.

The maximum front yard setback shall be 20 feet for all uses.

[2] The Planning Commission may authorize a larger side setback if the area is being used for public access such as a walking path to a rear seating/dining area or pedestrian/vehicle passthrough. The maximum side setback shall be 20 feet.

d. Projections into Required Yards

i. All projections shall follow 1226.02(d)(4).

e. Other Site Development Requirements

Table 1220-2: Other Site Development Requirements					
Use	Minimum Lot Area (Square Feet)	Minimum Lot Frontage (Feet)	Maximum Impervious Surface Coverage	Maximum Building Height	
Residential	None	None	80% [1]	70	
Non- residential	None	None	80% [1]	70	
Mixed-Use	None	None	80% [1]	70	

[1] 100% impervious coverage shall be permitted if the additional impervious area is an outdoor dining area, public gathering place, or other pedestrian amenities or payment in-lieu-of is made to fund public spaces

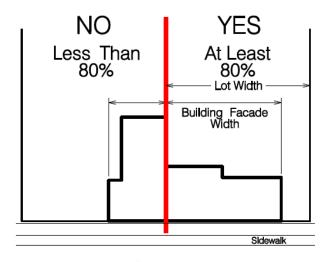
4. Architectural Standards

In addition to the requirements below, the Planning Commission and City Council may use the general development guidelines of the 2020 Comprehensive Plan in deciding on site plan review applications for development in the VCCO.

a. Façade Design Standards

i. Nonresidential/ Mixed-Use

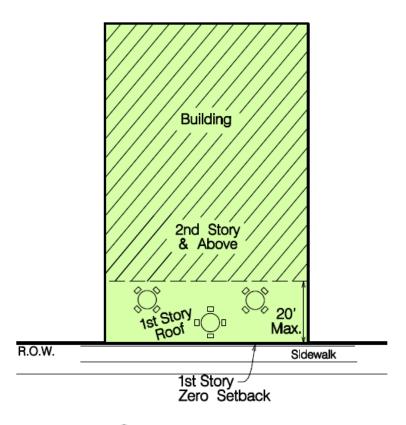
- 1. The first above-ground story of all non-residential or mixed-use buildings shall have facades constructed of stone, brick, stucco, or cultured stone, when such facades are visible from a public street, public plaza, public parking lot, public sidewalk, or other public gathering places or spaces. All other exterior walls areas may be constructed of other durable building materials.
- 2. Areas excluded from the building material requirements stated above are limited to any exterior wall areas where normal building practices prohibit the use of the material stated above.
- 3. Blank building walls, those walls lacking architectural detail, shall be prohibited; however these requirements shall not apply to those walls that are not visible from a public or private street, public plaza, public parking lot, public sidewalk, or other public gathering places or spaces or are completely hidden due to topography or natural features preserved as open space.
- 4. Exterior architectural embellishments are highly encouraged and expected.
- 5. All siding shall be either horizontal or vertical in placement.
- 6. The maximum linear length of an uninterrupted facade plane shall be 50 feet. This shall mean that the building design shall incorporate pilasters, material variations, height variations, awnings, storefronts, or other elements to divide a long façade plane into distinct sections with no individual section exceeding 50 feet in width.
- 7. The front building façade shall occupy at least 80 percent of the lot frontage at the front building face line. See Figure 1220-2.



Street

Figure 1220-2

- 8. Window and door openings shall be rectangular in shape and have a vertical orientation and alignment between floors.
- 9. The building shall incorporate pedestrian-scale architectural features on the first floor of buildings and at entrances including, but not limited to, canopies, awnings, dining areas, and plazas with pedestrian amenities.
- 10. Building elevations that are visible from a public street should contain window and door openings that occupy at least 50 percent of the total wall surface area of the first floor. Windows shall occupy at between 30 and 50 percent of each of the upper floors. Any residential uses shall contain window and door openings that occupy a minimum of 35 percent of the front façade. Such window and door openings shall be clear glass, tinted glass on the third floor and above, or similar transparent material.
- 11. Buildings facing public gathering spaces or along Dixie Drive except for buildings located at the intersection of rights-of-way shall be permitted to setback the second story to allow for a balcony area for dining, seating, etc. See Figure 1220-3 below.



Street

Figure 1220-3: Illustration of a second story balcony area

ii. Multi-Family

- 1. The first above-ground story of a residential dwelling shall have facades constructed of stone, brick, wood, stucco, cultured stone, cement siding, or hardy plank when such facades are visible from a public street, public plaza, public parking lot, public sidewalk, or other public gathering places or spaces. All other exterior walls areas may be constructed of other durable building materials.
- 2. Areas excluded from the building material requirements stated above are limited to any exterior wall areas of the dwelling where normal building practices prohibit the use of the material stated above including gas fireplace insert cantilevers, gables, overhangs, downspout and gutters, kitchen and other bays and other types of protrusions for which it is not reasonably practical to use the materials stated above.
- 3. All siding shall be either horizontal or vertical in placement.
- 4. All potential below grade living areas shall be constructed with poured concrete walls.
- 5. Front facades of multi-family buildings shall incorporate variation in mass through one or more of the following methods every 50 feet of façade frontage:
 - a. Wall offsets in the form of projections and/or recesses in the façade plane; Wall offsets shall have a minimum depth of two feet;
 - b. Bay windows;
 - c. Façade Color changes;
 - d. Use of Pilasters, columns, or other detailing to articulate the facades; or
 - e. Roofline Changes when coupled with correspondingly aligned façade material changes.
- 6. In addition to wall offsets, front facades and side facades on buildings on corner lots shall provide a minimum of three of the following design features for each residential unit fronting onto the street:
 - a. One or more dormer windows or cupolas;
 - b. A recessed entrance;
 - c. A covered porch;
 - d. Pillars, posts, or pilasters;
 - e. One or more bay windows with a minimum of 12-inch projection from the façade plane;
 - f. Eaves with a minimum of six-inch projection from the façade plane;

- g. A parapet wall with an articulated design, which entails design variation rather than a simple rectilinear form; or
- h. Multiple windows with a minimum of four-inch-wide trim.
- 7. Facade colors shall not include metallic or fluorescent colors. Building trim may include brighter colors than the facade colors.
- 8. Blank building walls shall be prohibited.
- 9. The front building façade shall occupy at least 75% percent of the lot frontage at the front building façade line.

b. Roof Styles

This section shall apply to all non-residential, mixed-use and multi-family buildings within the overlay.

i. The height of any pitched roof shall not exceed one-half of the overall building height.

ii. Roof Line Changes

- 1. Rooflines changes shall include changes in roof planes or changes in the top of a parapet wall, such as extending the top of pilasters above the top of the parapet wall.
- 2. When roofline changes are included on a façade that incorporates wall offsets or material or color changes, roof line changes shall be vertically aligned with the corresponding wall offset or material or color changes.

iii. Flat Roofs

- 1. When flat roofs are used, parapet walls with three-dimensional cornice treatments shall conceal them. The cornice shall include a perpendicular projection a minimum of eight inches from the parapet façade plane.
- 2. Thin parapets that extend more than two feet above the roof and have a depth of less than two feet from the façade surface, are prohibited.

iv. Asymmetric or Dynamic Roofs

 Asymmetric dynamic roof forms are prohibited within the VCCO.

5. Requirements for All Vehicular Use Areas

a. Location

- i. Shared parking, collective, or joint use of parking facilities is encouraged and permitted within the VCCO. These facilities must be within 500 feet of the primary entrance.
- ii. On-street parking spaces within 250 feet of the primary entrance shall count as part of the overall available parking spaces.
- iii. On-site single use parking is permitted, however discouraged.
- iv. Off-site single use parking is not permitted, must be shared with other uses.
- v. Safe pedestrian access shall be required from rear parking areas to into the structure. Rear entrance shall be treated as a secondary entrance and appropriate façade treatment shall be required that clearly denotes the entrance.

b. Setback Requirements

- i. Front Yards
 - 1. All parking, loading, and stacking areas shall be set back a minimum setback of 10' from any street or alley right-of-way.
 - 2. Shall be completely screened from right-of-way.
- ii. Side and Rear Yards
 - There shall be no side or yard setback requirements for parking unless adjacent to a residential use, then a 10' setback is required. If adjacent to mixed-use, no setback shall be required.
 - 2. Shall be completely screened if adjacent to residential uses.

c. Access

- i. Curb openings within the VCCO shall be located as shown on the Vandalia City Center Master Plan.
- ii. Additional curb openings may be permitted by the Public Services Director as deemed necessary for development.
- iii. As properties develop, they shall provide for cross easement access to adjoining properties and the consolidation of curb cuts upon development or redevelopment. Drive aisles shall be planned so as to provide continuity with adjacent properties.

c. Drive-Through Facilities

i. Drive-through facilities shall be incorporated into the design of the building or surrounding streetscape, such as a pass through in the front façade. See example below, Figure 1220-4.

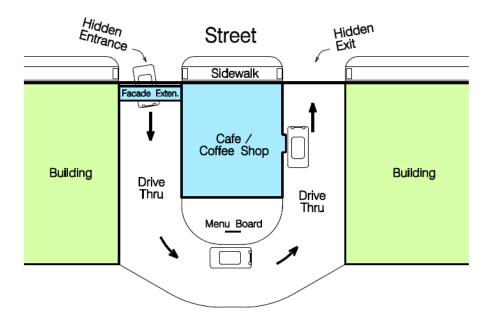


Figure 1220-4; Illustration of a hidden drive-through facility.

ii. Stacking lines shall be completely screened from right-of-way, public park or plaza, or other public gathering place.

6. Utilities

a. For all new development and redevelopment with site or building improvements of 50% or greater, above ground utilities shall be prohibited with the exception of necessary above-ground equipment.

7. Signage

a. Prohibited Signs

The Following types of signs are prohibited within the VCCO

- i. Monument
- ii. Pylon
- iii. Electronic Message Center signs unless utilized as part of a drivethrough facility. Must be Completely Screened from rights-of-way, public parks or plazas, or other public gathering places.
- iv. Commercial Temporary Yard Signs
- v. Banner signs except when used for a special event. Businesses may receive one permit per year for a period not to exceed 30 days.

b. Building Signs

i. Maximum Building Sign Area

1. 1.0 square foot of sign area per lineal foot of façade width with a maximum of 50 square feet of aggregate sign area for a building with more than 3 tenants. A maximum of 25 square

feet of aggregate sign area shall apply to single occupancy buildings.

c. Projecting or Hanging Signs

- i. Only one projecting or one hanging sign shall be permitted for each tenant on each street frontage where the tenant has building frontage.
- ii. A hanging sign may be perpendicular or parallel to the front façade of the building.
- iii. Projecting or hanging sign may extend over the sidewalk or internal drive with vehicular access if the appropriate height is provided.
- iv. Projecting signs may be internally or externally illuminated.

d. Awning, Canopy, or Marquee Signs

i. Signage shall not cover more than 75 percent of any individual awning, canopy, or marquee.

e. Wall Signs

i. Cabinet style wall signs are prohibited within VCCO.

f. Window Signs

- Window sign shall not occupy more than 30 percent of the window area. In multiple tenant buildings, each tenant shall have 30 percent for their space. The calculation is based on the window area only, does not include awnings.
- ii. For a multi-story building, each occupant above the ground floor shall be permitted one window sign for each individual tenant provided the sign does not exceed six square feet or 30 percent of the area of the window in which the sign is placed, whichever is smaller
- iii. The use of neon colors shall be prohibited
- iv. Frosted glass shall not be permitted on the ground floor.

g. Sandwich Board Signs

i. Sandwich Board Signs shall be permitted on the sidewalk in such a way that it does not impede pedestrian or bicycle traffic

h. Wayfinding Directional Signs

- i. The sign shall be a post sign, single or double post, monument or pylon signs are not permitted. These types of signs may be attached to the façade of a building.
- ii. The sign shall be in harmony with the overall character of the downtown district.
- iii. The maximum sign area shall be 3 square feet per sign with an overall aggregate of 21 square feet.

8. Landscaping and Screening

a. Purpose

i. To promote attractive development, preserve the appearance, and enhance the Vandalia brand.

b. Applicability

 This section shall apply to all developments, redevelopments, and substantial expansion (as defined in Table 1232-1), change in land use, expansion of vehicular areas, except single-family and twofamily dwellings.

c. Prohibited

- i. Mulch beds without plant material
- ii. Mulch shall not extend more than two feet beyond the plant material.
- iii. Rock Mulch beds without plant material.
- iv. Mounds or Berms used as screening

d. Accessways

 Necessary accessways shall be permitted to traverse required landscaping and buffering areas, however must be incorporated into the landscape design.

e. Fencing and Walls

 All fencing or walls used for screening purposes must be combined with landscaping if facing a right-of-way, public park or plaza, or other gathering places, a blank wall or fence facing said areas is prohibited.

f. Street Tree and Landscaping Requirements

- i. Street Trees and Plantings within Public Right-of-Way
 - 1. If 100% of the lot is covered by a building, an applicant or owner must plant within the public right-of-way to satisfy landscaping requirements.
 - 2. Applicant or owner wishes to plant within the public right-of-way, they shall be permitted to do so such that the plantings are incompliance with code requirements set in section 1232.05(a).
 - Planters may be placed with the right-of-way in such a manner that they will not impede pedestrian, bicycle, or vehicular traffic.

ii. Interior Landscaping of Off-Street Vehicular Use Areas

- Off-street vehicular use areas shall follow regulations set forth within section 1232.05(b) unless otherwise specified within this overlay.
- Space required for interior landscaping may include peninsulas garden beds that penetrate the vehicular use areas and are connected to perimeter landscaping beds. This area shall not count towards perimeter screening nor landscaping.

iii. Perimeter Landscaping of Vehicular Use Areas

- Any property bordering residential property, not including mixed use, shall provide perimeter landscaping of all vehicular use areas.
- 2. Perimeter landscaping of vehicular use areas within front yards may be combined with screening requirements.

iv. Screening of Vehicular Use Areas

- 1. Vehicular use areas shall be screened from residential properties, not including mixed use, however perimeter landscaping shall be required.
- 2. Vehicular use areas shall be screened from right-of-way, public parks and plazas, or other public gathering place.
- 3. The use of mounding as a method of screening is prohibited within the VCCO.
- 4. When a fence is incorporated as part of the screening for a vehicular use area, landscaping shall be used on both sides of the fence.

9. Modifications to the Design Standards

The Planning Commission may consider a request to modify any design standards from this section in accordance with the provisions of Section 1214.04(b)(3).



City of Vandalia, Ohio
HUMAN RESOURCES - Personnel Administration Policy
2-9 Boot and Tool Reimbursement Policy

2-9.0 Purpose:

To establish a policy specifying the eligibility and rates for boot and tool allowances (22-R-29, 03/21/2022).

2-9.1 Reimbursement Procedure:

Reimbursement shall be conducted through the processes established by the Director of Finance.

2-9.2 Boot Reimbursement:

Employees in the following classifications shall be eligible for a reimbursement of \$225 once during each calendar year for the purchase of boots to be worn while performing the duties of their job: Director of Public Service, Director of Parks & Recreation, Public Works Superintendent, Facilities Superintendent, Public Works Technician, Maintenance Technician, Engineering / GIS Technician, Engineer, Mechanic, Mechanic – Golf, Mechanic – Facilities Maintenance, Custodial Supervisor, Chief Building Official, Electrical Inspector, Building Inspector, Golf Superintendent, Housing Inspector, Part-time Public Works Technician, and any other classification deemed necessary by the City Manager. Excludes all other classifications. Each department director, with verification by the Human Resources Manager, shall provide specifications for said boots by administrative policy.

2-9.3 Tool Reimbursement:

Employees in the following classifications shall be eligible for a reimbursement of \$500 once during each calendar year for the purchase of tools to be used while performing the duties of their job: Mechanic, Mechanic – Golf, Mechanic – Facilities Maintenance, and any other classification deemed necessary by the City Manager. Excludes all other classifications. Each department director, with verification by the Human Resources Manager, shall provide specifications for said tools by administrative policy.

Review & Questions:

Questions regarding this policy should be addressed to the Human Resources Manager.

ity Manager

Date: 3 22 2622

Supersedes and Replaces All Prior Related Policies.