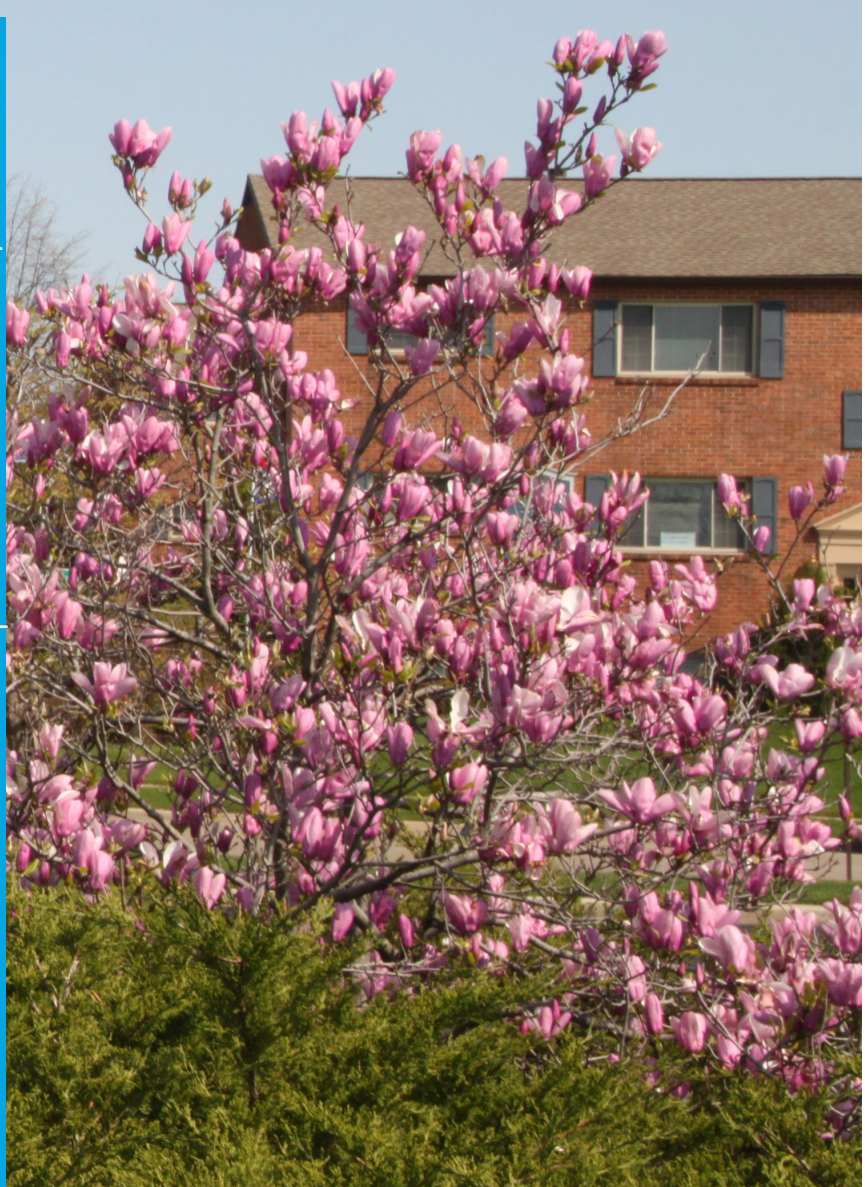


NEIGHBORHOOD BEAUTIFICATION DAY

**SATURDAY, JUNE 8, 2024
9:00 A.M. - NOON**

STREETS INCLUDED

**Bristol Drive • Colebrook Drive
Donora Drive • Enola Drive
Foley Drive
North Brown School Road
Roxana Drive • Spartan Avenue
Westhafer Road**



Your neighborhood is getting a makeover!

Join us on Saturday, June 8, 2024, for Neighborhood Beautification Day! Let our volunteers help you trim bushes, pull weeds, clear brush in your yard...

...and we will **haul it all away!**

This is your chance to clean out the garage and basement of old junky items just taking up space. We will have trucks ready to haul it away free of charge. If you can get your items to the curb, we will take it from there!

IMPORTANT: Haulers will not accept upholstered furniture, mattresses or hazardous chemicals.

PLUS - Free smoke detector checks and battery replacements will be available upon request.

Assistance is available!
Need help? Call (937) 415-2329.
Special assistance will be available on a first-come, first-served basis.



**For more information, contact
Ben Graham
937-415-2329
bgraham@vandaliaohio.org**



Spend your Summer at Cassel Hills Pool!

- Opening Day - Saturday, May 25
- Pool Passes on Sale - Monday, April 1
at the Recreation Center Front Desk

Admission Policy

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
11:30 am - 7:30 pm Members and Residents ONLY	11:30 am - 7:30 pm Members and Residents ONLY	11:30 am Members + Residents Admitted 12:30 pm Non-Residents Admitted	11:30 am - 7:30 pm Members and Residents ONLY	11:30 am Members + Residents Admitted 12:30 pm Non-Residents Admitted	11:30 am Members + Residents Admitted 12:30 pm Non-Residents Admitted	11:30 am Members + Residents Admitted 12:30 pm Non-Residents Admitted



The Blue Letter

May 24, 2024

Honorable Mayor & Esteemed City Councilmembers:

Out of the Office: I will be out of the office using paid time off. I will return to the office on June 10th. I will be coming in to participate in Recreation Superintendent interviews on three days next week. I do not plan to be checking email during this time. I do not plan to travel far during this period, and I will have cell phone access. Assistant City Manager Rob Cron will be Acting City Manager from 5/28 – 6/9. Please work directly with him during these dates.

Art Park Amphitheater: Thank you for moving forward with the bid award for the Art Park Amphitheater! This is going to be transformative for our community event space. We are especially grateful to Representative Plummer, Representative Creech, Senator Huffman, and Senator Antani for helping us secure \$300,000 in capital budget bill funding to make this project possible.

City Offices Closed – Monday, May 27, 2024 - City offices will be closed on Monday, May 27 in observance of Memorial Day. The Recreation Center will be open from 7:00 a.m. to noon – fitness area, track, and gymnasium only.

Trash Delay: Trash pick up will be delayed by one day due to the holiday.

Congrats to B Shift: Division of Fire “B” shift was recognized on May 14th by Premier Health EMS Coordinators, Educators and Zoll (our cardiac monitor company) with “Life Saver Awards”. In December of 2023 crews were called to a local resident having chest pain. Crews were able to quickly respond but found their patient in cardiac arrest. This crew worked quickly to resuscitate the patient and transport to the emergency room. Their patient was discharged to home only after a short stay in the hospital as a result of their efforts. Top Tier personnel, training, equipment, and service provided a positive outcome to the situation. Congrats and a job well done to Firefighter’s Buker, Mitchell, Francis, Keener, and Stitzel!

Summer Schedule – Council Meetings -City Council established a summer schedule for Council meetings. Monday, June 3 at 5:15 pm there will be a Special Council meeting. City Council will resume the summer schedule, which is one meeting a month for July and August. The next regular Council meeting will be held on Monday, June 17 at 7:00 p.m.

We have our next **Neighborhood Beautification/Cleanup Day** scheduled for Saturday June 8 from 9:00am until noon.



The Dayton Air Show Parade
June 21st 7 PM

PARADE

VOLUNTEERS NEEDED!
CALLING FOR A DOZEN VOLUNTEERS !

The Dayton Air Show Parade is coordinated by the Vandalia Butler Chamber of Commerce

Contact us today to learn more about this exciting volunteer opportunity.

CONTACT US (937)-898-5351 <https://www.vandaliaohio.org/butlerchamber.org/>

A total of 12 business teams will be participating in the **2024 Vandalia Corporate Challenge**, June 3-7. Adare Pharma Solutions, City of Vandalia, Superior Abrasives, Inteva Products, PSA Airlines, Kentner Sellers CPA's, GE Aviation, and Johnson Electric are preparing for a week of fun and exciting events.

Ernst Concrete: The corporate office building for Ernst Concrete is well underway. Mr. John Ernst has been very complimentary of all city staff involved.

Site Plan Review: Planning Commission met for a site plan review for a proposed development at 650 Pool Avenue. The Planning Commission approved the plan for three 10-unit multi-family structures. They will be condo-style with each unit owned separately by the occupants. The structure will be accessed through a private drive off of Pool Avenue with a cul-d-sac at the end to accommodate our emergency vehicles.

Block Party Trailer: The Block Party Trailer will be showcased at the Summer Concert Series.

Robinette Park Restroom is near completion. Electric connection and asphalt work remain. Park staff will be completing the finish grade and grass seeding. We will be adding a concrete pad, installing solar powered compacting trash, and recycling cans and a solar charging station for electronics.

Dog Leg II Utility Extension Phase II: Outdoor Enterprise continues to make good progress on the Dog Leg Water and Sanitary Extension Phase II. Crews have progressed the installation of sanitary sewer manholes (MHs) and 8" gravity sanitary sewer along National Road despite some tight & deep working conditions around powerlines and requiring rock excavation.

Asphalt Overlay Resurfacing Occurring after Air Show: The 2024 Street Resurfacing project will start after the Air Show. This gives our Public Works crews more time to complete the stormwater catch basin (CB) repairs. Also, it ensures the weather won't push the project into jeopardy of affecting the Air Show events by leaving City streets in the various stages of resurfacing.

Community Paint Day! Congrats to the team on another successful community paint day! This is a VERY VANDALIA mural that will bring a lot of pride to our community. Thank you to the Arts Council members who helped our team hone the design.



Happy Public Works Week! Thank you to our Public Works Crews for the great work that they do.



Please contact me with comments and questions.

Very Respectfully,

Dan Wendt
City Manager

CC: Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Cron – May 24, 2024;
2. Information Update – Director Leiter – May 24, 2024;
3. Information Update - Chief Follick – May 24, 2024;
4. Information Update - Director Clark – May 24, 2024;
5. Information Update – Chief Althouse – May 24, 2024;
6. Information Update - Director Borton – May 24, 2024;

A Top-Tier Community



With Top-Tier City Services



small city. big opportunity.



vandalia^{ohio}
small city. big opportunity.





To: Dan Wendt, City Manager
From: Rob Cron, Assistant City Manager
Date: May 23, 2024
Re: Information Update for May 11-24, 2024

- 📍 I attended an online training session with representatives from McGohan Brabender and the Worksite Group for our Employee Navigator system to assist with onboarding new employees and updating employee benefits until our HR Manager position is filled.
- 📍 I spent some time at Public Works Kids Days at the Public Works facility last week. This is a great tradition that has been held at our facility for over 30 years. This is a fun day for all Vandalia third graders and our Public Works crews also enjoy teaching the students about what they do for the City.
- 📍 I attended the Day Air Credit Union ribbon cutting event on May 15 on N. Dixie Drive in Butler Township.
- 📍 I had a lunch meeting with John Ernst of Ernst Concrete last week. After lunch John took me for a tour of their new corporate headquarters that is being constructed in the Northwoods Business Park. This is a very unique design that showcases what they do. I can't wait to see the finished product when they open later this summer. John was very complimentary of all city staff involved in the project and I can't wait to see the finished building.
- 📍 I attended the I70/75 Development Association monthly meeting last Friday. The presentation this month was regarding their cyber attack that happened at Huber Heights. Representatives from Huber Heights, their consultant and Secret Service's cyber security team were there to give an update on where they are and what they have gone through since the attack. This was very eye opening and informative and made it easy to understand why we have put all the resources and safeguards in place that we have.
- 📍 Air Show preparation continues as we are finalizing our volunteer and chalet guest lists. Staff and volunteer shirts have been delivered. We have ordered new signage needed for the parade and the "Key to the City" for three grand marshals for the parade.
- 📍 Recruitment for the 2024 Corporate Challenge continues and several people have already signed up to participate. We still have plenty more open spots for employees to participate.
- 📍 Another successful Garage Sale weekend is in the books. Thanks to Rich Hopkins and Darren Davey for their efforts with our website to allow our residents to get the word out about their sales.

- While the weather wasn't the greatest, we had another successful Shred Day last Friday. A big thanks to all staff that volunteered to assist with the event especially Public Works and Parks & recreation staff who worked the entire morning in the rain at the event. Our residents certainly appreciate this service.
- Rich is working on stories for the next CommUNITY Newsletter. The newsletter shares stories about happenings in the City of Vandalia, Butler Township and with Vandalia Butler Schools. WE will have feature stories on The Vandalia Bikeway project, the Amphitheatre project and our designation as a Purple Heart City.
- Weather was perfect for our Community Paint Day last Saturday. Great job by Aaron Messenger of organizing the event. We had a great turnout of adults and kids to get the mural started. Artist Tiffany Clark will finish the mural in the coming days.



- Planning Commission met for a site plan review for a proposed development at 650 Pool Avenue. Planning Commission approved the plan for three 10-unit multi-family structures. They will be condo-style with each unit owned separately by the occupants. The structure will be access through a private drive off of Pool Avenue with a cul-d-sac at the end to accommodate our emergency vehicles.
- Ben Graham, Mike Hammes, You and I met to discuss upcoming Planning Commission items. The following case will be upcoming:
 1. May 28, 2024 - Rezoning of proposed Foxfire subdivisions Section 8 & 9.
 2. May 28, 2024 – PUD Amendment & Final Plan for a Crossfit Gym on Lot 1 of 40 West Development

- Ben Graham has delivered flyer to residents for our next Neighborhood Beautification/Cleanup Day scheduled for Saturday June 8 from 9:00am until noon. Thank you to Rumpke for providing trucks and staff to assist with the debris removal. Also, a special thank you to GE Aviation staff, who volunteered to assist with the event. The target neighborhood this year is north of National Road between I-75 and N. Brown School Road.
- Staff has dropped off the Block Party trailer to be used and showcased at the Summer Concert Series.
- We are currently midway through the second-round interviews for Recreation Superintendent. We had a great list of candidates for this position.
- First round interviews have been completed for the Public Works Office Manager position.
- First Round interviews have also been completed for the HR Manager position.

Memo



To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: May 22, 2024

Re: Information Update - Period Ending May 24, 2024

1. Kristen Carnes and I attended a council study session and meeting. I presented to the council for discussion a request for an increase in supplemental appropriations, and the April 2024 YTD Financial reports.
2. Finance continues to provide data to the compilation team and auditors from Plattenburg and Associates for the 2023 Annual Report and audit for NAWA, TCA and the City of Vandalia.
3. I attended a NAWA Board meeting where I presented the April 2024 YTD financial information.
4. Income tax staff are working diligently on processing and auditing tax returns received during the tax season.
5. The annual process of the debt payment and issuance of a new Land Acquisition Note (LAN) for the Stonequarry Crossings development, and Bond Anticipation Note (BAN) for the fire engine and ladder truck has begun and will continue with the passage of legislation in May and June. The new LAN and BAN notes will mature in July/August 2025. The LAN debt is scheduled to be paid in full in 2036. The BAN debt is scheduled to be paid in full in 2026 (fire engine), and 2031 (fire ladder truck).
6. I attended a TCA Finance Committee meeting where I presented the April 2024 YTD financial information.
7. Finance staff participated in the annual City-wide shred day.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLICK, FIRE CHIEF
DATE: 5/23/2024
SUBJECT: INFORMATION UPDATE – PERIOD ENDING MAY 24, 2024

1. The Division of Fire Prevention Bureau has been quite busy the past few weeks. The team has participated in multiple trainings on EV fires, attending career days for our local schools, CPR certification training and Fire Extinguisher training for local businesses.
2. Premier Health provided on-site training for crews during this reporting period. All three shifts were able to participate in Emergency Cricoid Airway training. This is a difficult procedure for our paramedics, so we appreciate Premier Health taking the time to work with us on our skills.
3. Division of Fire “B” shift was recognized on May 14th by Premier Health EMS Coordinators, Educators and Zoll (our cardiac monitor company) with “Life Saver Awards”. In December of 2023 crews were called to a local resident having chest pain. Crews were able to quickly respond but found their patient in cardiac arrest. This crew worked quickly to resuscitate the patient and transport to the emergency room. Their patient was discharged to home only after a short stay in the hospital as a result of their efforts. Top Tier personnel, training, equipment, and service provided a positive outcome to the situation. Congrats and a job well done to Firefighter’s Buker, Mitchell, Francis, Keener, and Stitzel!
4. Division of Fire personnel participated with the Division of Police event “Lights, Sirens, Pizza” at the Vandalia branch of the Dayton Montgomery County Library.



DIVISION OF FIRE INFORMATION UPDATE

Community members were able to enjoy pizza while getting the opportunity to talk with our first responders.

5. May 19-25th the Division of Fire is celebrating, EMS Week. Thank you to all our EMS providers for their hard work and dedication to the service.
6. On May 20th crews responded to the report of a natural gas leak at the Nest School on Cassel Road. No injuries reported and the gas company was on scene handling the issue.
7. Congratulations to our newest Fulltime Firefighter Paramedic, Josh Schneider. Josh came to us from our part-time ranks and was sworn in at the Monday May 20th council meeting. Congratulations to Josh in his new position with the Division of Fire!
8. On May 21st-22nd I attended an Emergency Planning Course in Columbus at the Ohio EMA.
9. The Division of Fire is happy to announce the 2nd annual lemonade stand contest. Contest rules have been posted to our social media. Our crews are looking to get out into the community to attend any young lemonade stand entrepreneur's event. The winner will be invited to The Division of Fire's Open house in October to run a lemonade stand at our event. All materials will be provided and 100% of the money earned will be for the stand operator. This is another way for our crews to stay engaged with our young community members during the summer months.



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 5/23/2024
Re: Information Update – Period ending May 23, 2024

The hiring process for the Recreation Superintendent position continues with second round interviews this week and next week. Thus far we have completed three of six scheduled interviews. We have a very strong pool of candidates.

FACILITY MAINTENANCE DIVISION

Robinette Park restroom is near completion. Electric connection and asphalt work remain. Park staff will be completing the finish grade and grass seeding. We will be adding a concrete pad, installing solar powered compacting trash, and recycling cans and a solar charging station for electronics.

Cassel Hills Pool preparation for season opening is underway. With our additional park staff, we were able to power wash concrete deck areas, locker room and hallway floors, power washed a few interior walls where paint was peeling. Those areas received new paint. As of today, the pools are fully functioning.

The new emergency back-up power supply generator for the Municipal building is in place and nearing the time for the switch over from the existing unit. The new unit will supply power to the entire building when back-up power is warranted. Many thanks to Chirs Mastrino and Robert Martin for their continued dedication in obtaining top tier service from the contractors who are part of the ESG project.

Three trees planted at the Sports Complex – two commemorative (Ginkgo) behind the right field fence of diamond 2 and a tree we received at the Tree City Awards ceremony. This tree (Wildfire Black Tupelo) was planted along the Sports Complex east pathway.

The grant for \$ 1,000 from the Montgomery County Solid Waste District for plant materials was approved and we have purchased the materials – four Autumn Brilliance Serviceberry, three Crusader Hawthorn and twenty-seven Powwow Coneflowers. These will be installed at the Sports Complex with the aid of the VRC summer camp youth.

Community Gardens – all 22 plots have been reserved for the summer season.

Flowerpots and planters are in place- VRC, Justice Center, Municipal Building and Senior Center – Pollinator friendly. Many thanks to Becky Wells for her volunteer efforts in preparing the pots and planters.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

Summer Kickoff with the Blue Leaf's will take place this evening at Art Park from 6-8pm. There will be activities for kids to enjoy, food, and a music performance by The Blue Leaf's. Let the good times commence!

The Sweet Treats Fest took place on Saturday, May 11 from 4pm-8pm at the Vandalia Sports Complex. This free special event was well attended.

As of May 21, we have sold 334 memberships for Cassel Hills Swimming Pool. The pool is set to open on Saturday, May 25. We continue to promote the pool season and memberships on social media.

A total of 8 business teams will be participating in the 2024 Vandalia Corporate Challenge, June 3-7. Adare Pharma Solutions, City of Vandalia, Superior Abrasives, Inteva Products, PSA Airlines, Kentner Sellers CPA's, GE Aviation, and Johnson Electric are preparing for a week of fun and exciting events. Events include Minute to Win It Outdoor Games, Minute to Win It Indoor Games, Bowling, Euchre, Cornhole, Jigsaw Puzzle and Trivia.

RECREATION CENTER

Insurance Based Membership reporting for April – 1,212 memberships (419 residents; 523 non-residents; 270 Butler Township residents); 4,829 visits for the month compared to 3,256 in April 2023. Visits for the year are up 4,539 over 2023 year to date.

Daily Admission reporting for April – 2,642 admissions for the month of April for a revenue of \$18,240. This is an increase of \$7,125 over April 2023.

Membership payments through electronic fund transfer totaled \$20,292.38 for the May 2024 payments. This is an increase of \$550.25 from April 2023.

Sharon Hamby attended an Excel training seminar on May 21. The training event covered several areas of Excel including pivot tables.

Congrats to the following 2024 Vandalia-Butler Graduates that work at the VRC – Sydney Finley, Olivia Williams, Kiannah Lance, Viraj Bhavsar, Dominic Wein, and Allison Guthrie.

Alicia McCracken and Aaron Messenger attended the Ohio Parks and Recreation Association Region 3 event at Cesar Ford Campground in Green County.

SENIOR CENTER

New memberships at the Senior Center continue to rise as we have 98 new members for the year at the end of April, compared to 70 new members last year through April. For reference, there were a total of 192 new members in 2023 so we are more than half-way to that number.

The new facility wall mounted letters signage has been installed. This installation is part of the City Facility Signage Project (picture included at end of report).

GOLF DIVISION

Rain has cancelled league play at Cassel Hills over the past several weeks. A total of 10 leagues have been affected by the weather which has created a down month for revenues at the course (\$6,000 less that May 2023 to date).

Bids for the Golf Course Irrigation System and Pump Station/Control Panel projects were opened on May 14. This project will allow for the replacement of the 50-year-old system at Cassel Hills Golf Course. Irrigation System bids ranged from 41,335,797 to \$2,382,539. Pump Station and Control Panel bids ranged from \$142,709 to \$248,738. Our consultant on the project, Technical Choice, is

currently reviewing bid specifications and performing reference checks on the apparent low bidders.

New wall mounted signage at Senior Center



Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: May 23, 2024

Subject: Information Update Ending May 24, 2024

1. During the past one and one-half weeks, VPD officers made 16 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in 16 written warnings while working 16 additional enforcement hours.
2. On May 7, Lieutenant Sucher attended a meeting with regional driving instructors to discuss potential training sites available for in-service training. Former shopping centers and recreational properties were visited to determine if they fit the needs of area police agencies.
3. On May 9, VPD had an audit of our Law Enforcement Automated Data Systems (LEADS) by the State of Ohio. Hats off to PSS Mindy Snodgrass and I.T. Specialist Thai Do who hosted the audit and responded to any questions by the auditor. VPD passed the audit and minor policy changes will be made to meet new standards.
4. On May 13, VPD officers responded to an overdose at VFD Station, 8705 Peters Pike. Several civilians transported an adult male to the fire station after he had an overdose reaction while handling illicit drugs at a local apartment. The individuals who transported him along with their vehicle were contaminated with white powder suspected to be an illicit drug. FD staff decontaminated the occupants and transported the overdosing male to the hospital. Officers worked with a local drug task force and executed a search warrant at an apartment on Redwood Forest Drive where a substantial quantity of Fentanyl and Methamphetamine were located and recovered related to this overdose.
5. On May 14, Officer Sommer talked to the 6th grade students at Morton Middle School about the consequences of sexting. On May 15, Officer Sommer talked to the 7th grade students at Morton Middle School on the consequences of sexting.
6. Detectives charged a 36-year-old Springfield woman for Felony OVI. The female had two prior felony OVI convictions and was incarcerated at the Montgomery County Jail.
7. Detectives charged a 21-year-old Franklin man with aggravated possession of drugs. Officers found Oxycodone and Fentanyl on the man during a traffic stop.
8. Property room custodians obtained a court order and purged 184 items including 39 packages of drugs, 24 guns and knives, cash, bicycles, tools, cellphones, and 92.52 pounds of RX drugs taken in through the lobby receptacle.

9. On May 16, VPD hosted a *Pizza with First Responders* event at the Vandalia Library for two hours in the afternoon. Members of VFD and Butler Township Police joined us as we interacted with students from our schools as well as other residents who stopped in. Approximately 65 individuals attended the event to interact with public safety personnel. Officers and VFD played video games and board games during the event, and it was a positive time of interaction.



10. On May 17, Lieutenant Walker and I attended the annual military Memorial Ceremony Program at Vandalia-Butler High School as they honored armed services members of our community and paid tribute to local service members who were killed while serving our country.
11. On May 20 and 21, Lieutenant Sucher attended the Ohio Traffic Safety Summit at The Ohio State University. This event brought police leaders, healthcare professionals, engineers, vehicle manufacturers, insurance representatives, and private safety groups together for training and to discuss ways of making Ohio roadways safer.
12. Officer Lucas Kaltenbach successfully completed his field training program last week and has been assigned to road patrol on third watch.

Public Service Information Update

To: Dan Wendt, City Manager
From: Ben Borton, Director of Public Service
Date: May 23, 2024
Subject: **Information Update for May 11 – 24, 2024**

Development & Engineering Services (DES)

Coate Construction LLC has completed the 2024 Curb/Sidewalk project. Their crews performed great work, and we received numerous positive comments about their interaction with the residents.

Outdoor Enterprise continues to make good progress on the Dog Leg Water and Sanitary Extension Phase 2. Crews have progressed the installation of sanitary sewer manholes (MHs) and 8" gravity sanitary sewer along National Road despite some tight & deep working conditions around powerlines and requiring rock excavation.



With our close communication with Barrett Paving Materials, we have determined to start the 2024 Street Resurfacing project after the Air Show. This gives our PW crews more time to complete the stormwater catch basin (CB) repairs and makes sure weather won't push the project into jeopardy of affecting the Air Show events by leaving City streets in the various stages of resurfacing.

National Wash Authority cleaned the exterior of the Inverness Ave water tower to remove the growth buildup that always forms on the underside of this style water tower, called a waterspheroid.

A final certificate of occupancy (CO) has been issued for 3250 Benchwood (Sheetz).

Electrical/Building Inspector Robert Martin has been working with Garber Electric on the City's EV Charging Station installations.

I attended the biweekly (every two weeks) design progress meeting on the DIA NE Logistics Access project (Ring Road) on May 16th.

Construction Inspector Jeremy Games and I worked at the City's Shred Day event on May 17th. Through the rain, Public Works Technicians Tyler Jackson and Ryan Malott were the real troopers working the entire event with Communications Manager Rich Hopkins and Parks & Recreation personnel helping residents shred unneeded paperwork for free.

I had the honor of attending the Butler High School's Memorial event on May 17th.

I attended the Miami Valley Regional Planning Commission's (MVRPC) biyearly (twice a year) Transportation Improvement Program (TIP) meeting to coordinate and give an update on the open grant funding projects in various stages of design/bidding on May 21st. These projects include the Vandalia Bikeway Connector, Webster St Resurfacing, Johnson Station Rd Bridge Replacement, and Poe Ave/Wyse Rd/Miller Ln Resurfacing.

Chief Building Official Chris Mastrino, Electrical/Building Inspector Robert Martin, and Electrical/Building Inspector Paul Barnett hosted a meeting/seminar with Miami Valley Building Officials Council (MVBOC) and American Institute of Building Design (AIBD) for residential education on May 22nd. This included a round table discussion on new updates to the 2019 Residential Code of Ohio, face-to-face discussions on plan review topics, and the ability to get a consist enforcement in the area. Seminars like these keep our staff informed and are required to keep their licensures with the State.

I attended the monthly NAWA Board meeting on May 23rd with Finance Director Bridgette Leiter and yourself.

Public Works (PW)

Crews installed the American flags throughout town, in preparation for Memorial Day weekend.

In preparation for the 2024 Street Resurfacing project, we continued the catch basin (CB) repairs noted from crew inspections.

Crews continued sweeping streets, right-of-way mowing, and installing water meters across the City. Numerous water pit meters had nonfunctioning angle valves or they broke due to age during the new meter installation; crews have been replacing these old angle valves when needed during the new meter installations. It's worth noting that these angle valves are on the City side of the water meter, so residents should not be concerned about their meter pit angle valves or being billed for any potential leak from them.

We began string-trimming around guardrails.

Crews completed the monthly sanitary sewer lift station checks.

All concrete foundations for the cemetery's spring placement have been dug and poured.

Crews hydro-excavated for the City EV Charging Stations foundations and conduits at the Municipal Building, Police Station, and Golf Course.

We performed 72 utility locates this period for Ohio 811.

Crews performed 3 burials at Poplar Hill cemetery during this period.

The mechanics serviced and change tires on FD Medic 2.

Due to schedules, the second round interviews are planned for the week of June 10th for the open full-time Public Works Office Manager position.

Last but not least, crews cleaned up the PW garage in preparation for the annual PW Kid's Day. All 3rd grade students in Vandalia (from Helke, Demmitt, and St. Chris) were invited to the PW garage on May 15th-16th to learn more about what our PW personnel do, our systems, and especially ride/operate some of our equipment with personnel supervision. Despite the large cleaning effort to make all work areas kid safe, our crews do enjoy this opportunity to share what they do with our community's students.



THROUGHOUT THE YEAR 2024 WE WILL
BE CELEBRATING OUR FAVORITE SUPER
HEROES... YOU!

EMPLOYEE APPRECIATION 2024



SEVEN BIG DAYS OF SWEET GRATITUDE!

CHECK IT OUT!!!

JUNE 12 - ICE CREAM SOCIAL
JULY 18 - PIZZA IN THE PARK
AUGUST 14 - PICNIC IN THE PARK
SEPTEMBER 18 - EMPLOYEE TACO BAR
OCTOBER 23 - DONUT BAR
NOVEMBER 6 - TEAM BREAKFAST
DECEMBER 16 - CITY COUNCIL EMPLOYEE
APPRECIATION DAY

WEDNESDAY
JUNE 12

THURSDAY
JULY 18

WEDNESDAY
AUGUST 14

WEDNESDAY
SEPTEMBER 18

WEDNESDAY
OCTOBER 23

WEDNESDAY
NOVEMBER 6

MONDAY
DECEMBER 16



Ice Cream Social
1 - 2 p.m.
Vandalia Sports
Complex



Pizza in the Park
11:30 a.m. - 1 p.m.
Helke Park



Picnic in the Park
11:30 a.m. to 1 p.m.
Vandalia Sports
Complex



Taco Bar
12:30 to 2 p.m.
Vandalia Senior
Center



Donut Bar
7 - 9 a.m.
Vandalia Justice
Center



Team Breakfast
8 - 9:30 a.m.
Cassel Hills
Clubhouse



City Council
Employee
Appreciation Day
8 a.m. - 5 p.m.
All Locations



Citywide Policy Goals

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.



2024 Full-Time Pay Period Changes

With the approval of City Manager Wendt, Finance will be permanently changing the pay period dates for full-time and permanent part-time employees to follow a Sunday-Saturday workweek rather than the current Wednesday-Tuesday workweek.

The current workweek has been a confusion to hourly employees throughout the years as it relates to overtime calculations. Making this change will create a more logical workweek for employees to track the number of hours they have worked in the week to avoid overtime. This change will also allow additional time for administrative and managerial staff to review and approve timecards in Executime before it is locked for payroll processing. I believe this is advantageous to employees, supervisors, and payroll.

For this transition, we will need paper timesheets for Pay #12 (Check Date 6/7/2024) and Pay #13 (Check Date 06/21/2024). For both pay periods, employees will be paid for their regular schedule and should see no shortage of pay on their paychecks, only the dates will reflect differently for this transitional pay period.

For Pay #12, a paper timesheet will be completed to reflect hours worked for the old pay period and one to reflect the hours for the new pay period. The timesheet showing the old pay period dates is being used to accurately calculate any overtime pay that is due to the employee, which should be limited to only emergency instances where possible.

For Pay #13, a paper timesheet will be completed to show all hours worked using the new pay period dates. Any overlapping dates that were already paid in Pay #12 will be paid in full again and will be counted toward any overtime calculation for the new pay period dates.

All full-time and permanent part-time employees will resume using Executime for Pay #14, which begins on June 16.

Attached you will find the old pay schedule and the new pay schedule. The dates that employees are paid will not be changed, simply the dates that fall within the pay period.

Any questions or concerns can be directed to the Finance Department, and we will be more than happy to help ease any burden this transition may cause.



Pay Period Adjustment Calendar

MAY



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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Pay Period Adjustment Calendar

JUNE



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

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- Body Camera Videos**
- Drones**
- Evidence Collection**
- Taser Demonstrations**
- Lots of fun**

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