

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

August 9, 2024

Mayor Herbst & City Councilmembers:

Income Tax receipts, net of refunds, are up .27% through July compared to last year. We continue to exceed gross budgeted income tax revenue by over 10%.

A pre-construction meeting was held on July 22nd for the Vandalia Bikeway Connector project. The contractor, Brumbaugh Construction, plans to start work around November 4th, focusing on the Taylorsville Dam first.

The Municipal Building generator has been installed, tested, and placed into operation. The old generator has been removed. A big thanks goes out to Electrical/Building Inspector Martin for his work on this project.

All Vandalia residents and businesses received a bill insert with their end of July utility bill. We need residents' and businesses owners' help to gather the required information for the water service line inventory. More information can be found at: <https://www.vandaliaohio.org/528/Water-Service-Line-Inventory>

Public Works completed the citywide spraying of vegetation growth in the curb/gutters.

The Division of Fire had an opportunity to send our ladder truck to Butler High School on Friday July 26th. Crews surprised the Marching Band with a cool down on their final day of a very hot band camp. The kids were surprised and excited and greatly appreciated the visit from our ladder truck crew.

Helke Park Tennis and Pickleball Court resurfacing work continues. Crews have completed work on the six tennis courts and are currently working on the pickleball courts. We anticipate the pickleball courts to reopen for play later this week.

On July 24, Lieutenant Walker and Lieutenant Sucher attended the graduation for prospective police officer recruits Zachary Landis and Tyler Cayot from the Sinclair Police Academy. They both passed their state certification exams and will soon be ready to start their new careers with VPD



Please contact me directly with comments and questions.

Very Respectfully,

Mark Schwieterman
Interim City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Cron – August 9, 2024;
2. Information Update - Director Leiter – August 9, 2024;
3. Information Update - Chief Follick – August 9, 2024;
4. Information Update – HR Manager Hanf – August 9, 2024;
5. Information Update - Director Clark – August 9, 2024;
6. Information Update – Chief Althouse – August 9, 2024;
7. Information Update - Director Borton – August 9, 2024;



To: Mark Schwieterman, Interim City Manager
From: Rob Cron, Assistant City Manager
Date: August 8, 2024
Re: Information Update for July 20 – Augsts 9, 2024

- ♥ Congratulations to Electrical Inspector Robert Martin on being chosen for our Employee Spotlight for the month of August.



Employee Spotlight
August, 2024

Robert Martin
Electrical Inspector

Robert Martin has been with the City of Vandalia for a little more than two years. As the City's electrical inspector, his job is to make sure electrical projects are completed safely and in compliance with City code and industry standards.

Recent projects he has been involved with include the installation of an electric generator at the Municipal Building, and the installation of 16 electric vehicle chargers throughout town.

Robert says one of the best parts of his job is his co-workers. "There's a strong family-environment here that I've not seen with other places I've worked," he said. "And the people in our community are great to work with."

Robert encourages residents to call him at the front end of an electrical project, as he can give you advice to help the inspection process run smoothly.

 **Vandalia**^{ohio}
small city. big opportunity.

- ♥ Ben Borton, Jake Hayslett, Chris Mastrino, Daren Davey, Bridgette Leiter, you and I met with WDG Group to go over the latest draft site plans for our proposed Public Works Facility. We also began discussing the budget for the new facility and began looking at strategies and value engineering opportunities to move the project forward.
- ♥ Mike Hammes, Ben Borton and I met with the developer for Redwood Development. They are getting ready to begin phase two of the development. He also advised us that the Provision Living project that was approved for the southern portion of the development has officially withdrawn their commitment. He has indicated that they may want to continue with the multi-family units on this portion.

- Our next Employee Appreciation event will be held on Wednesday August 14th at the Sports Complex. This will be a picnic in the park. We will also invite City of Vandalia retirees to attend.
- Rich Hopkins will be shooting our next Focus Vandalia spots on August 21st. Stories will include the Touch A Truck event preview, back to school safety advice from Officer Rich Sommer, our free large item drop-off for residents at the Public Works Facility and a preview of the upcoming Fire Department Open House.
- The next joint Community Newsletter will be out by September 20th. Stories we will feature in this edition will include, the Fall Festival being held at the Vandalia Sports Complex this year, the Division of Fire Open House, the new Electric Vehicle Charging Stations, Ernst Concrete new office building and headquarters and a story about a 6-year-old boy who called 911 when his grandmother fell ill.
- Mike Hammes attended the National Night Out event and assisted with the Bicycle Rodeo. 34 kids participated in the event. 24 bike helmets were passed out to participants and 6 bicycles were given out as raffle prizes.
- We have two items scheduled for the August 13th Planning Commission meeting.
 1. Code Amendment regarding Adult-Use Marijuana
 2. Record Plan for Foxfire Section 9
- Ben Graham attended court proceedings regarding the construction materials violation on the Foxfire Development property. The property owner did not show up in court. The case has been continued to a future date. We have reached out to the developer again to request compliance with the violation and will hold them to compliance before any approvals are made for the continuation of the development.

Memo



To: Mark Schwieterman, Interim City Manager

From: Bridgette Leiter, Director of Finance

Date: August 5, 2024

Re: Information Update - Period Ending August 9, 2024

1. Overall Income tax receipts (\$12,929,435) are down YTD by .15% (-\$19,361) over July 2023. Withholding tax is up 1.12% YTD (\$108,702); Individual tax is up 2.57% YTD (\$31,323); Business net profit tax is down 7.73% YTD (-\$159,386). Refunds issued YTD were \$464,592.77. Overall receipts, net of refunds, were up .27% as compared to July 2023, also net of refunds.

The amount of income tax revenue budgeted for 2024 is \$19,671,000 (\$1,639,250/month * 7 months = \$11,474,750). The amount collected YTD is \$12,929,435. Therefore, the amount collected through July is 12.68% higher than the estimated amount based on the budget.

2. I attended a Northern Area Water Authority Board meeting where I presented the June YTD financial report.
3. I participated in both the pre and post pricing calls and process for the sale of the Bond Anticipation Notes in preparation for the closing and wiring of funds on August 20th. Due to volatility in the market earlier this week, and with the assistance of bond counsel, the Underwriting team went out to the market a day earlier than planned and was able to secure a favorable interest rate of 4.875%. The Notes include the debt service for the fire engine, new ladder truck and apparatus.
4. The compilation team and auditors from Plattenburg and Associates completed the 2023 audits and annual reports. We received notification from the Auditor of State's Office that the 2023 audits for the City of Vandalia, Tri-Cities and NAWA were accepted and require no modifications.
5. The Land Acquisition Note issued for the acquisition of land for the Stonequarry Crossing development will mature on July 24, 2024. **This issuance scheduled and budgeted is a renewal of existing debt, and NOT an issuance of new debt.** The total amount due is \$1,399,000 in principal plus interest. The maturity date on the new

note (\$1,399,000) will be in July of 2025. The debt is scheduled to be paid in full in 2036.

6. The 2025 Proposed Budget workbooks have been emailed to the departments. Budget season has begun!
7. I attended an informational/financial meeting regarding EV chargers.
8. Kristen, Nina and I met with members from Parks & Rec to discuss current processes and options to streamline and develop new daily/monthly transaction and interfacing processes.
9. I attended a final concept meeting for the Public Works Facility that included an update on the design and total costs to date.
10. Kristen and I met with the City's PNC Bank representative to discuss ACH limits, current processes and options to streamline to reduce time and costs.
11. I met with members from CMO to discuss various personnel issues and payroll processes.
12. Kristen and I met with members from CMO to discuss an overview of the 2025 Proposed Budget and Financial Report presentation.



DIVISION OF FIRE INFORMATION UPDATE

TO: MARK SCHWITERMAN, INTERM CITY MANAGER
FROM: CHAD FOLICK, FIRE CHIEF
DATE: 8/8/2024
SUBJECT: INFORMATION UPDATE – PERIOD ENDING AUGUST 9, 2024

1. On Friday July 19th the Prevention Bureau participated in the Splashtacular event put on by Park's and Rec. This was a great event for the kids who attended. CRRC Morrett and Inspector Fink had some fun also!
2. I attended the Ohio Fire Chief's Conference in Columbus from July 21 through July 24.
3. CRRC Rich Morrett provided Fire Extinguisher training to 72 employees at local Paragon Medical on July 23rd. Fire Extinguisher Training is one of the many training courses that our Prevention Bureau and CRRC can provide to our community.
4. Thank you to Amazon for providing breakfast to local first responding agencies, including the Vandalia Division of Fire on July 25th. The meal and thoughtfulness are much appreciated.
5. The Division of Fire had an opportunity to send our ladder truck to Butler High School on Friday July 26th. Crews surprised the Marching Band with a cool down on their final day of a very hot band camp. The kids were surprised and excited and greatly appreciated the visit from our ladder truck crew.
6. The Lemonade Stand contest is still in full swing. Crews have been out visiting the stands of our community's youngest entrepreneurs. The contest winner will be able to run a lemonade stand at the Division of Fire Open House this October for all the profits. It has been fun meeting these kids for a refreshing drink on hot summer days!
7. Crews responded to two separate roll-over crashes on Friday August 2nd. Traffic was temporarily tied up for both accidents. First on North Dixie Drive and shortly after, the second incident on South Brown School Rd. Both accidents had patients with minor non-life-threatening injuries only.



DIVISION OF FIRE INFORMATION UPDATE

8. The Fire Prevention Bureau took to social media with a quick reminder to not “crowd” power outlets. This good reminder came about due to a call where crews responded to find that a piece of furniture was pushed into an outlet and had damaged enough to cause a spark and arc. Fortunately, this incident did not turn into a working fire, but a good reminder that the outcome could have been much worse.
9. Trainings this reporting period have been Auto Extrication Training and Confined Space Training. Cars were provided by Sandy’s Towing and crews were able to use the back lot of the Parks and Rec Maintenance Garage to cut on the cars for Extrication Training. Second, Confined Space Training. Currently the Rec Center indoor pool has been drained for annual maintenance. This is a good opportunity for crews to make use of the drained pool facility for our yearly Confined Space Training. Thank you to Sandy’s towing, Parks and Rec and our Maintenance Garage for the use of the cars and facilities so our crews can get in these important trainings.
10. Interviews continue for both part-time and full-time positions currently open within the Division of Fire. We hope to have all new hires on board and with their permanent shifts before the end of August.
11. The Division of Fire is excited to announce that Christ Willoughby has been promoted to the rank of Lieutenant. Chris has been a full-time member of the Division of Fire since 2020 and has accepted the open position for Lieutenant. Congratulations Chris!
12. The Division of Fire is excited to announce that Derek Copp has been promoted to the rank of Captain. Derek has been a full-time member with the Division of Fire since 2018 and was promoted to the rank of Lieutenant in 2023 and has accepted the open position for Captain. Congratulations to Derek!



DIVISION OF FIRE INFORMATION UPDATE

13. The Division of Fire attended the annual National Night Out on August 6th at the Vandalia Rec Center. This event is hosted every year by The Division of Police and is an event that we are happy to participate in.



Memo

To: Mark Schwieterman, Interim City Manager

From: Leann Hanf, Human Resources Manager

Date: August 8, 2024

Re: Information Update – Period Ending August 9, 2024

1. Auditor of the State Fraud Training was pushed out company wide on 7/30/2024. Employees (Full Time, Part Time, and Seasonal) must complete their training by 9/10/2024.
2. The Civil Service Commission is meeting on August 12th, 2024 at 4:45pm to approve three eligibility lists:
 - a. Building Maintenance Technician
 - b. Public Works Technician
 - c. Full Time Firefighter
3. Last week during my meeting with MVRMA, they passed along a reminder that each city vehicle should have their insurance card located somewhere inside. If you or your department needs an insurance card, please let me know.
4. Sedgwick, our MCO/TPA came by last week. They handle our First Report of Injury Reporting. If you need more packets for your department, please let me know.
5. Last week, I met with McGohan Brabender regarding our insurance plans and wanted to remind everyone that they can access all information about benefits on our Xplore site: [City of Vandalia Benefits](#)



To: Mark Schwieterman, Interim City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 8/8/2024
Re: Information Update – Period ending August 8, 2024

FACILITY MAINTENANCE DIVISION

- The first and second round interviews, as well as a practical assessment, were completed for the vacant Building Maintenance Technician position. We anticipate an offer of employment being made early next week to the top candidate.
- Building Maintenance staff are working with contractors at the VRC Aquatic Center on several projects taking place during the annual maintenance and cleaning shutdown period. Worked with the Division of Fire to conduct confined space training for three days during the shutdown period.
- Landscape maintenance projects are taking place at various locations including the Recreation Center, Seger Park, Senior Center, and Downtown Streetscape. Work includes weed control, tree work and mulching.
- The contractor is onsite at the Senior Center performing exterior maintenance to the building including power washing, tuck point repairs, caulking, painting, and sealing of brick surfaces.
- Park Maintenance staff are in the process of removing excess soil around the new park sign locations. The soil removed is being used onsite for soil grade improvements at those locations (Cemetery, Art Park, Helke Park).
- Helke Park Tennis and Pickleball Court resurfacing work continues. Crews have completed work on the six tennis courts and are currently working on the pickleball courts. We anticipate the pickleball courts to reopen for play later this week.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

- The Schellas Hyndman Soccer Camp took place July 15-19 at the Sports Complex. We had a total of 76 youngsters participating in the camp. Schellas once again donated his time to organize and oversee the week-long camp with all proceeds going to the Vandalia Recreation Fund of the Dayton Foundation. Beau Townsend Ford and the Vandalia-Butler Optimist Club provided financial sponsorship of the camp t-shirts and other expenses.
- Twin Night at Art Park: This event happened on Thursday, July 18 from 7pm-9pm at Vandalia Art Park. Spittin' Image provided the music performance, with over 100 people in attendance.
- Summer Splashtacular: This event happened on Friday, July 19 from 11am-2pm at the Vandalia Sports Complex. There were many water-themed games for people to enjoy, from water slides, balloon fights and more. We had several hundred people come out to enjoy this

event. We are very grateful for our partnership with the Division of Fire to put on this great event.

- Frozen Party in the Park: This event happened on Thursday, July 25 from 6:00pm-7:30pm at Vandalia Art Park. The event had music and dance performances themed around the Frozen movie series. There were around 400 people at this event.
- Campfire Story Night: This program happened on Tuesday, July 30 from 7pm-8pm at the Vandalia Sports Complex. Participants enjoyed stories from the Dayton Metro Library and made s'mores after. We had 66 people sign up for this program.
- Youth Soccer is underway as teams have been formed and practices are taking place at the Sports Complex. Games will begin on August 17. The Passers, Wings, and Striker divisions will be playing in a league with Englewood, Huber Heights, and Tecumseh.
- Registration continues for our NFL Youth Flag Football program. Currently we have 138 kids registered to play. Teams will be formed in the coming weeks and games will begin Sunday, September 8 at the Sports Complex.
- Pickleball continues to grow in Vandalia. The courts at Helke Park typically have an overflow of players waiting for a court to open during evening hours. Often times, players will move to the tennis courts to play until a court opens. We have also noticed a large influx of middle and high school aged players using the courts, which is awesome to see.

RECREATION CENTER

- We are in the middle of our Aquatic Center Annual Maintenance Shutdown period. We have several maintenance projects taking place during the shutdown period including painting of the ceiling and support beams above the pool. The paint in these areas is original to the building and overdue for a fresh coat of paint. There are also several plumbing and mechanical projects taking place along with a deep cleaning of the facility. The pool will reopen on Saturday, August 17.
- Daily Admissions for the month of June totaled \$29,570, which is over \$10,000 higher than June of 2023 and \$8,000 higher than our 5-year average for June. VRC membership monthly electronic fund transfer for July totaled \$20,517, which is up by \$1624 over July of 2023.
- Administrative Coordinator Sharon Hamby is working with Rich Hopkins to complete a VRC Corporate Incentive brochure. When finalized, Sharon and Aaron Messenger will develop a plan to get the information distributed to existing corporate members as well as potential new ones.
- Our Recreation Coordinator for Programs and Special Events has been advertised in the National Recreation & Parks Job Bulletin online as well as the Ohio Parks & Recreation Association Job Bulletin. The application deadline is Monday, August 19.

GOLF DIVISION

- I am happy to share that Assistant Golf Superintendent Tim Bailey returned to work on the 29th of July. Tim was in a serious motorcycle accident earlier this summer and was off several months recovering from his injuries. Welcome back Tim!
- The Vandalia-Butler Chamber of Commerce Annual Golf Outing took place on August 6 at Cassel Hills Golf Course. A total of 81 golfers supported the Chamber by participating.
- Play continues to be strong when the weather is not super-hot. 300 golfers played last weekend. We anticipate good numbers for the rest of this week and the weekend as well.

Information Update



To: Mark Schwieterman
Interim City Manager

From: Kurt E. Althouse
Chief of Police

Date: August 8, 2024

Subject: Information Update Ending August 9, 2024

1. During the past two-and-a-half weeks, VPD officers made 27 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 17 written warnings and eight verbal warnings while working 20 additional enforcement hours.
2. On July 22, Vandalia Police sponsored the annual blood drive put on by Solvita. We had a good turnout and thank everyone who gave blood.
3. Lieutenant Walker, Sergeant Nagel, and Officer Blackford met with representatives from Kettering Health Network (KHN) Sports Medicine on Wednesday, July 24. VPD is looking to partner with a sports medicine network to provide our employees with access to a physical trainer for advice on improving physical health through fitness and nutrition. KHN's program is tailored for public safety and would provide monthly visits and consultations with a physical trainer. The program also includes health and wellness presentations and personalized nutrition/workout plans. At the end of the year, KHN provides a report with estimated savings in healthcare or treatment costs based on the consultations they provided through their program.
4. On July 24, Lieutenant Walker and Lieutenant Sucher attended the graduation for prospective police officer recruits Zachary Landis and Tyler Cayot from the Sinclair Police Academy. They both passed their state certification exams and will soon be ready to start their new careers with VPD.



5. Accreditation Manager Shannon Green attended the Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) conference in Winston-Salem, North Carolina, July 23-27. During the conference, she attended courses on developing Continuity of Operations plans, preparing an analysis, compiling statistics for the division using CALEA's Information Management & Reporting System (CIMRS), as well as attending the reaccreditation reviews of some peer agencies within Ohio.
6. On July 26, VPD responded to two injury traffic crashes involving vehicles that rolled over after crashing. In the first crash, a 36-year-old Vandalia man was traveling southbound on Dixie Drive when he ran over the curb and struck a utility pole, knocking the pole down in the roadway. The vehicle rolled over onto its top; however, the driver was not injured. The roadway was closed while crews cleared the debris. The second crash involved a 69-year-old Vandalia woman who experienced a health event while traveling northbound on South Brown School Road. She ran off the right side of the roadway and struck a utility pole, knocking it down in the roadway. Her vehicle also rolled onto its top. She was transported to the hospital with non-life-threatening injuries. AES was able to replace both utility poles that same evening.
7. On July 29, Lieutenant Walker attended the virtual Crisis Intervention Team (CIT) Steering Committee meeting hosted by Montgomery County ADAMHS. Topics discussed during the meeting included CIT role-specific Probation/Parol officers, Ohio CIT data, third quarter and fourth quarter CIT awards, and feedback on various materials ADAMHS provides to law enforcement.
8. During the week of July 29, Lieutenant Walker and CPO Sommer participated in several inspections of the Super 8 hotel with VFD and DES. Management addressed a few outstanding issues during the week and was granted their City license to reopen on August 5. The hotel has been closed since last July after a structure fire caused significant damage.
9. On August 2, Officer Sommer spoke to the kids at Early Beginning's Learning Center. The presentation was on stranger danger, water safety, gun safety, and dealing with stray animals.
10. VPD's annual National Night Out event was held on August 6 at the Sports Complex. This year's activities included hayrides, police K-9 demonstrations by Dayton Airport Police, police vehicles, corn hole, face-painting, balloon cartoons, DJ music/dancing, free food, fire department vehicles, and bike rodeo. We had some new partnerships this year with Montgomery County CARE House, Girl Scouts, and the Vandalia Library. We thank all of those involved and the local businesses who made the event possible. The heat and threat of severe weather kept our attendance from reaching the record-setting level of last year; however, we still had a great turnout. This community event is a great way for officers and the community to have positive interactions. Each year, we seek ways to improve over the previous years to keep in line with the City's goals and objectives and these improvements continue to grow the event.



11. On Thursday, VPD held another meeting with local hotel management to discuss trends and crimes occurring at these establishments. The Division holds these quarterly meetings with our hotels to foster cooperation, reduce crime, and provide resources needed to combat crime and nuisance issues. Lieutenant Walker, Sergeant Garry Lawson, VFD representatives, and DES covered topics related to criminal trespassing and the upcoming licensing and inspection process in the fourth quarter of 2024.
12. Detectives charged a 40-year-old man with Aggravated Drug Possession (Methamphetamines). The suspect had possession of drugs in his pocket and was incarcerated at the Montgomery County Jail on an active misdemeanor warrant
13. Detectives charged a 31-year-old Dayton man with Possession of Drugs (Cocaine), OVI (Cocaine), OVI (Marijuana), and Child Endangering. The suspect was driving when he crashed and overdosed with a child in the backseat. The suspect was transported to the hospital.
14. Detectives charged a 31-year-old Vandalia man with Harassment by Inmate and Resisting Arrest. The suspect spit on a VPD officer and resisted arrest during a traffic stop and was incarcerated at the Montgomery County Jail.
15. On Saturday, we will host our annual police retirees' firearms qualification at the Montgomery County Sheriff's Officer Range. This annual qualification allows us to interact with our retired officers and gives them the opportunity to meet state standards for firearms qualifications.



Public Service Information Update

To: Mark Schwieterman, Interim City Manager
From: Ben Borton, Director of Public Service
Date: August 8, 2024
Subject: **Information Update for July 20 – August 9, 2024**

Development & Engineering Services (DES)

Dog Leg Water and Sanitary Extension Phase 2 project update: Fabrication of the sanitary sewer lift station has been delayed and is now expected to arrive at site in October 2024. Outdoor Enterprise is now expecting to remobilize back to site in October 2024 to complete the remaining work.

A pre-construction meeting was held on July 22nd for the Vandalia Bikeway Connector project. The contractor, Brumbaugh Construction, plans to start work around November 4th with focusing efforts at the Taylorsville Dam first.

While the City's EV charging stations are still waiting on AES service connections, DES and Finance staff have been corresponding with Blink (the EV charging service the City's charging stations will operate through based on the grant the City received) to get the necessary legislation ready and approved to operate the stations.

The Municipal Building generator has been installed, tested, and in operation. The old generator has been removed. A big thanks goes out to Electrical/Building Inspector Martin for his work on this project.

All Vandalia residents and businesses received a bill insert with their end of July utility bill. We need residents' and businesses owners' help to gather the required information for the water service line inventory. More information can be found at: <https://www.vandaliaohio.org/528/Water-Service-Line-Inventory>

Super 8 has received a new Certificate of Occupancy (CO) and Hotel/Motel Registration.

A new CO was issued to Helke Elementary School for the added classrooms.

Building and electrical permits have been issued for TCA's Taylorsville Equalization Improvements project located in Taylorsville MetroPark.

We held our monthly department staff meeting on July 26th.

Assistant City Manager Cron, Chief Building Official Mastrino, Public Works Superintendent Hayslett, IT Manager Davey, Finance Director Leiter, you, and I met with WDC Group on July 31st to discuss the current layout for the proposed new Public Works facility and value engineering ideas.

Assistant City Manager Cron, Finance Director Leiter, you, and I attended the monthly NAWA Board meeting on July 25th.

Public Works (PW)

Crews continued inspecting sanitary sewer lines with the Sewer Line Rapid Assessment Tool (SL-RAT). This tool gives our personnel a rating between 0-10 on how clogged the sewer main is between two (2) manholes (MH). Crews cleaned 11 spans found to have a score of 4 or below using the Vac truck; this preventative maintenance avoided sewer clogs at those locations.

Crews excavated and laid asphalt repairs for bad sections of roadway found after asphalt milling from the 2024 Street Resurfacing project. These repairs will help make the newly resurfaced streets hold up better before needing to be resurfaced again.

Crews continued installing water meters across the City as part of the meter replacement multi-year project. Some meter replacements required replacements of leaking angle valves and hydro-excavating of curb boxes.

These leaking angle valves are located on the City side of the water meters, so residents and business owners are not being charged for this leaking water usage.

As part of EPA annual requirements, crews operated more watermain valves to confirm their functionality in case the valves are needed to isolate a watermain break and affect less residents.

Crews completed spraying vegetation growth in the curb/gutters.

Utility Service Company performed a complete washout and inspection of the Sports Complex water tower, per our contract schedule.

Three (3) of our newer personnel went to Confined Space training.

Crews installed banners for Purple Heart City; Purple Heart Day was August 7th.

Crews performed 113 utility locates this period for Ohio 811.

Crews performed 2 burials at Poplar Hill cemetery during this period.

The mechanics fixed our Trackless (used for Right-of-Way brush trimming/mowing and leaf collection), serviced the street sweeper replacing numerous parts for preventative maintenance, helped the Golf Course by working on their mowers, and worked on Fire Division truck 3's exhaust. By performing this work in-house, our mechanics save the Public Works Division and the City money.

We completed second round interviews for full-time Public Works Technician. Civil Service Commission meeting is scheduled for August 12th before we can send out a conditional offer to fill the vacant position. The remaining candidates will be kept on an eligibility list in an effort to keep our crew fully staffed moving forward.