

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

September 5, 2025

Mayor Herbst & City Councilmembers:

With the onset of cooler weather, school back in session, football season kicking off, outdoor pools closing, and Fall festivities happening, it signals that summer is winding down and Fall is right around the corner. The City continues to bustle with many activities and happenings as we move forward in service to our community.

ACM Rob Cron and I attended the 2025 Dayton Regional Impact Ohio Conference presented by JobsOhio and held at Wright State University on August 26th sponsored by the Ohio Chamber of Commerce, Dayton Area Chamber of Commerce, Dayton Development Coalition, and Impact Ohio. Several local, state, and federal elected officials spoke at the event on current issues, topics impacting families and the workforce, and their priorities moving forward. Many of the elected officials also spoke about the need for property tax reform across the state and the need for additional housing to continue to support the economic development efforts, especially in the Dayton region. The keynote speaker for the event was Gubernatorial Candidate Vivek Ramaswamy. Mr. Ramaswamy gave an inspiring speech about his goals and vision for the State of Ohio.



ACM Cron attended the Chamber's ribbon cutting for the Medicare Resource Center at 336 E. National Road. The Resource Center will provide free counseling services and educational classes to the public regarding Medicare issues. We welcome them to our community!

Cassel Hills Pool season has come to an end! This year, we had a total of 14,532 visits compared to 14,252 in 2024. A survey will be going out to CHP members to get feedback on the season. Overall, it was a great pool season despite rainy conditions early in the summer!

Ogelsby completed the concrete curb and sidewalk repairs for the Tionda, Mossview, and Ranchview (TMR) Watermain Replacement project. Butler Asphalt has completed the milling and paving of all project roadways. M&T Excavating is working on a punch list of items for closeout.



CG Construction has completed installing the new water main on Damian Street from Pool Avenue to W. Alkaline Springs Road, and on Romanus Drive from Damian Street to Soter Drive. CG has begun installing new water services residences near the right-of-way line on Damian Street.

Parks staff are putting in concrete pads at the Art Park in preparation for the new sculptures coming this Fall. They also replaced the grills at Helke Park, including a new concrete pad. This was a much needed upgrade and turned out great!



Passport to Safety is a long-time fun-filled, educational program in the city for incoming kindergarteners. Police and Fire representatives participated and coordinated the safety instruction to 44 students at St. Christopher School last week. Students learned about fire safety, water safety, stranger danger, school bus safety, safety around strange animals, as well as toured police and fire vehicles. Students participated in a Passport to Safety graduation on Friday, August 29th. This program will also be taught to kindergartners at Helke School during October.

Vandalia-Butler School District resumed classes on September 2nd to kick off the new school year. Road patrol officers, Chief Sucher, Captain Walker, and Captain Krimm made appearances at all school buildings in the City, including St. Christopher School where Captain Krimm accompanied students during their 8 am school mass due to the recent national tragedy in Minneapolis.

The Police Division's new Mobile Crisis Intervention Team (CIT) Responder, Trina Stewart, started her new position on August 26th. We share this position with Butler Township PD, and she spent her first week in orientation at BTPD. Trina's first day with VPD was September 2nd as she completed her orientation this week. We are excited to have this position filled and are thrilled to receive a grant through Ohio Criminal Justice Services for \$199,000 that covers this position for 2025-2026.

During the past one-and-a-half weeks, VPD officers made nine traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations and seven written warnings while working four additional enforcement hours.

The 2026 budget discussions with representatives from all City departments have begun and will continue throughout the next few weeks, as we continue the process and prepare for the upcoming council budget workshops.

Our Business Appreciation Day Golf Outing will be held next Tuesday, September 9th at Cassel Hills Golf Course. This annual event presents a great opportunity for staff to network with city businesses and learn about developments within their companies and organizations as well as thank them for being a part of our community.

Parks & Recreation staff are marketing the new hours for the VRC. Beginning October 1st, VRC hours will be year-round, Monday-Friday 5am-9pm. We believe these new hours allow us to welcome more members who enjoy an early morning workout before heading to their jobs and will likely increase membership. Weekend hours will remain the same. Patrons have been positive about the change!



I.T. staff will be meeting with department heads on September 16th to discuss Cybersecurity and Business Continuity Plans as they relate to House Bill 96 and design a formal Cybersecurity Plan for Council to adopt later this year.

Please contact me directly with comments and questions.

Very Respectfully,

Kurt E. Althouse
City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Cron – September 5, 2025;
2. Information Update - Director Leiter – September 5, 2025;
3. Information Update - Chief Follick – September 5, 2025;
4. Information Update - HR Manager Hanf – September 5, 2025;
5. Information Update - Parks & Recreation Director McCracken – September 5, 2025;
6. Information Update - Police Chief Sucher – September 5, 2025;
7. Information Update - Director Borton – September 5, 2025;
8. Information Update – IT Manager Davey – September 5, 2025;



To: Kurt Althouse, City Manager
From: Rob Cron, Assistant City Manager
Date: September 3, 2025
Re: Information Update for August 23 – September 5, 2025

- You and I attended the Dayton Region Impact Ohio event held at Wright State University last week sponsored by the Ohio Chamber of Commerce and Dayton Development Coalition. Several local and statewide elected officials spoke at the event on current issues and what their priorities are moving forward. Many spoke about the need for property tax reform across the state and the need for housing to continue to support the economic development efforts, especially in the Dayton region. The keynote speaker for the event was Gubernatorial Candidate Vivek Ramaswamy. Mr. Ramaswamy gave an inspiring speech about his goals and visions for the State of Ohio.



- Much of this period has been spent working on the 2026 budget and reviewing budgets with the different departments. This year has been exciting and challenging as everyone learns our new budget software, ClearGov.
- Leann Hanf, you and I attended the Tri Cities Wastewater Authority board meeting last week. Updates were given on the capital improvement projects, and we discussed the transition process for TCA taking over the day-to-day operations of the plant.
- We continue to meet bi-weekly with our architect, WDC Group, on the final design of the new Public Works Facility. Our goal is to have the final design completed, award bids and have a contract in place by year's end. We have asked for an updated cost estimate for the project as we begin to discuss our financing options.
- Ben Borton and I continue to meet bi-weekly with our consultant and the Montgomery County Engineer's office on the final design of the DIA Northeast Logistics roadway project. Right of Way negotiations have begun with certain property owners along the route where right of way acquisition is needed early for utility relocations.

- Ben Borton and I also participated in the monthly meeting with several jurisdictions regarding roadway improvement projects surrounding the Dayton International Airport.
- I attended the Ribbon Cutting for Medicare Resource Center at 336 E. National Road. The Resource Center will provide free counseling services and educational classes to the public regarding Medicare issues.



- Rich Hopkins is attending the 3CMA conference this week in Las Vegas. The 3CMA Conference is targeted at helping cities and counties communicate with their residents and business communities. Rich always comes back from the conference with great ideas and new trends to continue to provide great communication services to our community.
- We met with a prospective owner interested in the property at 7500 Poe Avenue, the former El Rancho Grande restaurant. They are interested in razing the current facility and constructing a new restaurant on that site. They are currently still in the planning stages.
- Staff had a meeting this week with an engineer for a potential Take 5 Oil Change facility at the recently rezoned property at 3320 Benchwood Road.
- Planning Commission will have one item on their agenda for the September 23rd meeting. The developer is requesting a rezoning for the last section of the Foxfire Subdivision from Residential Singel Family (RSF) - 2 to Residential Singel Family (RSF) – 4 and Agriculture (A).
- Our Business Appreciation Day Golf Outing will be held next Tuesday, September 9th at Cassel Hills Golf Course

Memo



To: Kurt Althouse, City Manager

From: Bridgette Leiter, Director of Finance

Date: September 3, 2025

Re: Information Update – Period Ending September 5, 2025

1. Kristen and I attended a council study session and meeting. I presented the annual update for the Department of Finance, and supplemental appropriation request.
2. I met with the City's municipal advisor to discuss financing and timing options for the upcoming debt issuance on the new Public Works facility.
3. Natalie Montgomery and I met with you, Leann and Brandon to discuss a new wellness program in the Police Department.
4. Rob Cron, Kristen Carnes, you, and I met to discuss the 2026 Budget, including department proposals and submissions.
5. 2026 Budget discussions with representatives from all City departments have begun, and will continue throughout the next few weeks, as we continue the process and prepare for the upcoming council budget workshops.
6. In preparation for the 2026 Budget meetings, I met with Ben Borton and Rob to discuss current and proposed debt payments, including funding sources.



DIVISION OF FIRE INFORMATION UPDATE

TO: KURT ALTHOUSE, CITY MANAGER
FROM: CHAD FOLICK, FIRE CHIEF
DATE: 9/4/2025
SUBJECT: INFORMATION UPDATE – PERIOD ENDING SEPTEMBER 5, 2025

1. The Division of Fire provided an EMS Strike Team to the LaForce 5K run on Saturday, August 23rd.
2. Every year, the Fire Prevention Bureau works with Butler High School to train incoming freshman on Hands Only CPR. It is part of a state requirement that high school students be shown CPR and how to use an AED before graduation. This year, CRRC Bryan Sowers and Fire Marshal Scott Jacobs attended freshman orientation to provide this training to the new incoming students.
3. On Tuesday, August 26th crews assisted Butler Township Fire Dept on a car fire southbound I-75 just south of I-70. No injuries were reported.
4. Training this reporting period was held at Butler Township Fire Station 88 and covered Geriatric Emergencies.
5. A long-time program in the city for our kindergarteners is Passport to Safety. Wednesday, August 27th was Passport's Fire Day at St. Christopher School. Students learned about fire safety and had an opportunity to meet fire crews and tour apparatus. Students participated in a Passport to Safety graduation held on Friday, August 29th.
6. The Division of Fire completed all inspections on VB School buildings to welcome students back safely before the first day of school on September 2nd.

Memo



To: Kurt E. Althouse, City Manager

From: Leann Hanf, Human Resources Manager

Date: September 3rd, 2025

Re: Information Update – Period Ending September 5th, 2025

1. **City of Vandalia – Benefits Site.** Remember to keep up on those preventative screenings! Healthy employees are happy employees! 😊 Do not forget to review your Summary of Benefits for your medical plan to stay well informed on what is covered, and for what you may be responsible. All of our Summary of Benefits for every line of coverage we offer can be found on our [Xplore](#) site!
2. **McGohan Brabender Advocate Team.** Do you need help navigating a claim or billing? Employees can submit their cases to McGohan Brabender's Advocate Team. This service is locally based and free of charge. <https://client.mcgohanbrabender.com/new-request-to-mbs-customer-advocate-team/>
3. **September: Immunization and Obesity Awareness Month.** Check out the following United Healthcare educational resources to learn more about these topics:

Immunizations:

What is a Vaccine?

<https://www.uhc.com/health-and-wellness/health-topics/vaccines>

Childhood Vaccines

<https://www.uhc.com/health-and-wellness/health-topics/vaccines/child-immunizations>

Obesity:

Nutrition Tips for Healthy Eating

<https://www.uhc.com/health-and-wellness/nutrition>

What is Body Mass Index? (BMI)

<https://www.uhc.com/health-and-wellness/nutrition/healthy-weight>

To: Kurt E. Althouse, City Manager

From: Alicia McCracken, Parks & Recreation Director

Date: 9/3/2025

Re: Information Update – Period ending September 5, 2025

RECREATION CENTER

1. Staff is marketing the new hours for the VRC Beginning October 1st- VRC hours will be year-round Monday-Friday 5am-9pm. Weekend hours will remain the same. Patrons have been positive about the change!
2. VRC Attendance for August 2025- 14,749 compared to 12,722 in August 2024.
3. We had 216 Insurance Based Members visits 10 times or more in August.
4. September Free Class Spotlights are all the Dance classes, in support of Self-Care Month. Our Dance-a-thon on September 1st to kick off the month had 84 participants!
5. September Free Climb Night- Tuesday, September 9- 5pm-7pm
6. Inclusive Fitness Days- September 12th and 26th-10:30am-11:15am. We had 54 participants in the three August classes. This program continues to grow, big thanks to long-time employee Sue Marvin!
7. September Coffee Talk: Stroke and Nutrition- Friday, September 19- 9am-11am
8. Harvest Your Health Wellness Bash- Friday September 26th- 10am-1pm
9. 9/11 Stairmaster Challenge, how fast can you climb 110 flights of stairs on September 11th.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

1. Several VPRD staff attended the Employee/Retiree Picnic- Thank you CMO for coordinating!
2. Cassel Hills Pool season has come to an end! Total visits for 2025- 14,532 compared to 14,252 in 2024. A survey will be going out to CHP members to get feedback on the season. Overall, great season!
3. Opening Day for soccer is this Saturday September 6th. Travelin Tom's Coffee truck will be at some soccer games this season.
4. The first games of the fall adult softball season start on Monday September 8th and Friday September 12th. We have 8 teams in the Men's Monday League and 6 in the Friday Coed League.
5. NFL Flag Football begins this Sunday, September 7th.
6. Staff is working on getting field rentals online for reservations for the 2026 season.
7. Staff is beginning to plan for Thanksgiving CampREC and Winter CampREC.
8. Corinne, Marketing Coordinator is working on several promo videos with staff highlighting the Sept-Dec programs.

Programs and events run during this period

9. Art Outside the Box w/ Art Adventures: From Monday, August 18- Friday, August 22, Art Adventures hosted a weeklong art camp designed for young creative explorers! This camp was all about breaking boundaries, thinking creatively, and exploring all things art. Campers engaged in a variety of artistic activities that challenged their imaginations and encouraged them to see the world through a new lens! There were 14 campers enrolled.

10. STEAM Lab Camp w/ STEMILY Studios: From Monday, August 18- Friday, August 22, STEMILY Studios led a STEAM Lab Camp that blended science, technology, engineering, art, and math into hands-on projects. Campers had the chance to grow crystals, sculptures, and build squishy circuits. Each day was packed with exciting challenges that sparked curiosity and creativity! There were 11 campers enrolled.
11. Let's Get Messy w/ Art Adventures: From Monday, August 25- Friday, August 29, Art Adventures hosted a weeklong art camp that encouraged young artists to experiment with various art forms, embrace their creativity, and get messy! Campers were able to unleash their artistic talents and dive into a world of color and imagination. There were 16 campers enrolled.
12. Homeschool Takeover: On Friday, August 29, from 11:30 am-2:00 pm, we hosted a Homeschool Takeover at the VRC. Homeschool groups and families were invited to come out and enjoy everything the VRC has to offer; swimming, climbing wall, gym activities, and Luther's Jungle. There were 33 groups/families that attended for a total of 131 participants.
13. Doggy Pool Paw-ty: On Monday, September 1 from 6:00-8:00pm, we hosted a Doggy Pool Paw-ty at Cassel Hills Pool! This event was free for VRC members and Cassel Hills Pool members and residents. Dogs had a great time in the pool on the last day of Cassel Hills Pool season. From enjoying pup cups to other dog related activities, this event was a howlin' good time of all things doggy! 40 dogs attended this event!

Upcoming Programs & Events

14. Kids Night Out: This program will be led by Recreation Leaders on Friday, September 5. This youth program currently has six registered participants. During their night out at the VRC, kids will have the chance to participate in rock climbing, swimming, gym games, crafts, and more! Pizza and snacks will be provided.
15. Sunflower & Pumpkins w/ Miss Elissa: On Monday, September 8, participants are invited to join Miss Elissa for a cozy painting session where she'll guide you step-by-step in creating a cheerful Sunflower & Pumpkin scene on a 16x20" canvas—no painting experience needed! Add your own creative touch with a word or phrase that speaks to you—like "Grateful," "Shine," or "Harvest Joy." All painting supplies and instructions are provided. Just bring yourself, maybe a friend (and a snack if you'd like!), and head home with a fall masterpiece you'll be proud to display! There are currently four participants registered.
16. Touch-a-Truck: On Saturday, September 13 we will be hosting the Vandalia Touch-a-Truck event from 10:30am-1:00pm at the Sports Complex with a sensory friendly time from 10:30-11:15am. Get ready for a hands-on adventure at our Touch-a-Truck! Immerse yourself in a world of roaring engines, flashing lights, and endless exploration. It's a tactile delight where people of all ages can touch, climb, and marvel at an impressive lineup of vehicles – from mighty fire trucks to colossal construction machinery. Join us for a day of thrills and honk-worthy fun!
17. Pokémon Playtime: On Monday, September 15 from 5:30-7:00pm, we will be hosting Pokémon Playtime at the Rec Center. Kids ages 5 – 14 are invited to come out and enjoy a Pokémon filled time. Children can bring in their phones, cards, or other mobile gaming systems to battle and trade Pokémon with each other! There are currently two participants registered for this program.

CASSEL HILLS GOLF COURSE

1. Irrigation project continues, Hole 7 is finished. The process has not affected revenues at the course at this time. August revenues are up \$16,000 compared to August of 2024.
2. Big thanks to Public Works Department for the cart path work! Hole 17 and 2 were resurfaced this year.

SENIOR CITIZENS CENTER

1. Vantran had 209 one-way rides in August and YTD we have had 1,030 one-way rides.
2. The VSC had 17 new members join in August. Total VSC members through August 2025- 771.

FACILITY MAINTENANCE DIVISION

1. Buildings staff worked on electrical repairs at several locations, most recently at the Public Works paint mixing, storage area with a failed breaker.
2. Buildings staff addressed the ongoing CH Clubhouse domestic water leak inside a cement block wall at the upstairs restrooms. Extensive repair was needed as a result of the location and shutting of the water supply to the building.
3. Buildings staff worked at several locations with door closure, locking mechanism issues, and core changes, due to either worn equipment or security enhancements.
4. Buildings staff are in the process of preparing Cassel Hills Pool for the winter months.
5. Concrete work at the Municipal building walkway and curb areas that failed has been completed at the front of the building.
6. Parks staff are maintaining soccer and flag football fields in preparation for opening day.
7. Parks staff are watering trees, shrubs, and flower pots as needed due to the ongoing dry conditions.
8. Parks staff are putting in concrete pads at the Art Park in preparation for the new sculptures coming this Fall.
9. Parks staff replaced the grills at Helke Park including a new concrete pad. This was a much needed upgrade and turned out great!



Information Update



To: Kurt E. Althouse
City Manager

From: Brandon Sucher
Police Chief

Date: September 4, 2025

Subject: Information Update Ending September 5, 2025

1. During the past one-and-a-half weeks, VPD officers made nine traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations and seven written warnings while working four additional enforcement hours.
2. Officer Sommer presented Passport to Safety to 44 Kindergarten students at St. Christopher School. Helke Elementary is scheduled for October.
3. Our employee wellness committee met on August 27 to discuss our second physical fitness test of 2025 and programs anticipated for 2026.
4. Chief Sucher, Captain Walker, and Captain Krimm attended the Montgomery County Chief of Police's Association luncheon on August 27th. During this luncheon, a presenter covered current legislation being enacted to cover cyber security for municipalities.
5. Our new Mobile CIT Responder, Trina Stewart, started her new position on August 26th. We share this position with Butler Township, and she spent her first week with them in orientation. Trina's first day with VPD was September 2, as she completed her orientation this week.
6. Vandalia-Butler School's first day back was September 2nd. Second Watch road patrol, Chief Sucher, Captain Walker, and Captain Krimm made appearances at all of the schools in our district. Captain Krimm made an appearance at St. Christopher and sat in for their 8 am school mass.
7. Captain Walker attended a committee meeting for the Montgomery County Law Enforcement Memorial on September 3.
8. Captains Walker and Krimm attended the Chamber of Commerce's First Friday Coffee at the Library on Friday, September 5.
9. Captain Krimm hosted Getac at the Vandalia Division of Police for a presentation on their body worn camera and in-car camera systems.
10. Captain Krimm and CPO Sommer completed a safety analysis of the pre-school at St. Christopher. The safety analysis covered the safety and security of the building and a review of their current safety plan.

11. PSS Dyke worked with SSM Wright to successfully create a new digital survey, replacing the old mailing method. Their teamwork made the process quick and easier for everyone involved, improving response times and cutting down on the costs and manual work that came with paper surveys.
12. On September 3, VPD's administrative staff met with the City Manager and Finance staff to work on their 2026 proposed budget.



Public Service Information Update

To: Kurt E. Althouse, City Manager
From: Ben Borton, Director of Public Service
Date: September 3, 2025
Subject: **Information Update for August 23 – September 5, 2025**

Development & Engineering Services (DES)

Dog Leg Water and Sanitary Extension Phase 2 project: Capital Electric completed the installation of security lighting at the Dog Leg Rd and National Rd lift stations.

Vandalia Bikeway Connector project: Security Fence continued working on the intersection traffic signals and is now waiting on the new AES service for the S Brown School Rd/Cassel Creek Dr/Scholz Dr intersection. Security Fence plans to install the enclosed fence on the new bikeway bridge next week.

Tionda, Mossview, Ranchview (TMR) Watermain Replacement project: Ogelsby completed the concrete curb and sidewalk repairs. Butler Asphalt has completed the milling and paving of all project roadways. M&T Excavating is working on punch list items for closeout.

Damian, Soter, Romanus, Desales (DSRD) Watermain Replacement project: CG Construction has completed installing new water main on Damian St, from Pool Ave to W Alkaline Springs Rd, and on Romanus Dr from Damian St to Soter Dr. CG has begun installing new water services residences near the right-of-way line on Damian St.

2025 Sanitary Sewer Lining project: Insight Pipe Contracting's chemical grouting subcontractor, Lake County Sewer, has completed the grouting of service lateral connections to the sanitary main. This year's project is completed.

Updates from sites inspected or reviewed by DES staff:

- Foxfire Section 9: homes continue to be erected; 18 of the 29 lots have active or completed building permits.
- New home (85 Stonequarry Rd): broke ground on a new residential home.
- Menasha Packaging Company (1689 Capstone Way): Temporary Certificate of Occupancy (TCO) issued this week.
- The Landing (650 Pool Ave): first of three condominium buildings is under review.
- AB Normal (7500 Poe Ave): the new owners met with staff and shared their preliminary plans for a new restaurant at the old El Rancho Grande site.

DES, Police, and Fire staff meet with the hotel operators for their annual hotel/motel license meeting. Inspections for their 2026 licenses are expected to be completed by end of October.

Chief Building Official Mastrino and Parks & Recreation Facilities Superintendent Wells met with a structural engineer and artist to discuss a potential new Art Park Arch.

Assistant City Manager (ACM) Cron and I attended the Dayton International Airport Northeast Logistics Access (“Ring Road”) project’s monthly right-of-way (ROW) acquisition status meeting on August 25th.

City Planner Hammes, Zoning Coordinator Graham, ACM Cron, and I attended the August 26th Planning Commission meeting to discuss the PUD application of Copperfield Townhomes at 3330 Mulberry Rd and PUD major amendment for the conversion of the Beau Townsend Collision Center to a small Lincoln dealership at 55 Foley Dr.

I attended an Ohio Public Works Commission (OPWC) District 4 special meeting on August 27th at the Montgomery County Engineer’s Office.

ACM Cron and I attended the monthly Miami/Montgomery County Coordination meeting on August 28th to discuss the ongoing infrastructure improvement projects around the airport.

Public Works Superintendent Hayslett, Chief Building Official Mastrino, and I plan to discuss 2026 DES/PW budget propositions with yourself, ACM Cron, Finance Director Leiter, and Assistant Finance Director Carnes on September 4th.

DES staff plan to meet with Take 5 Oil Change about their proposed facility at 3320 Benchwood Rd on September 5th.

Northern Area Water Authority (NAWA) – water supply treatment:

PW Superintendent Hayslett and I attended the monthly technical committee meeting and Outfall Channel project review meeting for the plant’s new outfall to the Great Miami River on September 3rd.

Tri-Cities North Regional Wastewater Authority (TCA) – wastewater treatment:

Council approved the sewer use ordinance at the 9/2 Council meeting, which TCA needed to clear some Ohio Environmental Protection Agency (OEPA) Findings & Orders along with approved ordinance updates from Tipp City and Huber Heights.

Public Works (PW)

New Public Works Facility (810 Northwoods Blvd):

City staff met with WDC Group for our biweekly design status meeting on August 27th and Mansfield Energy on August 25th to discuss new fuel tanks/systems for the new facility.

Choice One Engineering has submitted the Conditional Letter of Map Revision (CLOMR) to the Federal Emergency Management Agency (FEMA) to allow us to install a large culvert over the stream just south of Northwoods Blvd (through the flood plain and floodway) for the new PW facility entrance.

Streets:

Crews fixed a bad section of asphalt near 248 Mountair Dr, brought to our attention by a resident. We appreciate our residents keeping an eye out and letting us know of any issues they see so our crews can address the issues faster.

Storm Sewer:

Crews started our catch basin (CB) cleaning program. Currently, crews are cleaning out CBs that we know have debris buildup using our hydro-excavating truck to vacuum out the debris allowing the CBs to function better during storm events.

Crews continued our street sweeping program.

Water:

Crews continued installing new water meters inside residences/businesses and outside in meter pits.

Crews are working to replace an old fire hydrant and guard valve hit by a vehicle at Scott Ave and S Perry St. This hydrant is currently leaking and leaning.

Other Services:

Crews laid 318 tons of asphalt for the golf course cart paths.

Crews installed American flags for Labor Day and replaced VB Aviators banners with Vandalia Oktoberfest banners in preparation for the event this weekend.

Crews performed 41 utility locates this period for Ohio 811.

Crews went through work zone training through Miami Valley Risk Management Association (MVRMA) hosted at the Justice Center training room on September 3rd.

Vehicle Maintenance:

The mechanics ordered parts for the trackless machine's flail mower attachment (used for ROW trimming of brush) and requested more quotes for truck lifts for the new PW facility.

The mechanics also repaired the wiring on Fire Division's Engine #2 and fixed the door latch on Medic #3.

Information Update



To: Kurt E. Althouse
City Manager

From: Darren Davey, IT Manager

Date: September 3, 2025

1. The installation of the Mitel phone system is still in progress. The vendor has completed most of the required configuration; however, our IT staff must still carry out a significant amount of programming for each individual phone. One of the major dependencies, the integration of the dispatch phone system with the new Mitel equipment, will not be finalized for another month or so. This delay will extend the overall project timeline. In the meantime, our team will continue working closely with each department to configure the new phones properly and ensure staff receive the necessary training.
2. I have been working with DES on the design of the new Public Works facility, which involves the network design for computers, wireless, cameras, access control, phones, internet, etc.
3. IT will be meeting with department heads on September 16 to discuss Cybersecurity and Business Continuity Plans as they relate to House Bill 96, then design a formal Cybersecurity Plan for council to adopt later this year.
4. I met with Finance and the City Manager's Office to review the 2026 IT Budget, utilizing ClearGov to track projected expenses for the upcoming year. The software proved to be intuitive and efficient, and I look forward to continuing to use it as part of our budget management process moving forward.