WITHHOLDING TAX RECONCILIATION

SUBMIT BY FEBRUARY 28. W-2(S) MUST BE ATTACHED TO THIS RECONCILIATION.

Date

CITY OF VANDALIA



			WITHHOLDING TAX REMITTED
1. Total number of W-2(s) attached		JANUARY	s
2. Total payroll for year		FEBRUARY	s
3. Less payroll not subject to tax		MARCH	s
4. Payroll subject to tax		1ST QUARTER	s
5. Withholding tax liability (Line 4 x 2%)		APRIL	s
3. Withholding tax hability (Line 4 x 2%)		MAY	s
		JUNE	\$
Account #		2ND QUARTER	s
Account #		JULY	s
Federal ID #		AUGUST	s
3		SEPTEMBER	s
Name		3RD QUARTER	s
	_	OCTOBER	s
Address		NOVEMBER	s
		DECEMBER	s
		4TH QUARTER	s
Phone #		TOTAL	s
I hereby certify that the information and statements contained hereicorrect.	n are true and	Mail to: VANI	DALIA TAX OFFICE
Signed		PO BOX 727	
0		VANI	DALIA. OH 45377-0727

GENERAL INFORMATION

Official Title

On or before February 28 of each year, each employer must file a withholding reconciliation on Form W-3. This reconciliation return must include names, addresses, and social security numbers of all employees from whose qualifying wages tax was withheld or should have been withheld for the municipal corporation during the preceding calendar year, the amount of tax withheld from each such employee, the total amount of qualifying wages paid to such employee during the preceding calendar year, and the name of every other municipal corporation for which tax was withheld or should have been withheld from such employee during the preceding calendar year. Copies of W-2 forms applicable to the reconciliation reporting the previously detailed information may be provided as well.

SPECIFIC FILING INFORMATION

The Form W-3 must show a breakdown of all withholding payments made either quarterly or monthly in the boxes provided. The amount paid and the amount withheld should be equal. If they are not equal, attach an explanation for any discrepancy.

If a balance due is indicated, the amount must be paid on or before February 28. If an overpayment is indicated, amended returns for the month or quarter in which the overpayment occurred must be filed. Refunds will not be issued with this form.