

CITY OF VANDALIA
March 7, 2022
City Council
Study Session - 6:00 PM

CITY OF VANDALIA
Council Study Session Minutes
Municipal Building
333 Bohanan Drive
Monday, March 7, 2022
6:00 P.M.

Councilmembers Present: Mayor Richard Herbst, Vice Mayor David Lewis, Councilman Robert Ahlers, Councilwoman Candice Farst, Councilman Corey M. Follick, Councilwoman Constance Woods, Councilman Michael Blakesly

Others Present: Jerry McDonald, Daniel Wendt, Missy Pruszynski, Darren Davey, Bridgette Leiter, Chief Althouse, Chief Follick, Kristen Carnes, Rob Cron, Zak Karto, Luther Blakely, and Holly Wiggins

Remote Attendees: Steve Clark, Laura Wendt, Lisa Wendt

Mayor Herbst called the Study Session to order at 6:00 p.m.

1. **Monday, March 7, 2022**

A. **Items on this evening's Council Meeting Agenda**

Mayor Herbst called for questions or comments regarding items on this evening's Council Meeting agenda. There were none.

2. **Monday, March 21, 2022**

A. **Resolution: Emergency Management Jurisdictional Agreement**

Mr. Wendt explained approval of this agreement will authorize Montgomery County to provide its emergency preparedness, homeland security and emergency management services to the City of Vandalia. The annual cost for these services will be determined by a representative executive committee and then approved by the Montgomery County Board of Commissioners. There were no questions or comments.

B. **Resolution: Patrol Vehicle Equipment**

Chief Althouse advised the Police Division opened bids on February 24, 2022, for the purchase and installation of new equipment for three new Ford Utility Interceptor police vehicles. The 2022 budget for this project is \$54,285. He requested Council consider awarding the bid to K.E. Rose Company submitting a bid of \$51,363. K.E. Rose LTD. has been instrumental in guiding the Division towards the latest and most reliable technology. K.E. Rose LTD is an established company with the resources to purchase the equipment and complete the installations on all three police vehicles

without requiring payment prior to completion. Their facility is in good order and the K.E. Rose technicians are professional. The remaining budgeted funds, \$2,595, will be used for payment to Fast Signs for the decals and graphics work involved with the three new patrol vehicles. Mr. Wendt further recommended City Council declare any old equipment not compatible with the new Ford Utility Interceptors as surplus equipment to be placed on GovDeals or otherwise disposed of by the City Manager as provided by law. Mayor Herbst inquired if the difference will cover the expense of the graphics. Chief Althouse responded in the affirmative.

C. Resolution: Verizon Service Agreement

IT Manager Davey advised the City of Vandalia utilizes Verizon Wireless as the primary provider of cellular service, which includes cellular data connections for fire and police computers, cellular phones, tablets, and wireless hot spots, totaling 64 lines of service. The majority the city's cellular devices are carrier specific, meaning that they cannot be switched to another carrier unless they are replaced. The City has received excellent service from Verizon and believe that they are the best solution for the city. We can purchase Verizon cellular services at a competitive rate on the General Services Administration (GSA) Federal Supply Schedule 47QTCA20D00B5. In order to utilize the GSA pricing, Verizon requires that we sign a purchase order document that indicates our intent to purchase from the GSA contract. The agreement outlines an estimated cost and number of lines, which allows us to purchase services for an amount not to exceed the amount indicated on the funding document. We estimate the annual costs associated with these services will not exceed \$39,560. Mr. Davey recommended that council waive formal bidding for the city's cellular service and authorize the City to purchase cellular service and devices from Verizon Wireless for services covered on the General Services Administration (GSA) Federal Supply Schedule Number 47QTCA20D00B5 for an amount not to exceed \$39,560 for the period of March 21, 2022 through March 20, 2023. Councilman Blakesly inquired where is the hotspot kept. Mr. Davey replied it is kept in the City Manager's Office.

D. Resolution: Purchase a Five Yard Dump Truck - Cab and Chassis

E. Resolution: Purchase a Five Yard Dump Truck - Upfit Equipment

Public Services Director Cron explained this item will require two resolutions, one for the cab & chassis and another for the upfit equipment. We currently have a total of 4 single axle dump trucks and 3 tandem axle dump trucks. For snow & ice operations we use all single axle and 2 of the tandem axle trucks. The remaining truck is used for hauling spoils from water main breaks, hauling gravel and other general use purposes through the winter. Our six snow & ice vehicles are responsible for clearing over 210 lane miles of roadway during the snow & ice events. Keeping our fleet current and dependable plays a major role in meeting the **Safe and Secure** city wide policy goal. The dump trucks are also used throughout the year on a daily basis moving spoils, hauling brush, gravel, asphalt and general maintenance. The City purchased two single axle and two tandem axle trucks in 2014 because we were behind on our replacement cycle. Service Director Cron is recommending the city revert to staggering the replacement as to not have such a huge expense in any one year. The Cab & Chassis for proposed truck is available at the State of Ohio contract price of \$91,410.46 from Rush Truck Centers of Vandalia. The Upfit with snow & ice equipment is available at the Sourcewell cooperative bidding price of \$130,007.00 from K. E. Rose Company. Mr. Cron recommended purchasing the Cab & Chassis

from Ruch Truck Centers and the Upfit w/Snow & Ice Equipment from K.E. Rose Company at the respective prices. The total purchase is \$221,417.46 which is \$1,417.46 over the amount appropriated. Staff plans to cover the funds from an excess of money budgeted for the message boards, \$5,534.00. This will cover the \$1,417.46 over expenditure for these two items. Mr. Cron concluded by requesting that Council declare the current 2008 truck surplus and dispose of on Gov-Deals.

F. Resolution: Appointment of a City of Vandalia Representative to the Joint Economic Development Zone

Mr. Wendt advised this resolution appoints representatives to the Butler Township Miller Lane Business District JEDZ Board and the Butler Township Miller Lane Hotel District JEDZ Board. Resolution 20-R-70 appointed the City Manager, the Human Resources Manager, and the Assistant City Manager to the JEDZ Board. I am asking Council to consider replacing the Human Resources appointment with the appointment of the City Planner position. This position is better suited for the appointment to said board as it directly relates to economic development and planning of the Miller Lane Business District. As a secondary consideration, this change will proactively eliminate concern for any potential conflicts of interest. The JEDZ agreement provides for the receipt and dispersal of all tax collections on behalf of the Butler Township Miller Lane Business District JEDZ and the Butler Township Miller Lane Hotel JEDZ by the City of Vandalia Finance Department.

G. Ordinance: Amending Section 1442.05 and 1482.10 of the Vandalia Codified Ordinances by Adopting a New Schedule of Fees for Permits, Inspections and Enforced Mowing

H. Ordinance: Amending Chapter 1040, Water and Sewer Permits, of the Codified Ordinances of the City of Vandalia

Public Service Director Cron presented a detailed presentation on the new and improved fee schedule that considers future development. He advised the Building fees were last updated in 2015. The tap fees have not been updated since 2004. The last updates on any zoning were back in 2004. Mr. Cron proposed a \$1 per square foot infrastructure fee that will be used for water, sewer, roadways, and debt service related to infrastructure. Mr. Wendt advised this is a common practice that is used to capture and account for expenses related to the initial impact such developments. Mr. Wendt requested Council consider passing these modifications as an emergency at the next regular meeting. Brief discussion occurred regarding the average revenue of the current fee schedule, whether the recommended fees are reasonable, future economic development, how the fees might impact residents, and how said ordinances should be scheduled for approval in future Council Meetings.

3. **Discussion**

A. Preemption Device at Stonequarry Road and North Dixie Drive

Chief Follick explained preemption devices change traffic lights to give emergency vehicles a green light and cycle all other directions to red during an emergency. This improves safety for the public and our first responders by reducing the likelihood of collisions during an emergency and it improves response times to 911 calls. This proposal aligns with the Safe and Secure policy goal and would allow for preemption devices to be installed at two high traffic intersections. Chief Follick advised that Public

Service Director Cron has received a quote for retrofitting of two devices at certain intersections, the total cost would be \$28,894.03 for the two intersections. He proposed that Stonequarry-Dixie be installed with unspent American Rescue Plan funds and that the City consider leveraging unspent highway funds to fund the upgrade to the other intersection later this year as phase II and phase III of this project. Brief discussion occurred about where current devices are erected.

B. 60-Day Calendar

Mayor Herbst solicited comments or questions on the 60-Day Calendar.

4. **Executive Session** – The purpose of the Executive Session is to review a collective bargaining strategy related to the Teamsters.
No Executive Session was held.

The Study Session adjourned at 7:06 p.m.

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