

The Blue Letter

October 4, 2024

Honorable Mayor & Esteemed City Councilmembers:

Leaf Collection

Leaf collection will begin on October 7th and will continue until December. The leaf pick-up schedule is on the City's website. Leaves must be raked into the street, any leaves on the grass behind the curb will not be picked up. In areas without curbs, leaves must be placed immediately along the edge of the pavement. Crews will not collect leaves piled more than one foot away from the edge of the roadway.

Large Debris drop-off Saturday, October 12th

The City of Vandalia is offering Vandalia Residents free large debris drop off from 8 am – 2 pm at the Public Works Garage, including acceptance of yard brush. Proof of residency is required. This will be the final free large debris drop off for 2024. **Public Works personnel have completed picking up brush at the curb from Helene storm damage.**

Vandalia Fall Festival, Saturday, October 12th

The Vandalia Fall Festival will be at the Vandalia Sports Complex from 12-6 pm. There will be live music, food trucks, a pumpkin patch, corn pit, vendors, inflatables, games, arts & crafts and more! Entry is free and all ages are welcome.

Budget Review Session, October 7th

The first Budget Review Session will take place on October 7th in the basement of the Municipal Building. We will start at 4:00 pm and go until the Study Session at 6:00 pm. We will resume the Budget Review Session after the Council Meeting.

Monday, October 7, 2024, Council Meeting: The Study Session will begin at 6:00 p.m. The Council meeting will begin at 7:00 pm.

Study Session:

Monday, October 7, 2024, Items:

Items on this evening's Council Meeting agenda

Monday, October 21, 2024, Items:

Resolution: 2025 Council Summer Schedule - This is a resolution to set the summer schedule of City Council meetings during the months of June, July, and August 2025. The proposal is that the City Council meet once per month, on the 3rd Monday of each month. The City Council Study Session would begin tentatively at 5:30 pm with the regular business meeting commencing at 7:00 pm. The official dates for 2025 would be June 16, July 21, and August 18. In previous years, after providing adequate notice, the City Council has held special meetings on the first Monday to

consider planning and zoning items to be efficient and expeditious in the processing of lawful applications. If it is the desire of the City Council, I would recommend maintaining this same practice in 2025.

Resolution: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor – This resolution will accept the Amounts and Rates for Tax Year 2024. The Montgomery County Auditor noted the Amounts and Rates are subject to change due to election results and value changes. The revenue estimates continue to be at 95% collection. The packet includes a memo detailing the Local Government Fund distribution estimates for Calendar Year 2025, provided by the Montgomery County Auditor.

Ordinance: PC 24-11 – Rezoning – 7848 S Brown School – A (Agriculture) to RSF-4 (Residential Single-Family)
- The applicant, Addison Properties, has requested an amendment to the Official Zoning Map of the City of Vandalia. The proposed rezoning would move three parcels totaling 84.8 acres from the Agriculture (A) district to the Residential Single-Family (RSF-4) district. The parcels are located at 7848 South Brown School Road.
On September 24th, 2024, the Planning Commission voted 4-0 to recommend denial.

Discussion Items:

BZA 24-09 – Variance – 168 Colebrook Drive – Six Foot Fence in Zone A - The Applicant, Pam Thomson has requested a variance to permit the construction of a six-foot fence in Zone A for the property located at 168 Colebrook Drive. The proposal involves replacing the existing chain-link fence with a new six-foot privacy fence that extends 15 feet into Zone A. On September 25th, 2024, the Board of Zoning Appeals voted 3-0 to recommend approval.

Vehicle Patrol Equipment PD – Under \$50k - On March 4, 2024, City Council approved the purchase of two 2025 Ford Utility Hybrid patrol vehicles for the Police Division. These vehicles were ordered and will arrive in late 2024. The equipment for these patrol vehicles was originally scheduled as a 2025 capital purchase; however, due to an insurance payout from a crashed patrol vehicle, the Police Division received a supplemental transfer and requests to utilize these funds for the equipment purchase in 2024. K.E. Rose provided a quote of \$28,888.52 for the purchase and installation of equipment for these two 2025 patrol vehicles. K.E. Rose has been the vendor for the Police Division for many years and won the bid in prior years for equipment purchase and installation. They have proven to be a reliable and reputable vendor for patrol equipment installation.

Legislative Calendar - The calendar is included in your packets for your review.

Council Meeting:

Communications, Petitions and Awards:

Introduction: Parks and Recreation Building Maintenance Technician Jared Cain - Mr. Schwieterman will introduce Parks and Recreation Building Maintenance Technician Jared Cain who began employment September 16, 2024.

Vandalia Division of Fire Civilian Heroism Award – Chief Follick will present Nate Sevy, a second grader at Helke Elementary School the Division of Fire's Civilian Heroism Award for the actions he took in calling 911 for his great grandmother who became seriously ill while caring for Nate on July 21, 2024. Nate's calm, cool demeanor and rapid actions undoubtedly saved his great-grandmother's life.

Introduction & Oath of Office: Fire Fighter/Paramedic/Inspector Bradley King - Mr. Schwieterman will introduce and administer the Oath of Office to Fire Fighter/Paramedic/Inspector Bradley King who began employment September 23, 2024.

Introduction & Oath of Office: Fire Fighter/EMT Jacob Cline - Mr. Schwieterman will introduce and administer the Oath of Office to Fire Fighter/EMT Jacob Cline who began employment October 1, 2024.

Introduction & Oath of Office: Police Officer Kelsey Hicks - Mr. Schwieterman will introduce and administer the Oath of Office to Police Officer Kelsey Hicks who will begin employment October 7, 2024.

Introduction & Oath of Office: Police Sergeant Robert Brazel - Mr. Schwieterman will introduce and administer the Oath of Office to Police Sergeant Robert Brazel who will be promoted October 7, 2024.

Resolutions:

Resolution 24-R-58: A recommended 3.5% increase to the top and bottom of each pay range for all full-time positions for 2025. This adjustment will allow the City to continue to attract and retain high performing, quality employees. Approval of the 2025 General Services Pay plan aligns with our 2023 Citywide Policy Goals of Trust and Confidence and Opportunity.

Resolution 24-R-59: A recommended 3.5% increase to all part-time positions for 2025 with the exception of tipped employees. The wage for tipped employees will be established in accordance with the State of Ohio Department of Commerce, and this has not yet been released for 2025. Approval of this new Part-Time Pay plan aligns with our 2023 Citywide Policy Goals of Trust and Confidence and Opportunity.

Resolution 24-R-60: Cassel Hills Golf Course is in the final year of a four (4) year golf cart lease that ends in October of this year. A total of fifty-three (53) Club Car carts are included in the current lease with Century Equipment, a Jerry Pate Company, through VGM Financial Services. During Director Clark's presentation at the September 3 Council Study Session several questions were raised concerning the proposed lease including leasing versus purchasing the golf carts. After revisiting the proposal with Century Equipment, they have resubmitted their proposal to include an adjusted interest rate for both lease and purchase option (6.49% instead of 7.5%) as well as an option to pay the lease once annually instead of six payments each year. Based on our review and cost analysis of the lease versus purchase option we are recommending entering into a four (4) year lease, 2025–2028, with Century Equipment, A Jerry Pate Company, of Hamilton, Ohio through their submitted funding source, VGM Financial Services, at an annual cost of \$87,425.09 and a total lease agreement in an amount not exceeding \$349,700.36 (carts and fleet management system GPS).

Ordinance – Second Reading:

Ordinance 24-20: PC 24-09 – Rezoning – 6205 Miller Lane – RSF-1 (SF Residential) to HB (Highway Business) – The applicant, Kimberly DeLong, seeks a rezoning from the current RSF-1 Residential Single-Family district to the HB – Highway Business district for one parcel totaling 4.535 acres +/-, located at 6213 Miller Lane in the City of Vandalia. The property is owned by Empowerment Temple, Inc. On August 27, 2024, the Planning Commission voted 4-0 to recommend approval.

Reports from Boards and Commissions:

Variance: BZA 24-08 – (Total Accessory Structure Area) – 5409 Old Springfield Road - The Applicants, Chris and Meghan Miller have requested a variance to permit the construction of a detached garage that would cause the total area of all accessory structures to exceed 600 square feet and 40% of the principal building footprint for the property located at 5409 Old Springfield Road. The Applicant has proposed adding a 1,380 square foot detached garage to the east side of the property and moving the existing 120 square foot shed to the west side of the property. On September 11th, 2024, the Board of Zoning Appeals voted 4-0 to recommend approval with one condition.

The next Council meeting is on **Monday, October 7, 2024, at 7:00 pm**. The meeting will be an in-person meeting in the Council Chambers at 333 James E. Bohanan Memorial Drive, Vandalia, OH 45377. The meeting is open to Council, staff, and the public to attend in-person. The meetings will be accessible for viewing through Zoom. You may contact the City at 937-415-2256 or aswartz@vandaliaohio.org for the phone number and link to this meeting. Please note, in compliance with Ohio Revised Code, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone wishing to be heard on a topic will need to appear personally at the meeting. **The Study Session will begin at 6:00 pm followed by the City Council Meeting at 7:00 pm.**

Please contact me directly with comments and questions.

Very Respectfully,

Mark Schwieterman
City Manager

CC: Board and Commission Members
All City Employees

Attachments: