



Application #: _____

Date Rec'd: _____

(Official use only)

COMMERCIAL FAÇADE IMPROVEMENT APPLICATION

Property Address: _____

Owner's Name: _____

Name of Business: _____

Property's Use: (must be commercial/mixed): _____

Applicant Name (*if different than owner*): _____

Phone Number: _____ Application Date: _____

Description of Work: (Attach drawings, photos, product information or anything that helps describe the project)

Describe project budget and sources of funding. Please also include any anticipated increases in sales, employment and/or job creation as a result of this project. Attach a budget estimate and an income statement from responsible parties.

The following items must be submitted with this completed and signed application:

- A current photograph(s) of the property to be improved
- Current photograph(s) of adjacent structures
- Historical photograph of property to be improved (where applicable)
- Drawings or renderings of proposed improvements (must be to-scale)
- Color and material samples, where relevant
- Cost estimate
- Property Insurance Certificate
- Proof of payment of Montgomery County property taxes for prior three years.

____ I have read and will comply with the standards of the City of Vandalia's Commercial Façade Improvement program

____ I will obtain all necessary permits required for this project and adhere to the City of Vandalia Zoning Code, State of Ohio Building Code and State of Ohio Fire Code

____ I will provide proof of payment (i.e. paid invoices) related to the project improvements

____ I acknowledge and understand that the façade improvements are subject to weekly inspections by the City of Vandalia

____ I understand that this is a voluntary program and my request may be fully funded, partially funded, or not at all

____ The information contained in this application and supporting documentation is complete and correct to the best of my knowledge

I HEREBY AUTHORIZE THE CITY OF VANDALIA FINANCE DIRECTOR OR HER DESIGNEE TO PROVIDE TAX INFORMATION NECESSARY TO CONFIRM THAT VANDALIA INCOME TAXES FOR THE BUSINESS ARE CURRENT WITH NO DELINQUENCIES FOR THE PREVIOUS 3-YEAR PERIOD.

Business Owner Signature

Date

OFFICIAL USE ONLY

Vandalia Development Corporation Meeting Date: _____

Approved ☐ Denied ☐ Funding Amount: \$_____

By: _____

(Program Administrator)

DIRECT QUESTIONS TO:

City Manager's Office - City of Vandalia
333 James E. Bohanan Memorial Dr.
Vandalia, OH 45377
937-898-5891