
The Blue Letter

September 12, 2025

Honorable Mayor & Esteemed City Councilmembers:

Vandalia Division of Police Open House - On Thursday, September 18, from 5:30 – 7:30 pm, the Division of Police will host their Annual Open House at the Vandalia Police Department. There will be several stations set up with demonstrations, along with complementary food.

October is Fire Prevention Month - Division of Fire - Open House - In honor of Fire Prevention Month, the Division of Fire will host an open house on Sunday, October 5 from 12:00 p.m. to 2:00 p.m. at Fire Station One, 8705 Peters Pike.

2026 Budget Workshops - Council established two budget workshops to be held in the basement of the Municipal Building. Budget workshop #1 will be held on Tuesday, October 14, 2025 from 4:00 – 7:00 pm. Budget workshop #2 will be held Monday, October 20, 2025, 4:00 – 6 pm., breaking for the Study Session and Council Meeting, returning to Budget Workshop after the Council Meeting.

Monday, September 15, 2025, Council Meeting - The Study Session will begin at 6:00 p.m. The Council meeting will begin at 7:00 pm.

Study Session:

Presentations:

Information Technology Department Update - Mr. Davey will present the IT Department update.

Cassel Hills Golf Course Hospitality & Food Service Operation – Mr. Chris Royce will make a presentation to City Council with a proposal to offer hospitality services including food and beverage service at Cassel Hills Golf Course.

Monday, September 15, 2025:

Items on this evening's Council Meeting agenda

Monday, October 6, 2025, Items:

Boards & Commissions Appointment – Laura Rohde – Vandalia Arts Council - At the October 6th Council Meeting, you will be asked to consider the appointment of Laura Rohde to the Vandalia Arts Council. A memo from

Deputy Clerk of Council Swartz, Ms. Rohde's application and the Vandalia Arts Council roster are included in the Council packets.

Boards & Commissions Appointment – Marcus O'Brien – Vandalia Planning Commission - At the October 6th Council Meeting, you will be asked to consider the appointment of Marcus O'Brien to the Vandalia Planning Commission. A memo from Deputy Clerk of Council Swartz, Mr. O'Brien's application and the Vandalia Planning Commission roster are included in the Council packets.

Resolution: Recreation Center & Senior Center Fees - Recreation Director, Alicia McCracken will provide information to City Council at the September 15th Council Study Session relating to Parks & Recreation Department Fees for the Vandalia Recreation Center and Vandalia Senior Center. She will provide a historical breakdown, cost recovery analysis and recommendations to update user fees for Vandalia Recreation Center and Vandalia Senior Center.

Resolution: Contribution to the Vandalia Development Corporation - Staff is proposing for City Council to consider a resolution to authorize a contribution to the Vandalia Development Corporation to provide incentives for economic development.

Resolution: Contract with AG's Office for collection of delinquent income tax balances - Mrs. Huwer and Mrs. Leiter will discuss proposed legislation to partner with the Ohio Attorney General's Office and enter into a debt collection agreement for the collection of delinquent income tax balances due.

Discussion Items:

August 2025 Financial Reports - Mrs. Leiter will deliver the August 2025 Financial Reports.

Legislative Calendar - The calendar is included in your packets for your review.

Council Meeting:

Ordinances First Reading

Ordinance 25-22: PC 25-0011 – Planned Unit Development and Preliminary Plan – Copperfield Towns - The applicant, DDC Management, requests a Planned Unit Development and Preliminary Plan for the property located at 3330 Mulberry Road. The proposal includes rezoning the 11.36-acre parcel from A – Agriculture to a PUD – Planned Unit Development. If approved, the property would be developed with 87 new townhomes. On August 26, 2025, the Planning Commission voted 3-0 to recommend approval.

Ordinance 25-23: PC 25-0012 – PUD Major Amendment – Beau Townsend Lincoln - The applicant, Sean Olson of Vancon, and on behalf of Beau Townsend Lincoln, requests a Major Amendment to the Foley and National Road PUD. The proposal would allow for significant structural alterations and a change of use for the property at 55 Foley Drive. If approved, the property would be converted to a new Lincoln dealership. On August 26, 2025, the Planning Commission voted 3-0 to recommend approval.

August Bill Listing – Mayor Herbst will deliver the August 2025 Bill Listing

The next Council meeting is on **Monday, September 15, 2025, at 7:00 pm**. The meeting will be an in-person

meeting in the Council Chambers at 333 James E. Bohanan Memorial Drive, Vandalia, OH 45377. The meeting is open to Council, staff, and the public to attend in-person. The meetings will be accessible for viewing through Zoom. You may contact the City at 937-415-2256 or aswartz@vandaliaohio.org for the phone number and link to this meeting prior to 5:00 pm the day of the meeting. Please note, in compliance with Ohio Revised Code, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone who wishes to be heard on a topic will need to appear personally at the meeting. **The Study Session will begin at 6:00 pm followed by the City Council Meeting at 7:00 pm.**

Please contact me directly with comments and questions.

Very Respectfully,

Kurt E. Althouse
City Manager

CC: Board and Commission Members
All City Employees



VANDALIA DIVISION OF POLICE

OPEN HOUSE

**Come and experience some of what your
Vandalia Police Officers do!**

**CHECK OUT OUR FIREARMS
TRAINING SIMULATOR**

WATCH AN ASSORTMENT OF BODY CAMERA VIDEOS,

SEE OUR DRONES UP CLOSE AND PERSONAL,

WATCH A TASER DEMONSTRATION

AND SO MUCH MORE!

**ENJOY FREE FOOD
AND SWAG ON US!**



**245 JAMES BOHANAN DR.
VANDALIA, OH 45377**

JOIN US

**Sept. 18th FROM 5:30-
7:30 PM**

CHARGE *into Fire Safety™*

**Lithium-Ion Batteries
in Your Home**



**FIRE
PREVENTION
WEEK™**

fpw.org

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