

**September 15, 2025
Study Session
Study Session – 6:00 PM**

The City of Vandalia is committed to transparency and open meetings. A live broadcast of this meeting for viewing only is available via the Zoom app.

Join Zoom Meeting

<https://us02web.zoom.us/j/85288834157>

Meeting ID: 852 8883 4157

One tap mobile: 1-305-224-1968, 85288834157#

1. Presentations
 - A. Information Technology Department Update (Mr. Davey)
 - B. Cassel Hills Golf Course Hospitality & Food Service Operation (Mr. Royse)
2. Monday, September 15, 2025
 - A. Items on this evening's Council Meeting agenda (Mayor Herbst)
3. Monday, October 6, 2025
 - A. Boards & Commissions Appointment – Laura Rohde – Vandalia Arts Council (Mr. Althouse)
 - B. Boards & Commissions Appointment – Marcus O'Brien – Vandalia Planning Commission (Mr. Althouse)
 - C. Resolution: Recreation Center & Senior Center Fees (Mrs. McCracken)
 - D. Resolution: Contribution to the Vandalia Development Corporation (Mr. Cron)
 - E. Resolution: Contract with AG's Office for collection of delinquent income tax balances (Mrs. Huwer and Mrs. Leiter)
4. Discussion
 - A. August 2025 Financial Reports (Mrs. Leiter)

B. Legislative Calendar (Mayor Herbst)

5. Executive Session

These icons illustrate which strategic goals Council Actions align to



Opportunity

Be known regionally as a top-tier suburb through top-tier City services.



Safe & Secure

Invest in traditional public safety and community outreach to meet needs.



Infrastructure

Protect infrastructure by investing in roads, utilities & parks.



Vibrant

Use amenities & growth mindset to create a warm & welcome environment.



Fiscal Sustainability

Seize quality-of-life opportunities while maintaining fiscal practices.



Trust and Confidence

Transparent government to empower stakeholder engagement.



Sharpen the Saw

Refining practices and leverage technology to improve customer service.



DIVISION UPDATE

SEPTEMBER 2025

INFORMATION TECHNOLOGY DIVISION

MISSION STATEMENT

To provide INFORMATION TECHNOLOGY services that focus on the SECURITY of business processes and citizen data, to provide SUPPORT for the technical functions of city departments and the flow of information, and to implement top-tier SOLUTIONS that enhance the lives of the citizens, employees, and visitors within the City of Vandalia.





SECURITY



Safe and Secure / Trust and Confidence / Enhance Infrastructure

SUPPORT



Sharpen the Saw / Vibrant

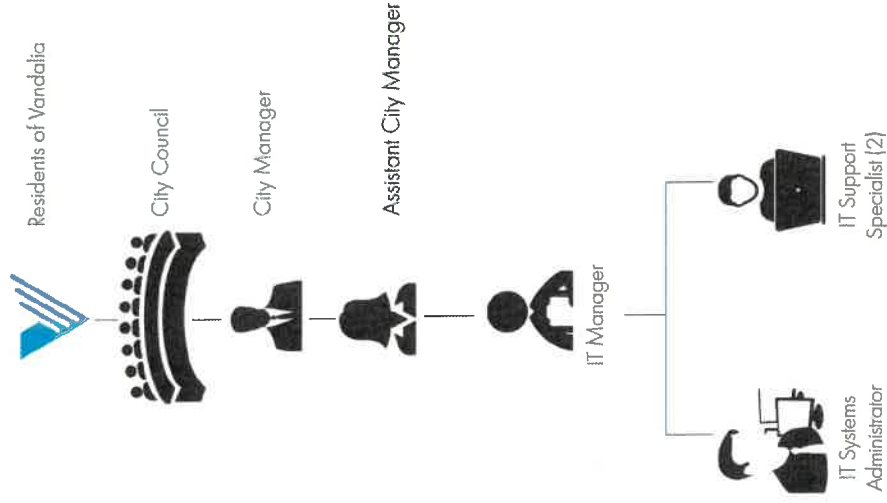
SOLUTIONS



Fiscal Sustainability / Small City Big Opportunity



IT STAFFING STRUCTURE



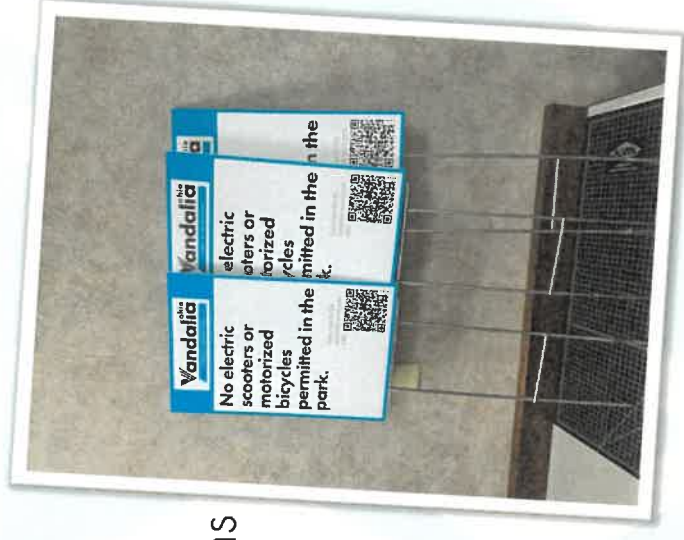
IT Manager Darren Davey (20 yrs)	
IT Systems Administrator Paul Pollard (2 yrs)	
IT Support Specialist Ben Lewis (5 yrs)	
IT Support Specialist Thai Do, (~2 yrs)	



LEADS
Email
3D Printing
Project Management
Servers
Electronic Forms
EOC
Office
365
WiFi
Smartphones
Compliance
Copiers
Firewalls
Mobile Data Terminals
File Sharing
Security Cameras
Body Cams
Door Access Control
CAD & RMS Support
Training
VPNs
Network
Cellular Phones
Laptops
Generators
Voicemail
Redundancy
Patching
AVL
VMware
Servers
Printing
24x7 Support
Environmental Monitoring
Mapping
2-Factor Authentication
Troubleshooting
Policies
Desktop PCs
Phones
Dash Cams

CITIZEN ENHANCEMENTS

- Installed Additional Security Cameras at Park Facilities
- Provided Additional Electronic Forms
- Assisted with Electronic Traffic Signs and Warning Systems
- Corrected Verizon Service Issues
- Deployed Drones for Public Safety and Events
- Recorded Council Meetings
- Shared Videos, Forms, and Data on Social Media
- Provided Signs for Events and Buildings



INTERNAL SERVICES

- Implemented Secure Remote Support Solution
- Monitored Email and Assess Threats
- Provided Remote Connectivity
- Delivered 24/7 Support
- Assisted with Scheduling and Web Meetings
- Added Door Access Controls
- Upgraded Environmental Monitoring
- Reduced Software Licensing Costs
- Set Up Training Labs
- Assisted with Design of Public Works Facility



2025 PROJECT STATUS

- Large Format Printer (Done)
- Improved Remote Support Tools (Done)
- Expand Building Access Controls (Done)
- Motorola Flex Certification for IT Staff (Done)
- Office 365 Email (95%)
- New Phone System (60%)
- GIS Mapping for PW, DES, FD (50%)
- Enable 2FA for Email (30%)
- .GOV Email Domain (20%) (GRANT)



2025 UPCOMING PROJECTS

- Replace 12 Police MDTs
- HB 96 – Cybersecurity Requirements
- Emergency Alerting – Internal
- Phone System Integration with PC & Cell
- Phone System Integration with 911 System
- Court PC Installation



2026 GOALS

- Continue to Develop Detailed Cybersecurity Plans
- Implement Cybersecurity Compliance Tracking Software (PCI, LEADS, HIPPA, CJIS)
- Assist Departments with Business Continuity Planning
- Update Application Servers
- Upgrade and Consolidate SQL Servers
- Assist with Design/Build of Public Works



5-YEAR CIP PROJECTIONS

PROJECTS > \$10K

- 2026 SAN Storage Upgrade \$210k
- 2026 Training Laptops \$12k
- 2026 SQL Upgrade \$16k
- 2026 Remote Network Connectivity Hotbox \$10k
- 2027 Drone Replacement \$15k
- 2027 Data Backup Storage Upgrade \$25k
- 2027 **Server Upgrade \$200k**
- 2028 Firewall Upgrade \$40k
- 2029 IT Workstation Replacement



FUTURE CHALLENGES

1. Software moving to cloud subscriptions
2. Increasing cybersecurity requirements for compliance
3. Growing scope of technology footprint
4. AI tools used for hacking and deception
5. Rising end-user vulnerability
6. More devices & software = more patching & updates
7. Need for high availability



HB 96 CYBERSECURITY PROVISIONS

- Effective Date: September 30, 2025
- Key Requirements:
 - **Adopt formal cybersecurity program aligned with NIST/CIS Controls**
 - Conduct annual staff training
 - Report incidents to OCIC (within 7 days) and Auditor (within 30 days)
 - **Ransomware payments require public legislative approval**
 - Cyber records are exempt from public disclosure
- Deadlines:
 - Cities & Counties: by Jan 1, 2026
 - Other entities: by July 1, 2026



CYBERSECURITY MEASURES

1. Adopting Compliance Guidelines & Requirements
2. KnowBe4 End-User Training and Phishing Campaigns
3. Email Filtering and Sandboxing
4. Firewall Intrusion and Detection Systems (IDS)
5. VLAN Segmentation and Interdepartmental Firewalls
6. Robust AI Antivirus Software and Vulnerability Management
7. Server and Desktop Patch Management
8. Malicious Domain Blocking and Reporting (MDBR)
9. Domain-based Message Authentication, Reporting & Conformance (DMARC)



CYBERSECURITY CIS CONTROLS

- There are 18 Critical Security Controls in total.
- Each control is divided into 150+ specific safeguards (sometimes called “safeguard activities” or “implementation groups”).
- They cover the full spectrum of cybersecurity, including:
 - Inventory & Control of Assets (hardware, software, data)
 - Access Management (least privilege, MFA)
 - Data Protection & Backup Testing
 - Continuous Monitoring & Vulnerability Management
 - Incident Response & Penetration Testing
 - Training & Awareness for Employees



CYBERSECURITY CONTROL EXAMPLES

Penetration Testing & Red Teaming (CIS Control 18)

- Conduct annual (or more frequent) penetration tests to simulate real-world attacks.
- Includes manual exploitation, lateral movement testing, and reporting.
- Often outsourced but still requires coordination, remediation, and retesting.

Access Control & Privilege Reviews (CIS Control 5)

- Regularly audit user accounts and privileges, ensuring least-privilege principles are enforced.
- Review logs for privilege escalations and dormant accounts.
- Demands coordination with HR, IT, and department managers.

Data Recovery & Backups (CIS Control 11)

- Test data recovery procedures routinely—not just creating backups, but performing full restores to prove they work.
- Requires scheduled downtime, staff participation, and secure validation of integrity.



CYBERSECURITY CONTROL EXAMPLES

Continuous Vulnerability Management (CIS Control 7)

- Perform regular authenticated vulnerability scans of all servers, workstations, and network devices.
- Validate results and track remediation progress.
- Requires recurring cycles (monthly/quarterly at minimum) and dedicated staff time.

Security Monitoring (CIS Control 8)

- Collect, aggregate, and analyze security logs from firewalls, endpoints, servers, and applications.
- Maintain a Security Information and Event Management (SIEM) or equivalent.
- Human analysts must investigate alerts, tune detection rules, and respond to anomalies.



VANDALIA HB 96

- September 16, 2025
 - Meeting Scheduled with Departments to Create Formal Cybersecurity Plan
- December 1, 2025
 - Study Session – Summary Presentation of Cybersecurity Plan
 - Executive Session Cybersecurity Plan Review
- December 15, 2025
 - Council Approval of Cybersecurity Plan
- 2026 Ongoing
 - Implement CIS Controls Tracking
 - Penetration Testing
 - Assess Cybersecurity Posture & Recommend Changes for 2027



QUESTIONS?





the Socialite club @ Cassel Hills

Agenda

- The Socialite concept
- What we've done: Kettering
- What we're doing: Dayton
- What we will do: Vandalia

The Socialite Concept

We focus on building family, community, and opportunity.

Our primary product is hospitality, which is supported by an upscale environment and menu.



THE FAMILY BEHIND OUR CONCEPT



THE COMMUNITY CONNECTION

- Socialite helps to stimulate the community and economic growth.
- The city of Centerville is actively seeking partnership with Socialite for direct development.
- The second Socialite will open in the heart of downtown Dayton.

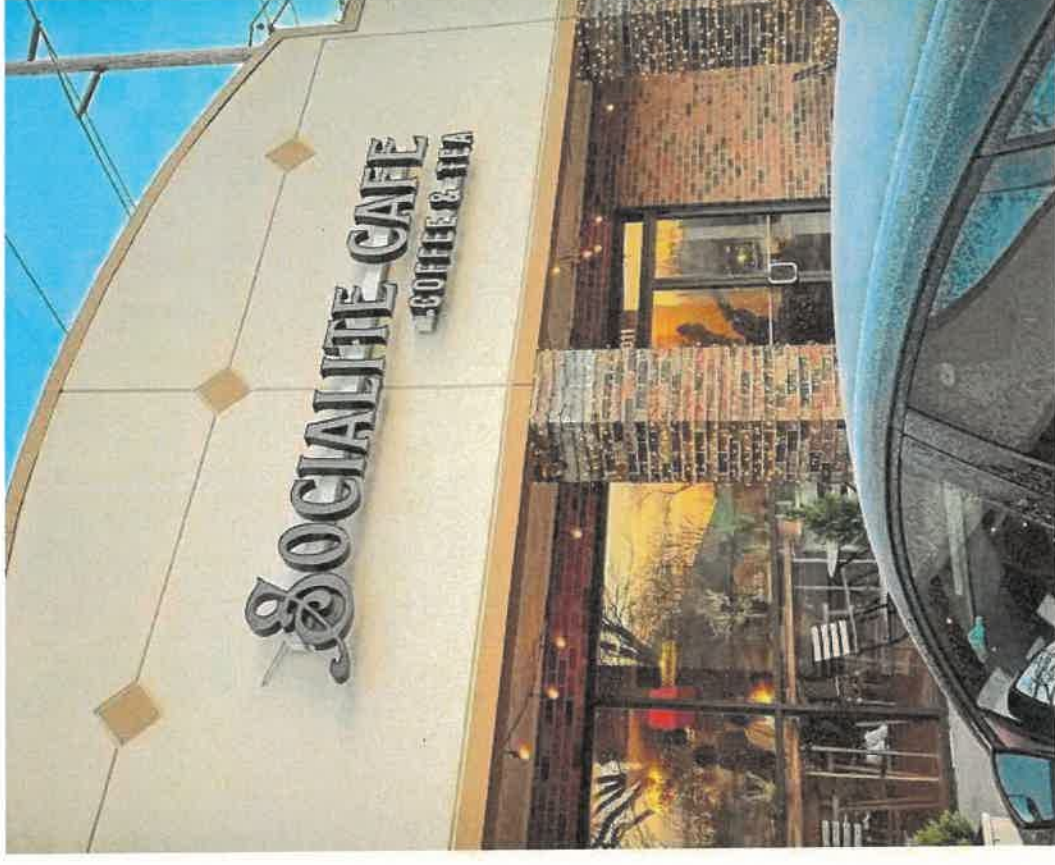


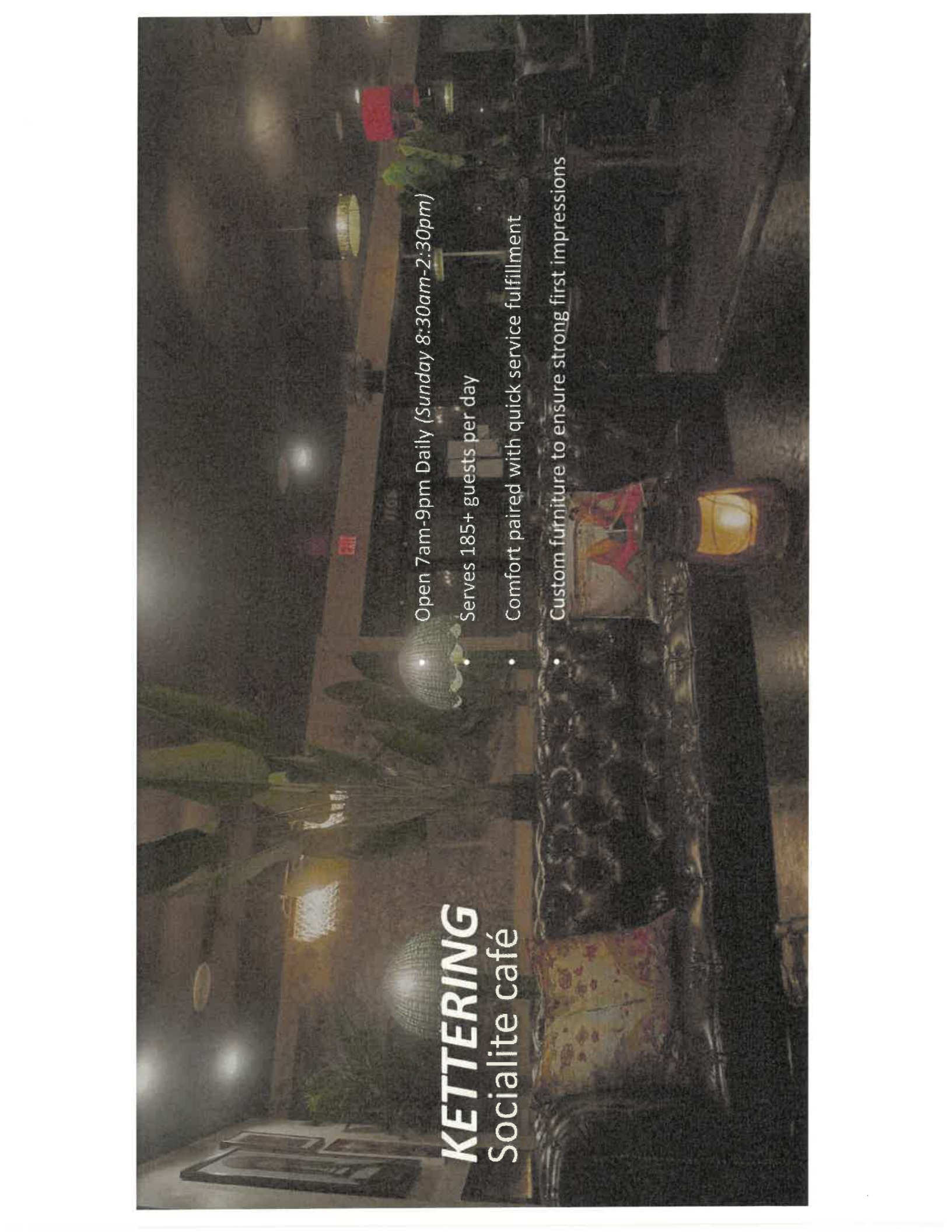
CITY OF KETTERING



OPPORTUNITY

- As of the one-year anniversary of Socialite Café we've created 70 new jobs in the community.
 - Soft skill development
 - Promotions
 - Training & certifications



The background image shows a dimly lit interior space, likely a lounge or bar. In the foreground, there is a dark, tufted leather sofa with a patterned cushion. Behind the sofa, a long wooden bar or counter is visible, with various items on it, including a red bag and some greenery. The lighting is warm and ambient, with several small lights visible in the background.

KETTERING

Socialite café

Open 7am-9pm Daily (Sunday 8:30am-2:30pm)

Serves 185+ guests per day

- Comfort paired with quick service fulfillment
- Custom furniture to ensure strong first impressions

THE MENU



CHEERS



Beer

Lagers

Budlight.....	\$4.25
Corona Extra.....	\$5.25
Warped Wing Fly Light.....	\$4.75
Peroni.....	\$5.25

Blood Orange Spritz

Mocktail.....	\$7.81
Blood orange tea base, vanilla syrup, ginger beer, garnished with blood orange and rosemary.	

Ales and IPAs

Blue Moon.....	\$5.95
Guinness.....	\$8.00
Warped Wing Gamma Bomb.....	\$5.95

Available from 3pm

Served neat or on the rocks priced per 1.5oz

Gluten Free

Daura Damm.....	\$7.00
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Cocktail.....\$15.31

Blood orange tea base, vanilla syrup, Woodfords bourbon and ginger beer, garnished with blood orange and rosemary

Wine

Available by the glass or bottle

White

Furmint.....	\$14.95 / 47.95
Verdejo.....	\$16.95 / 56.95
Chardonnay.....	\$14.95 / 49.95

Bourbon

Angels Envy.....	\$11.25/single
Freedom Bourbon.....	\$10.00/single
Jefferson's.....	\$8.00/single
Knob Creek.....	\$13.25/single
Woodford Reserve.....	\$7.50/single

Sparkling

Rosé.....	\$17.95
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Red

Pinot Noir.....	\$13.95 / 47.95
Bordeaux.....	\$11.95 / 39.95
Cotes du Rhone.....	\$16.95 / 56.95
Chianti.....	\$16.95 / 56.95

Scotch

Glenlivet.....	\$37.50/single
Macallan.....	\$17.75/single

KETTERING

Socialite cafe

FINANCIAL INSIGHTS

Gross Revenue by Month



SOCIALITE CAFE
MONTHLY AVERAGE

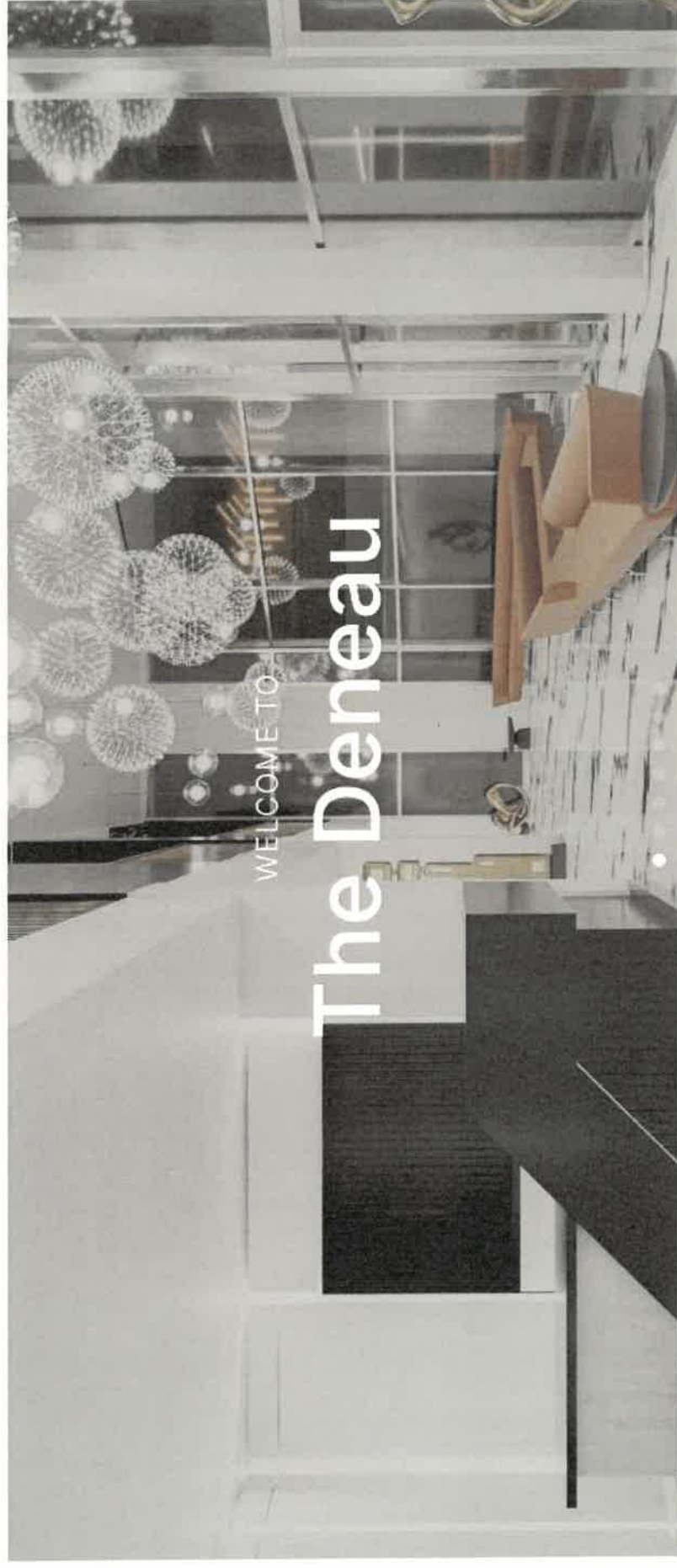
\$90K

NATIONAL CAFE
MONTHLY AVERAGE

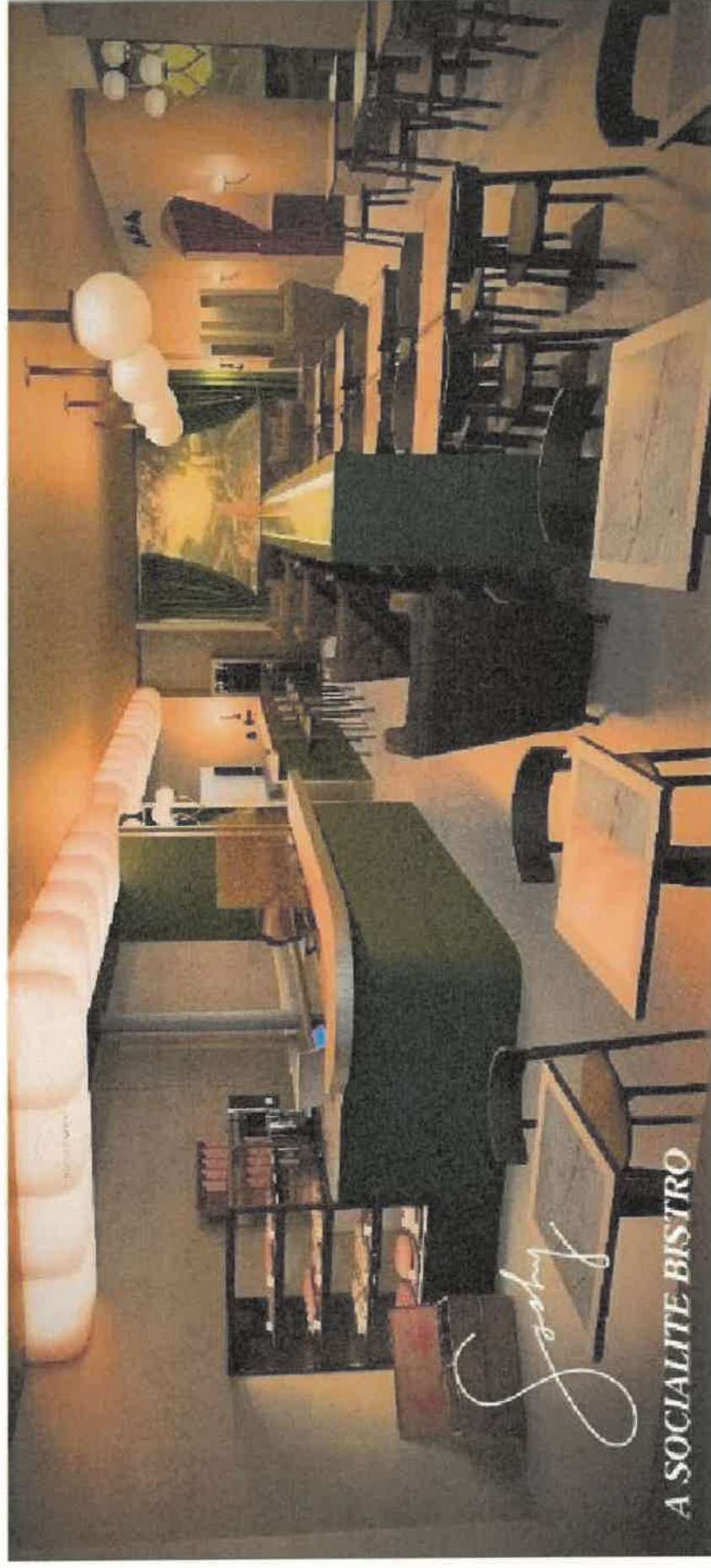
\$26K

SOURCE: TOAST, "HOW MUCH DO COFFEE SHOPS MAKE? (2025 DATA)" - CASE STUDY OF AVERAGE CAFE SALES DURING Q4 OF FIRST YEAR OF OPERATION. DATA AGGREGATED FROM TOAST POS ACROSS UNITED STATES.

WHAT WE'RE DOING



SOSHY – DOWNTOWN DAYTON

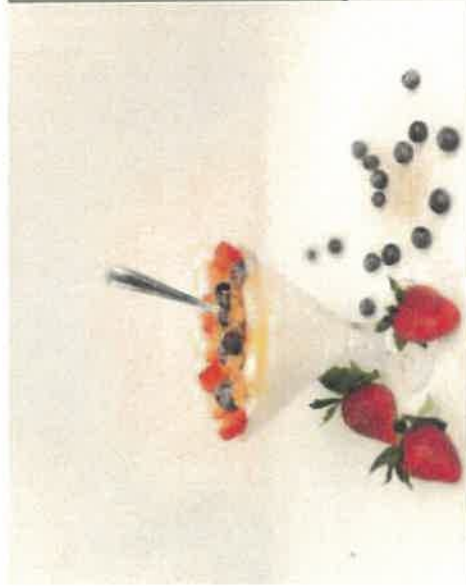


WHAT WE WILL DO



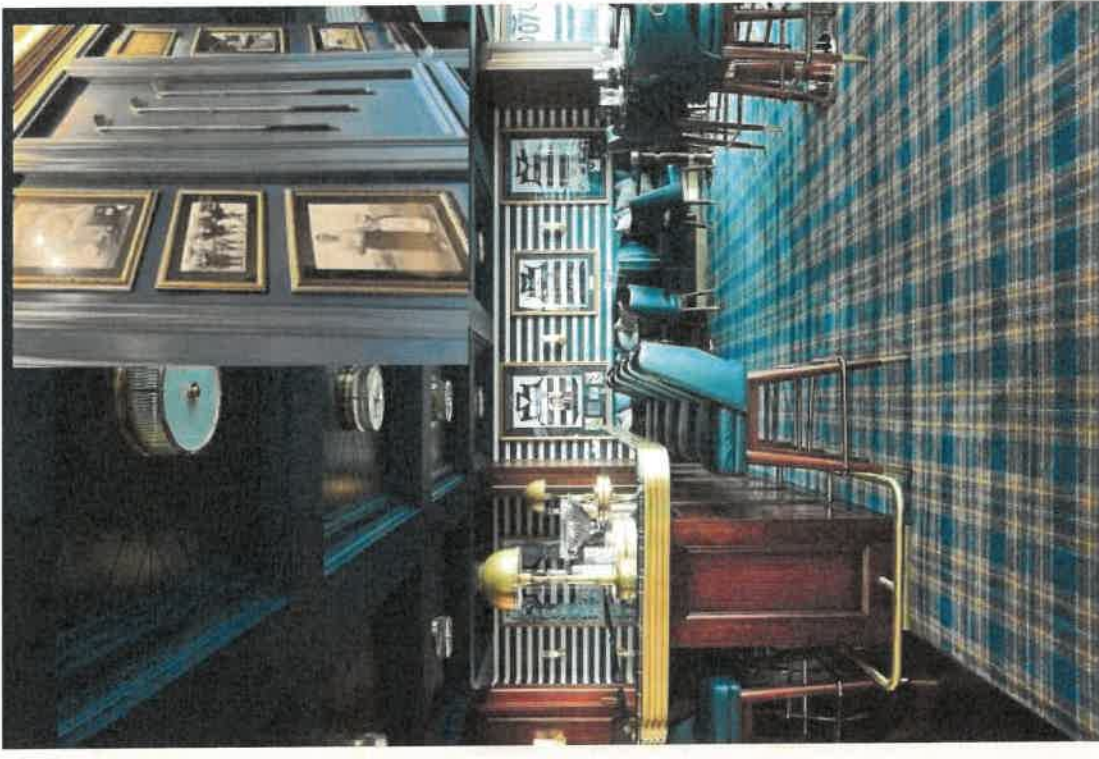
the Socialite club @ Cassel Hills

EXPANDING THE SNACK BAR



the Socialite club

BAR AESTHETIC



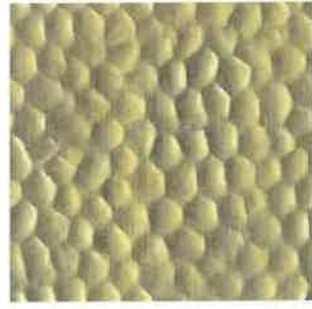
the Socialite club

PATIO AESTHETIC



the Socialite club

DINING ROOM AESTHETIC





PRIVATE EVENT

Choreograph your event by choosing selections of from 7-categories of foods and beverages.

- ① Individual hors d'oeuvres
- ② Fruit & vegetable platters
- ③ Cheese & charcuterie boards
- ④ Salads and dressings
- ⑤ Chips and dips
- ⑥ Desserts
- ⑦ Beverages and coffee drinks





Memorandum

To: Mr. Kurt Althouse, City Manager
From: Mrs. Angela Swartz, Deputy Clerk of Council
Date: September 8, 2025
Re: **Boards and Commissions – Appointment**

Attached for Council's review you will find an application for appointment to the Vandalia Arts Council.

Laura Rohde has submitted an application requesting to be appointed to the Vandalia Arts Council.

There are currently two vacancies on the Vandalia Art Council.

After Council reviews said application during the Monday, September 15, 2025, Study Session and meets the candidate, if Council desires, we will include the appointment as an Action Item at the Council Meeting on October 6, 2025.

Angela Swartz

ARTS Council &
CIVIL SERVICE

From: DoNotReply@agilehr.com
Sent: Monday, August 4, 2025 9:35 AM
To: Angela Swartz
Subject: A new candidate has applied for the **BOARDS AND COMMISSIONS VOLUNTEERS (Residency Required)** position at the Municipal Building location.

New Candidate Applied!

New candidate **Laura Rohde** has applied for the **BOARDS AND COMMISSIONS VOLUNTEERS (Residency Required)** position. The **BOARDS AND COMMISSIONS VOLUNTEERS (Residency Required)** job has a requisition id of **79723** in your applicant tracking system.

[Please login to view the candidate information.](#)

Unmonitored Inbox

Unfortunately, this email is an automated notification, which is unable to receive replies. We're happy to help you with any questions or concerns you may have, but you will need to contact us directly.

Boards Commission Application

Please take your time to fill out all areas of the application. Be as complete and accurate as possible. If there is a question you are unsure of, leave it blank. If you are notified that a field is required, please complete it to the best of your knowledge before submitting it.

City of Vandalia - BOARDS AND COMMISSIONS APPLICATION

If interested in more than one board, please number in order of preference.

Committee	Preference	Committee	Preference
Bicycle Committee		Golf Advisory Board	
Local Board of Tax Appeals	1	Housing Code Board of Appeals	1
Board of Zoning Appeals *		Parks & Recreation Advisory Board	
Civil Service Commission *	1	Planning Commission *	
Community Reinvestment Area Housing Council	1	Vandalia Development Corporation	
Art Council	2		

* PLEASE NOTE: Appointment to these City boards & commissions are sworn positions that require you to take an Oath of Office

Personal Information

First Name *	Middle Name	Last Name *
Laura		Rohde
Mailing Address *		Apt. #
230 Deervale Ct		
City *	State *	Zip Code *
Vandalia	Ohio	45377
Email Address	Home Phone	Business Phone
rodeo48@aol.com	937-901-9227	

Why do you wish to be considered for this position?

I have been in a human resources position for over 30 years and would like to use my experience and skills to be an asset the the Civil Commission. For the Arts committee I have a strong artistic background in design and music.

Briefly state any specific background or qualifications you may have that would enhance your service on this board/commission/committee.

Have written employee hand books/policies for several companies. Understand the current challenges of the work force.

Please list any past volunteer roles in schools, service clubs, and/or other civic organizations.

PTO Treasure for Demmitt for 5 years Served on the Golf Advisory Board Currently on the Board of Directors for the Anthony Trissell Memorial Foundation. Served on the Parent board that revived the Cassel Hills swim team. Current member of the Vandalia/Butler Optimist Cub.

How do you view your role as an active member of the board/commission or committee?

To listen, review and participate in meetings/discussions.

Do you know the scheduled meeting dates and times of the board/commission/committee?

I do not.

Are you willing to make the commitment to be a regular attending member?

I do as long as I have 2 week notice of meetings.

Do you wish your application to be kept on file for future vacancies?

Yes

Signature

IF YOU WISH, PLEASE ATTACH YOUR RESUME. Please Sign to Acknowledge

This document was signed by **Laura Rohde**
on **08/04/2025 13:33:51 (UTC)**

Revised: July 1, 2025

ARTS COUNCIL

KRISTIN COX

Term Expiration: 06/30/26
751 Cassel Creek
Vandalia, OH 45377
937-307-0469
kcox.oh@gmail.com
Appointed: 11/18/19
Reappointed: 06/20/22

JOANNE E. TOWNSEND

Term Expiration: 06/30/26
1019 Crestwood Hills.
Vandalia, OH 45377
(h) 898-6508
(c) 937-231-2874
joannetownsend919@gmail.com
Appointed:
Reappointed: 06/20/22

JUSTIN SPIVEY

Term Expiration: VB Foundation Determines
206 E. National Road
Vandalia, OH 45377
937-409-5608
justin@jspiveyphotography.com
Appointed by Vandalia-Butler Foundation:
4/21/2016

Vacant

Term Expiration:

Vacant

Term Expiration:

CANDICE FARST

Term Expiration: 12/31/2025
(Council Representative)
311 Dunnigan Dr.
Vandalia, OH 45377
(h) 890-4646
(c) 266-9066
sevsun@aol.com
Reappointed: 01/02/24

Tara Landis

Term Expiration: 06/30/27
832 Olde Farm Ct
Vandalia, OH 45377
937-545-2434
tlandis1527@gmail.com
Appointed 5/5/25

STEPHANIE WILMOTH

Term Expiration: 06/30/27
1640 Carolina Drive
Vandalia, OH 45377
(w)
(c) 937-475-5223
sawilmoth@hotmail.com
Appointed: 8/21/23
Reappointed: 6/16/25

Mary Zellmer

Term Expiration: 06/30/27
1191 Bailey Ave
Vandalia, OH 45377
937-424-6361
cloudwatcherohio@gmail.com
Appointed 5/19/2026

JUDITH POPE

Term Expiration: 06/30/27
1485 Furman Drive
Vandalia, OH 45377
judithpope@rocketmail.com
(h) 937-576-0103
(c) 937-313-3874
Appointed:
Reappointed: 06/16/25

EDGAR RAPP

Term Expiration: 06/30/26
235 Timberwind Lane
Vandalia, OH 45377
(c) 937-901-6660
elpfrapp@gmail.com
Appointed:
Reappointed: 06/20/22

AARON MESSENGER

(Staff Representative)
City of Vandalia/Vandalia Rec Center
1111 Stonequarry Road
Vandalia, OH 45377
(w) 415-2334
(c) 558-6000
amessenger@vandaliaohio.org

Members are NOT sworn
Term: 2 years
Resolution 20-R-45



Memorandum

To: Mr. Kurt Althouse, City Manager
From: Mrs. Angela Swartz, Deputy Clerk of Council
Date: September 11, 2025
Re: **Boards and Commissions – Appointment**

Attached for Council's review you will find an application for appointment to the Vandalia Planning Commission.

Marcus O'Brien has submitted an application requesting to be appointed to the Vandalia Planning Commission.

There is currently one vacancy on the Vandalia Planning Commission.

After Council reviews said application during the Monday, September 15, 2025, Study Session and meets the candidate, if Council desires, we will include the appointment as an Action Item at the Council Meeting on October 6, 2025, with an Oath of Office to the Planning Commission.

Boards Commission Application

Please take your time to fill out all areas of the application. Be as complete and accurate as possible. If there is a question you are unsure of, leave it blank. If you are notified that a field is required, please complete it to the best of your knowledge before submitting it.

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Civil Service Commission *		Planning Commission *	
Community Reinvestment Area Housing Council		Vandalia Development Corporation	
Art Council			

* PLEASE NOTE: Appointment to these City boards & commissions are sworn positions that require you to take an Oath of Office

Personal Information

First Name *	Middle Name	Last Name *
Marcus	E.	O'Brien
Mailing Address *		Apt. #
552 Vista Ave.		
City *	State *	Zip Code *
Vandalia	Ohio	45377
Email Address	Home Phone	Business Phone
marcus.obrien@vbcisd.c	9374098306	9374156655

Why do you wish to be considered for this position?

Contribute to the city and community

Briefly state any specific background or qualifications you may have that would enhance your service on this board/commission/committee.

30 plus years of total construction experience and 10 plus in residential

Please list any past volunteer roles in schools, service clubs, and/or other civic organizations.

N/A

How do you view your role as an active member of the board/commission or committee?

I would offer any and all of the expertise that I have acquired to fulfill the role of committee. I would do whatever is asked of me.

Do you know the scheduled meeting dates and times of the board/commission/committee?

No

Are you willing to make the commitment to be a regular attending member?

Yes

Do you wish your application to be kept on file for future vacancies?

Yes

Signature

IF YOU WISH, PLEASE ATTACH YOUR RESUME. Please Sign to Acknowledge

This document was signed by **Marcus E. O'Brien**
on **05/23/2024 20:44:33 (UTC)**

930 Bright Avenue
Vandalia, Ohio 45377

Marcus O'Brien CFM
marcus.obrien@vbcisd.com
marcus.o@att.net

Office (937) 415-8655
Cell (937) 409-8306

SUMMARY PROFILE

A skilled and experienced manager, offering a consistent record of success in positions that have provided a strong production, financial, supervisory, administrative, project and relationship management background. Influential leader creates collaborative efforts through motivation and accountability. A talented organizer and resourceful problem solver able to adapt to change, exercise sound judgment and coordinate multiple tasks. Is a strong communicator capable of directing and training others, and/or contributing to the collaborative efforts of a team. Reliable, results-oriented and self motivated, with the ability to build productive professional relationships. Attentive to detail and quality-oriented with the ability to plan and prioritize to meet deadlines, quality goals and bottom-line objectives.

Capital Projects
Efficiency Improvement
Workforce Management
Cross-Functional Teams
Production Plans & Schedules
Facilities Management
Preventive Maintenance
Project Development
Facilities Consolidation
Vendor Management
Capital Budget
On-Time Delivery
Construction Management
Safety and Environmental
Project Management
Capital Improvement
Specifications

CAREER HISTORY

Manager

Facility Services/Operations
Vandalia-Butler City Schools

January 2017-Present

- Manage buildings and grounds operations for 550,000 square feet of facilities over 8 buildings and 175 acres over 8 sites
- Member of district wide senior leadership cabinet team
- Manage \$2,500,000.00 operational budget

- Develop and implement projects to ensure capital improvement needs are met
- Maintain the district 10 year operational plan in accordance with the district strategic plan
- Lead district maintenance and custodial staff. Complete performance reviews
- Responsible for personnel hiring, training and development
- Create specifications for and execute all contracted services contracts
- Oversee safety programs and compliance
- Manage the work order system and assign accordingly
- Maintain building automation systems scheduling, monitoring and energy management
- Manage security and access control systems

Regional Manager

Facility Services

Waibel Energy Systems

September 2013-January 2017

- Oversee facility services for K-12 school district accounts
- Mentor and support site facility services managers and staff
- Liaison between the organization and the school district administrations
- Drive energy awareness and management
- Manage budget and communicate results
- Ensure efficient procurement of products and services
- Assist with personnel hiring, training and development
- Coordinate with contracted services to ensure compliance
- Complete quality assurance audits

Project Superintendent

Vandalia-Butler City School District

June 2011 – September 2013

- Coordinate site construction activities for high school renovation, middle school new construction, transportation facility new construction and miscellaneous asset improvement projects for the school district.
- Facilitate site construction progress meetings to ensure production schedule is maintained.
- Partner with Project Manager to ensure project budget is maintained.
- Partner with Engineers to ensure all commissioning items are properly completed.
- Coordinate with Project Liaison to ensure that the needs of the customer are satisfied and transition components are seamlessly achieved.
- Partner with Director of Operations of the school district to train and transition existing maintenance and custodial staff in operation and maintenance of new facilities and components.
- School district contact for coordinating with controls contractor to manage Building Automations Systems.
- School district representative maintaining Building Operators Certification.
- School district first responder for all safety and security related items.

Project Manager

Renovia Services

General contractor focusing on multi-family exterior renovations

October 2009 – June 2011

- Review project specifications, develop estimates and generate proposals.
- Create and issue purchase orders and subcontract agreements.
- Guarantee OSHA compliance through documenting a written safety policy and performing safety training.
- Negotiate and facilitate contracts with suppliers and subcontractors.
- Arrange purchase and delivery of materials.
- Maintain quality control through oversight of trade employees and subcontractors.
- Create and manage production schedules to ensure projects are completed on time and within budget.

Account Transition Manager
GCA Services Group
Outsource vendor for multi-faceted facility services

July 2009 – October 2009

- Transition and operational responsibilities for newly established outsourced facility services for 1.3 million square feet of buildings in an educational environment.
- Manage 2 supervisors, 1 administrative assistant, 9 leads and 50+ personnel covering 4 work shifts.
- Ensure customer satisfaction through timely communication, reporting correspondence, facility services meetings attendance and verbal and written follow up.

Regional Service Manager
Associated Estates Realty Corporation
Property Management Company

December 2004 – April 2009

Manage 40 service managers and employees serving 19 upper class apartment complexes in 3 states (Ohio, Indiana and Georgia). Partner with Vice President and Regional Managers to develop organizational goals.

- Assessed capital improvement needs, and established long- and short-term requirements.
- Advised, mentored, trained and supported all personnel.
- Safety and training management.
- Capital budget development.
- Project management, including developing specifications for work to be done.
- Negotiated and facilitated all contractual agreements with contractors and service providers. Compared proposals for efficient purchasing recommendations.
- Managed contractor communications, scheduling, safety, quality assurance, and contract compliance. Document management. Risk management.

ACCOMPLISHMENTS

- Cost Containment / Cost Reduction: Saved over \$1,000,000 and achieved 2 consecutive years without an insurance claim by leading a team to identify areas for risk management improvement, and developing and implementing an audit program where none existed.
- Leadership: Established uniform application of policies and procedures where none existed through personally conducting regional training.
- Cost Control: Saved the organization 20% (\$250,000) annually through researching and implementing volume purchasing methods.
- Marketing Management: Approach to complete renovations, instead of phased improvements, created marketing impact and disposition enhancement.

Manager – Facility Services
Medco Health Solutions
Mail order pharmaceutical distribution and managed care company

May 1998 – September 2004

Managed Maintenance and Accounts Payable Departments, along with all facility service providers, for a high volume 24 x 7, production pharmaceutical distribution company. Ensured 100% uptime of facility functions. Facilities located in Ohio, Pennsylvania and Virginia.

- Implemented and audited preventive maintenance programs for all facility equipment, services and grounds. Ensured reliability of all critical equipment components (HVAC, Electrical, Mechanical, UPS Systems, Generators, Fire Suppression and Life Safety, Security, Materials Management Equipment and Building Controls Systems).
- Ensured compliance with all local governing bodies and company policies and procedures.
- Partnered with Corporate Reliability Engineering to develop uniform, organization-wide preventive maintenance methods and documentation, including checklists, audit forms and Computerized Maintenance Management Systems.

Marcus O'Brien

Page 3 of 5

- Participated in the development and oversight of Security, Safety and Environmental programs, including Business Recovery and Emergency Response plans.
- Served as the key resource for fleet vehicles and maintenance, MSDS compliance, DEA, EPA and OSHA communication and filing, ergonomics and work place environment initiatives. RCRA certified in hazardous waste disposal.
- Accountable for capital improvement planning, submittals and implementation for all facilities and grounds. Developed annual maintenance operating budget and controlled budget through the year by managing purchase requests, invoice processing, and material inventory and fulfillment.
- Site contact and project manager for all local and corporate facility initiatives. Ability to read and interpret all forms of construction documents, including AutoCAD. Monitor subcontractors, material providers and regulatory authorities to ensure compliance and work place safety.
- Cross-functional team member partnering with Senior Management, IT, Finance, Production Leadership, Inventory and Distribution to work with a sense of urgency towards achieving business objectives.
- Trained through "Mark of a Leader" program in.

ACCOMPLISHMENTS

- Efficiency Improvement: Created production efficiency gains of 300% by directing the conversion of filling work stations with a zero cost impact.
- Fact-Based Management: Zeroed operational downtime through personal attention to detail in management of critical systems.
- Leadership: Created a well respected team based on professionalism, accountability and a philosophy of customer service.
- Administrative Controls / Accountability: Eliminated maintenance emergency response overtime and created accountability through developing and implementing programs and documentation, resulting in reduced operational costs of over \$100,000 annually.
- Negotiations: Negotiated a new service contract that saved \$200,000 annually.
- Process Improvement: Initiated and led efforts that reduced costs by 60% and provided for just-in-time inventory delivery.

Project Manager

Van Con Construction Inc.
General contractor

Developed and maintained project budgets, job costs, purchase orders and subcontractor agreements, as well as processing and approving payment of invoices.

- Maintained quality control through oversight of trade employees and subcontractors.
- Ensured compliance with local and state regulatory authorities.
- Managed production schedules to assure jobs were done on time and within budget.
- Continued to apply and enhance physical skills through trade applications, equipment operation etc...

Field Foreman

Jacobe Brothers Construction Company
General contractor

- Developed knowledge and physical skill sets in all aspects of construction and skilled trades.
- Developed skills necessary to progress from laborer to management.
- Organized and led crews of tradesmen in all aspects of building construction.

EDUCATION & TRAINING

Building Operator Certification 2018
Active Shooter for Educators Training 2015
Crown Lift Trucks Train the Trainer 2012
Certified Six Sigma Green Belt, 2003
Universal EPA Certification, 2005
Mark of a Leader Program, 2003
Performance management, coaching and team building
The Complete Course on Facilities Management, 2000
RCRA Hazardous Waste Program Management, September 1999
AutoCAD 2000 for Windows Basics, February 2001
WAVE training, February 1999
Lift Truck Operator Training, December 1998

CERTIFICATIONS

CFM - Certified Facility Manager
Member – Dayton Chapter of International Facility Managers Association

REFERENCES

Brad Neavin
Account Executive
Energy Optimizers USA
Cell: (937) 533-0625
Bneavin@energyoptusa.com

Mark Barhorst
Director of Operations/HR
Troy City Schools
Office: (937) 332-6003
Barhorst-m@troy.k12.oh.us

Christy Donnelly
Educational Assessment Team Coordinator
Montgomery County Organizational Service Center
Office: (937) 236-9965 Ext. 2210
Cell: (937) 241-3945

Bill Hibner
Project Manager
Oberer Thompson
Cell: (937) 231-4010
billhibner@sbcglobal.net

Chris Gremling
Project Engineer
Wright State University
Cell: (937) 245-1151
Chris.Gremling@gmail.com

Marcus O'Brien

PLANNING COMMISSION

VACANT As of 06/30/25	David Arnold 06/30/28 462 Meadowview Ct. Vandalia, Ohio 45377 dave.arnold@woh.rr.com Home: 937-898-8897 Appointed 7/18/22
Kristin Cox 06/30/28 751 Cassel Creek Vandalia, OH 45377 Cell: (937) 307-0469 kcox.oh@gmail.com Appointed: 12/02/19 Reappointed 6/20/22	Lucious Plant 06/30/26 2330 Cheviot Hills Lane Vandalia, OH 45377 937-454-1607 Luciousplant@gmail.com Appointed 07/17/23
Robert Hussong 06/30/28 126 Inverness Avenue Vandalia, OH 45377 Home: (937) 454-5371 Business: (937) 626-2852 pastorhussong@gmail.com Appointed 7/7/25	Staff Representative Mike Hammes (937) 415-2301

Members are sworn

Term: 3 years

Meetings held second and fourth Tuesday of each month at 6:00 p.m.

*The Planning Commission was created by Ordinance # 86-13



To: Kurt Althouse, City Manager

From: Steve Clark, Parks & Recreation Director

Subject: Parks & Recreation Fees Proposal

Date: September 8, 2025

Purpose

This memo is to provide information to City Council for the September 15, 2025, Council Study Session relating to Parks & Recreation Department Fees. I am providing historical breakdowns, cost recovery analysis and recommendations to update user fees for Vandalia Senior Center and the Vandalia Recreation Center.

The fee proposal includes combining the resident and business categories into one resident/taxpayer category for VRC memberships. Therefore, the categories will be uniform throughout the Parks and Recreation Department with resident/taxpayer and non-resident. Daily admissions will remain based on residency and non-residency.

Summary

In the attachment you will find the presentation given to Council at the retreat in July and presented to the Parks and Recreation Advisory Board where they approved the proposed rates.

The Parks and Recreation Department took into consideration Council and Park and Recreation Advisory Board feedback to propose the attached rates.

Following a comprehensive review of the Vandalia Senior Center and Vandalia Recreation Center fees—considering policy goals, historical context, research, cost recovery analysis, and overall financial sustainability—I recommend that City Council approve the updated rates and fees as proposed.

CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO

ORDINANCE 25-XX

**AN ORDINANCE AMENDING THE CITY OF VANDALIA PARKS AND RECREATION FEE
SCHEDULE**

WHEREAS, Council has received a memorandum from Alicia McCracken, Director of Parks and Recreation, recommending Council amend the Parks and Recreation Fees; and

WHEREAS, based on current Citywide policy goals, extensive fee research, budget comparisons, and a cost recovery analysis staff recommends the Parks and Recreation fee schedule attached and titled Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO THAT:

Section 1. The Parks and Recreation fee schedule attached as Exhibit A and incorporated herein by this reference is hereby adopted by City Council

Section 2. The Parks and Recreation Director, with the approval of the City Manager, may establish special promotional rates and fees.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were taken in meetings open to the public and in conformance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This Ordinance shall take full force and effect from and after the earliest period allowed by law.

Passed this 6th day of October 2025.

APPROVED:

Richard Herbst, Mayor

ATTEST:

Kurt E. Althouse, Clerk of Council

Exhibit A

VSC Membership Fees

Current Membership Fee		
Category	Resident	Non-Resident
Single	\$15	\$20
Married	\$25	\$35

2026 Membership Fee		
Category	Resident	Non-Resident
Single	\$20	\$30
Married	\$30	\$45

FEE PROPOSALS

Vandalia Recreation Center Membership Rates

Current Membership Rates			
Category	Resident	Business	Non-Resident
Family	\$499	\$578	\$656
Dual	\$415	\$490	\$568
Senior Dual	\$350	\$415	\$470
Adult	\$310	\$380	\$436
Senior Adult	\$263	\$358	\$414
Youth	\$152	\$215	\$270

VRC Membership Fees

Proposed Standard Membership Fee - 2025		
Category	Resident/Taxpayer	Non-Resident
Family	\$524	\$689
Dual	\$436	\$596
Senior Dual	\$368	\$494
Adult	\$326	\$458
Senior Adult	\$276	\$435
Youth	\$160	\$284

5% increase in 2026; 2% annually starting in 2027

Proposed Premium Membership Fee - 2025		
Category	Resident/Taxpayer	Non-Resident
Family	\$624	\$832
Dual	\$546	\$728
Senior Dual	\$478	\$637
Adult	\$436	\$581
Senior Adult	\$386	\$514
Youth	\$270	\$360

Effective January 1, 2026, a Premium Membership will be available. Premium memberships include unlimited group fitness classes, child care, and climbing wall.

- Effective January 1, 2026, Premium membership passes included unlimited group fitness classes, child care, climbing wall.

VRC Daily Admissions

Current Daily Admission Rates - 2025		
Daily Admissions	Resident	Non-Resident
	\$5	\$8

Proposed Daily Admission Rates - 2026		
Daily Admissions	Resident	Non-Resident
	\$7	\$10

Vandalia Senior Center and Vandalia Recreation Center Fees **PROPOSAL**



July 7, 2025

PURPOSE

This presentation is to provide information for the Council Retreat relating to Parks & Recreation Department Fees. I will provide a historical breakdown, cost recovery analysis, and recommendations to update user fees for the Vandalia Senior Center and the Vandalia Recreation Center.

The fee proposal for the VRC combines the resident and business categories into one category for memberships. Thus creating category uniformity throughout the Parks and Recreation Department with resident/taxpayer and non-resident. Daily admissions will remain the same.



VANDALIA SENIOR CENTER

Last fee adjustment occurred in 2011 when the city began receiving membership fees.
Prior to 2011, the Vandalia Senior Club received membership fees.



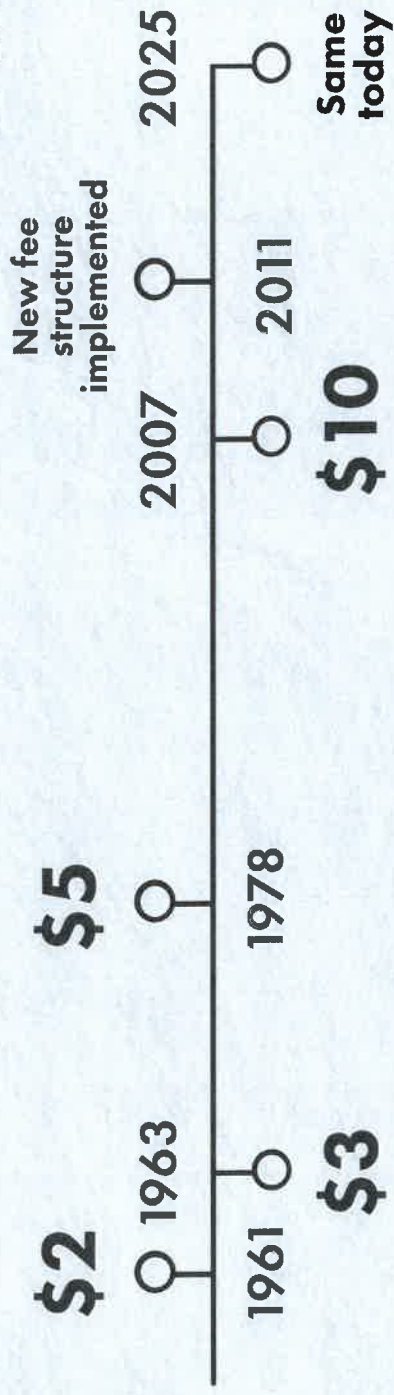
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VSC MEMBERSHIP FEE HISTORY



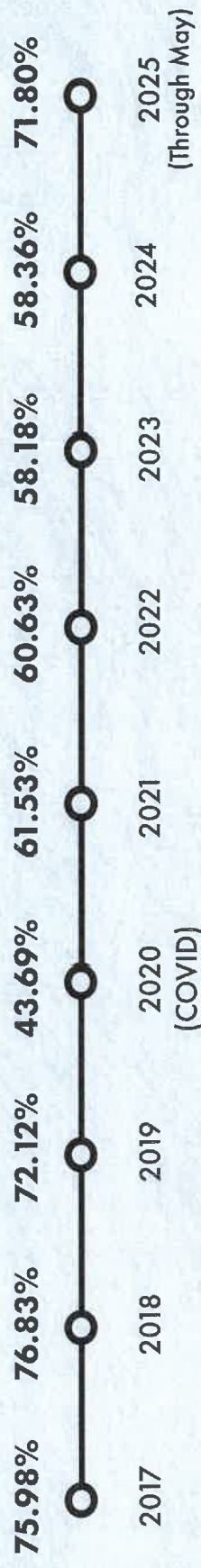
VANDALIA RECREATION CENTER

- Facility opened in April, 2001
- Initial fee adjustment took place in 2007
- Last fee adjustment took place in 2009 (business and non-resident only)



COST RECOVERY

(INCLUDES OPERATING, BUILDING MAINTENANCE AND CAPITAL)



FEE PROPOSALS

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Proposed Daily Admission Rates - 2026		
Daily Admissions	Resident	Non-Resident
	\$7	\$10



THANK YOU



To: Kurt Althouse
From: Rob Cron
Date: September 10, 2025
Subject: Contribution to the Vandalia Development Corporation

For many years, the City has appropriated \$100,000 annually to contribute to the Vandalia Development Corporation (VDC) for use in incentivizing economic development projects. The VDC typically leverages these incentives in coordination with the Montgomery County Economic Development/Government Grant program (EDGE), the Dayton Development Coalition, and JobsOhio.

In the past, contributions to the VDC were made only when there was an active project under consideration. However, with the discontinuation of the EDGE program this year, fewer incentives are now available to support prospective developments. In addition, many projects move quickly and require timely responses to incentive requests.

I propose that we contribute the \$100,000 appropriated in this year's budget directly to the VDC for use in economic development assistance and incentives. This would allow the VDC to approve the distribution of funds by majority vote at its meetings, ensuring a quicker turnaround for prospective developments. Meetings may be called at any time by the chairman. Two City Council Members do serve on the VDC board as required by the by laws.

Memo



To: Bridgette Leiter, Director of Finance

From: Emily Huwer, Tax Supervisor

Date: August 18, 2025

Re: Resolution to Partner with the Ohio Attorney General's Office

1. The proposed Resolution to enter into a debt collection agreement with the Ohio Attorney General's Office would provide another opportunity for collection of delinquent income tax at no cost to the City.
 - a. The Attorney General collection costs of 10% pursuant to Ohio Revised Code Ch.109.08 are passed onto the debtor as an additional obligation to the debtor.
 - b. If the Attorney General hires a third-party vendor or appoints special counsel for collection, any additional incurred fees are passed onto the debtor as well.
2. Account and balance information is loaded into a secure FTP site at the City's discretion, as frequently as the City chooses.
 - a. There is no limit to the quantity of accounts submitted for collection.
 - b. Debt must be less than ten years old and must exceed \$100 per debtor.
 - c. Debt involved in a bankruptcy cannot be collected by the Attorney General.
3. Payments are distributed electronically on a weekly basis into an account designated by the City, and reports are automatically generated for proper distribution of those payments.
4. The City of Vandalia currently administers Attorney General income tax debt collection for the City of Brookville, and the office is familiar with the policies and procedures.
5. Debt collection through the Vandalia Municipal Court is effective, but with a two-year statute of limitations for criminal prosecution, filing a case in that window can be difficult for some accounts. Taxpayers may enter into a payment plan agreement and remit partial payments, then later default on that payment plan. If the balance remains unpaid but the date extends beyond two years after the return was filed, the City cannot pursue that remaining balance in court. Utilizing the Attorney General allows the City to extend the collection window another eight years, thus increasing fiscal sustainability for the City of Vandalia.

CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO
RESOLUTION 25-R-____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A DEBT COLLECTION AGREEMENT WITH THE OHIO ATTORNEY GENERAL'S OFFICE FOR THE COLLECTION OF DELINQUENT TAX DEBT.

WHEREAS, the Ohio Attorney General, Collections Enforcement Unit, offers debt collection services to local political subdivisions for the purpose of collecting delinquent taxes; and

WHEREAS, the City of Vandalia has identified a need for the services of the Ohio Attorney General for the collection of delinquent debt, which is provided at no cost to the city; and

WHEREAS, this council finds that utilization of the services provided by the Ohio Attorney General, with debt collection, is in the best interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, THAT:

Section 1. The City Manager is hereby authorized to negotiate and enter into a Debt Collection Agreement with the Ohio Attorney General substantially on the terms set forth in the agreement as attached hereto as Exhibit 1.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and any of its Committees that resulted in such formal action were taken in meetings open to the public and in conformance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall become effective immediately upon its passage.

PASSED this 6th day of October, 2025.

APPROVED:

Richard Herbst, Mayor

ATTEST:

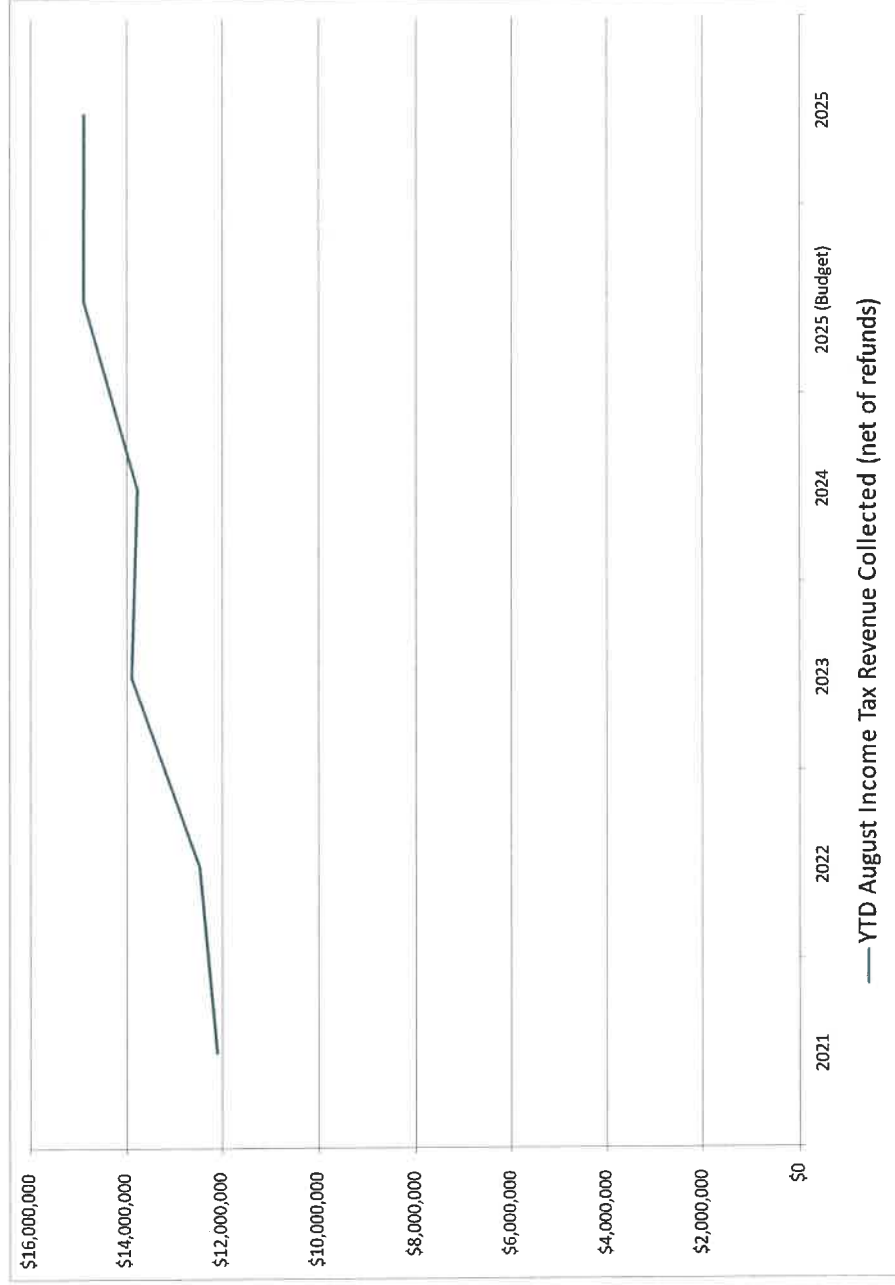
Kurt E. Althouse, City Manager

Financial Report

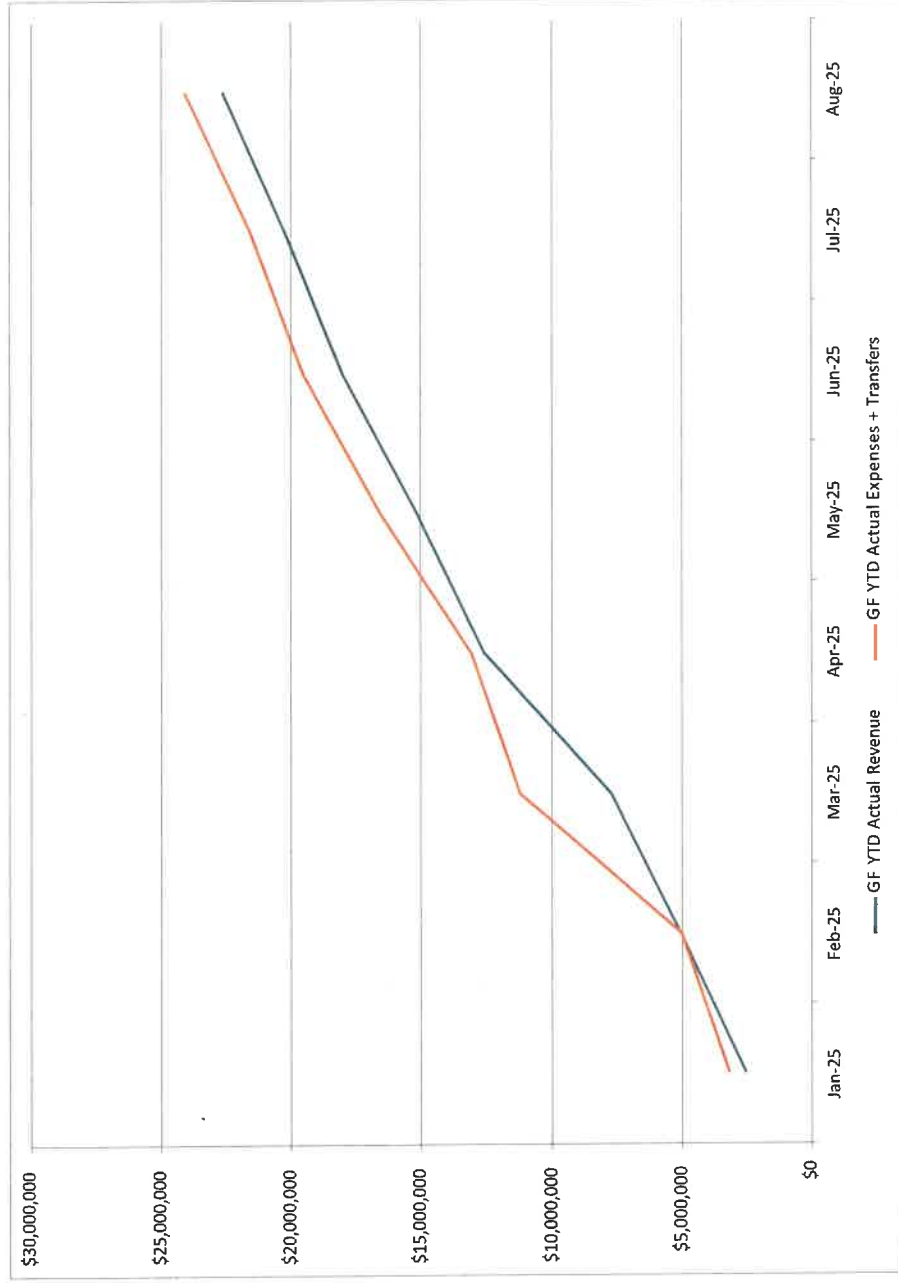
August 2025

General Fund	Budget (YTD)	Actual (YTD)	Difference
Revenue			
Income Tax	\$ 14,663,667	\$ 15,235,361	\$ 571,694
Other	\$ 7,293,581	\$ 7,417,913	\$ 124,332
Total	\$ 21,957,248	\$ 22,653,274	\$ 696,026
Expenses			
Income Tax Refunds	\$ 333,333	\$ 349,330	\$ 15,997
Other	\$ 18,354,996	\$ 17,868,233	\$ (486,763)
Transfers	\$ 4,535,162	\$ 5,928,508	\$ 1,393,346
Total	\$ 23,223,491	\$ 24,146,071	\$ 922,580

**YTD August Income Tax Revenue
Collected (net of refunds)**



GF YTD Actual Revenue vs GF YTD Actual Expenses + Transfers (August 2025)



FUND STATEMENT YTD AUGUST 31, 2025

Fund	Description.....	Beg Yr Bal....	Ytd Receipts..	Ytd Expenses..	Unexp bal.....	Encumbrances..	Unenc bal....
110	GENERAL FUND	22,124,164.15	22,653,274.35	24,146,233.68	20,631,204.82	1,955,128.62	18,676,076.20
221	STREET FUND	1,257,083.13	1,786,485.27	2,125,030.55	918,537.85	631,746.27	286,791.58
222	STATE HIGHWAY FUND	346,272.75	110,086.04	109,368.95	346,989.84	11,904.28	335,085.56
224	PERMISS MOT VEH LIC TX FD	201,011.87	35,233.49	15,009.38	221,235.98	3,922.80	217,313.18
225	LAW ENFORCEMENT FUND	54,435.83	-	-	54,435.83	9,068.94	45,366.89
226	DRUG LAW ENFORCEMENT FUND	4,118.77	75.00	-	4,193.77	-	4,193.77
227	OMVI EDUCATION & ENFORCEMENT F	70,529.05	10,433.44	-	80,962.49	-	80,962.49
228	OMVI INDIGENT FUND	297,764.03	16,147.91	-	313,911.94	-	313,911.94
229	COMPUTER LEGAL RSCH FUND	95,291.93	77,524.45	81,838.35	90,978.03	12,559.39	78,418.64
230	INDIGENT DRIVERS IAM FUND	188,323.24	5,346.60	-	193,669.84	32.00	193,637.84
233	POLICE CPT FUND	55,911.52	35,683.10	-	91,594.62	-	91,594.62
234	9-1-1 SERVICE SYSTEM	-	42,492.79	-	42,492.79	-	42,492.79
238	AMERICAN RESCUE PLAN ACT	169,734.97	-	156,734.97	13,000.00	-	13,000.00
241	FEMA SPECIAL REVENUE FUND	3.23	-	-	3.23	-	3.23
242	STORMWATER SPECIAL REVENUE	193,053.66	387,281.38	420,170.90	160,164.14	210,359.19	150,195.05
244	ONEOHIO OPIOID SETTLEMENT	97,733.18	29,818.95	-	127,552.13	-	127,552.13
245	JOB CREATION AND REVITALIZATION	3,384,453.37	158,266.26	2,143,505.01	1,399,214.62	280.00	1,398,934.62
250	INFRASTRUCTURE	711,880.28	29,765.34	95,450.00	646,195.62	245,450.00	400,745.62
251	COURT PROJECTS SPECIAL REVENUE	57,068.28	147,557.36	130,403.34	74,222.30	16.56	74,205.74
255	EMPLOYEE RETIREMENT RESERVE	1,198,854.74	300,000.00	194,520.78	1,304,333.96	-	1,304,333.96
260	CRISIS INTERVENTION TRAIN FUND	-	-	4,148.33	(4,148.33)	-	(4,148.33)
325	CAPITAL IMPROVEMENT FUND	534,857.02	2,104,695.00	1,357,344.55	1,282,207.47	424,723.04	857,484.43
332	POLICE-FIRE-STREET CIP FUND	591,917.18	2,137,040.05	1,439,792.00	1,289,165.23	188,768.45	1,100,396.78
333	TIF CAPITAL PROJECTS FUND	540,492.94	55,734.30	16,514.49	579,712.75	39,972.62	539,740.13
336	STONEQUARRY CROSSINGS TIF FUND	42,750.24	4,231.35	2,228.80	44,752.79	26,868.59	17,884.20
337	CDRG FUND	(50,000.00)	-	85,395.01	(135,395.02)	14,604.99	(150,000.01)
339	FIRE EQUIPMENT FUND	259.34	-	-	259.34	-	259.34
340	OPWC FUND	(262,610.29)	-	-	(262,610.29)	-	(262,610.29)
360	FACILITIES IMP/MAINT RESERVE	2,143,935.50	1,642,221.00	286,930.24	3,499,226.26	1,468,754.18	2,030,472.08
436	G.O. DEBT SERVICE FUND	394,892.13	2,482,205.74	2,377,913.76	499,184.11	-	499,184.11
641	GOLF COURSE OPERATIONS FUND	3,091,376.09	878,025.48	1,550,452.17	2,418,949.40	1,404,679.40	1,014,270.00
643	CASSEL HILLS GOLF MEM. FUND	564.41	-	-	564.41	-	564.41
651	WATER FUND	3,795,776.37	2,855,860.88	3,430,558.94	3,221,078.31	4,011,083.30	(790,004.99)
652	SEWER FUND	3,143,816.70	3,062,135.53	2,513,003.59	3,692,948.64	1,538,348.39	2,154,600.25
972	HOSPITAL CARE TRUST FUND	25,908.88	1,402,546.74	1,767,369.15	(330,883.53)	509,106.64	(847,990.17)

**GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
AUGUST 31, 2025**

	2024 AUGUST ACTUAL	2024 JAN-AUG BUDGET	2024 JAN-AUG ACTUAL	2024 JAN-DEC BUDGET	2024 % BUDGET	2025 AUGUST ACTUAL	2025 JAN-AUG BUDGET	2025 JAN-AUG ACTUAL	2025 JAN-DEC BUDGET	2025 % BUDGET
REVENUES:										
Income Taxes	1,353,479	13,114,000	14,282,913	19,671,000	73%	1,740,184	14,663,667	15,235,361	21,995,500	69%
Other Taxes	2,704	1,241,111	1,060,031	1,861,667	57%	4,359	1,375,144	1,099,568	2,062,716	53%
Intergovernmental	27,808	655,521	408,420	983,282	42%	32,266	1,290,900	975,318	1,936,350	50%
Licenses, Permits, and Fees	14,597	18,281	18,281	18,281				7,652		
Fines and Forfeitures	108,914	836,667	855,257	1,255,000	68%	140,922	838,433	950,027	1,257,500	76%
Charges for Services	514,058	2,760,627	3,074,032	4,183,941	73%	379,739	2,846,611	3,311,631	4,269,916	78%
Other Revenue	139,538	592,937	1,195,791	880,406	134%	134,363	942,593	1,073,717	1,413,890	76%
TOTAL REVENUES:	2,161,098	19,730,864	20,894,725	28,846,296	72%	2,431,833	21,957,248	22,653,274	32,935,872	69%
EXPENDITURES:										
Council/City Manager	217,748	3,448,859	3,735,635	5,173,289	72%	196,511	3,570,234	4,058,481	5,280,351	77%
Finance/Tax	129,219	1,058,993	1,154,612	1,588,490	73%	93,070	1,050,230	1,050,899	1,575,315	67%
Court	186,638	1,371,015	1,232,328	2,056,523	60%	187,301	1,475,941	1,251,396	2,213,911	57%
Police	563,884	4,386,342	3,954,129	6,579,513	60%	610,350	4,418,642	3,968,959	6,627,963	60%
Fire	396,582	2,177,731	2,589,271	3,866,596	67%	431,409	2,893,937	2,722,816	4,340,905	63%
Recreation	465,388	3,023,152	2,878,235	4,534,728	63%	472,657	3,219,589	3,041,731	4,829,383	63%
DES/Public Works	237,370	1,949,923	1,878,445	2,924,884	64%	132,427	2,014,277	2,037,984	3,021,415	67%
Non-Departmental	5,475	97,900	100,740	146,850	69%	10,773	95,500	85,297	143,250	60%
TOTAL EXPENDITURES	2,202,304	17,913,915	17,523,394	26,870,872	65%	2,134,498	18,688,329	18,217,563	28,032,493	65%
OTHER FINANCING SOURCES/(USES)										
Transfers In	-	21,841	-	32,761	0%	-	-	-	-	-
Advances In	-	-	-	-	-	-	-	-	-	-
Transfers Out	225,567	(6,037,485)	(3,608,239)	(9,056,277)	40%	(186,961)	(4,535,162)	(5,928,508)	(6,802,743)	87%
Advances Out	(156,117)	-	(555,000)	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES/(USES)	69,450	(6,015,644)	(3,937,672)	(9,023,466)		(186,961)	(4,535,162)	(5,928,508)	(6,802,743)	
TOTAL SURPLUS/(DEFICIT)	28,244	(4,650,695)	(566,341)	(7,045,042)		110,373	(1,266,243)	(1,492,797)	(1,899,364)	

POLICE-FIRE-STREET CIP FUND
STATEMENT OF REVENUES AND EXPENDITURES
AUGUST 31, 2025

	2024 AUGUST ACTUAL	2024 JAN-AUG BUDGET	2024 JAN-AUG ACTUAL	2024 JAN-DEC BUDGET	2024 % BUDGET	2025 AUGUST ACTUAL	2025 JAN-AUG BUDGET	2025 JAN-AUG ACTUAL	2025 JAN-DEC BUDGET	2025 % BUDGET
REVENUES:										
Intergovernmental	88,373	45,333	154,759	68,000	228%	-	45,333	245,689	68,000	361%
Other Revenue	-	24,549	171,754	36,823	466%	-	144,000	15,585	816,000	2%
TOTAL REVENUES:	88,373	69,882	326,513	104,823	311%	-	589,333	261,274	884,000	30%
EXPENDITURES:										
Police	30,051	195,703	186,010	293,554	63%	30,942	191,780	194,177	287,670	67%
Fire	17,697	162,018	112,270	243,027		29,123	175,609	204,916	263,413	
TOTAL EXPENDITURES	47,748	357,721	298,280	536,581	56%	60,065	367,389	399,093	551,083	72%
OTHER FINANCING SOURCES/(USES)										
Transfers In	156,117	1,730,025	1,781,010	2,595,037	69%	186,961	1,833,333	1,875,766	2,750,000	68%
Advances In	-	-	-	-		-	-	-	-	
Advances Out	(101,906)	(198,551)	(175,288)	(297,827)	59%	(36,294)	(209,067)	(198,771)	(313,600)	63%
Police - Capital	(828)	(188,200)	(252,699)	(282,300)	90%	(15,413)	(249,333)	(252,871)	(374,000)	68%
Fire - Capital	-	(779,755)	(595,500)	(1,094,632)	54%	(9,942)	(891,980)	(320,614)	(1,337,970)	24%
Public Works - Capital	(251,425)	(367,617)	(251,425)	(251,425)	100%	(239,191)	(187,627)	(239,191)	(251,440)	95%
Fire - Debt	(14,626)	(99,903)	(149,856)	(149,855)	100%	(14,626)	(19,501)	(29,252)	(29,252)	100%
Public Works - Debt	-	-	-	-		-	-	-	-	
TOTAL OTHER FINANCING SOURCES/(USES)	(212,668)	345,999	356,243	518,998		(128,506)	295,825	835,066	443,738	
TOTAL SURPLUS/(DEFICIT)	(172,043)	58,160	384,475	87,240		(188,571)	517,770	697,248	776,655	

GOLF FUND
STATEMENT OF REVENUES AND EXPENDITURES
AUGUST 31, 2025

	2024 AUGUST ACTUAL	2024 JAN-AUG BUDGET	2024 JAN-AUG ACTUAL	2024 JAN-DEC BUDGET	2024 % BUDGET	2025 AUGUST ACTUAL	2025 JAN-AUG BUDGET	2025 JAN-AUG ACTUAL	2025 JAN-DEC BUDGET	2025 % BUDGET
REVENUES:										
Memberships	89,039	5,333	7,750	8,000	97%	-	5,333	3,565	8,000	45%
Greens Fees	38,649	338,000	428,721	507,000	85%	97,194	368,000	418,583	552,000	76%
Cart Rentals	4,112	136,667	177,337	205,000	87%	40,652	150,000	167,887	225,000	75%
Merchandise Sales	17,448	16,667	19,797	25,000	79%	4,019	16,667	19,668	25,000	79%
Food and Beverage Sales	93	62,000	79,994	93,000	86%	18,238	68,000	79,516	102,000	78%
Rental Income	4,444	200	307	300	102%	28	200	214	300	71%
Other Revenue		15,000	21,466	22,500	95%	4,806	17,000	38,593	25,500	151%
TOTAL REVENUES:	153,784	573,867	735,372	860,800	85%	164,937	625,700	728,025	937,800	78%
EXPENDITURES:										
Personal Services	77,032	598,636	368,724	597,954	62%	79,966	395,067	378,438	592,601	64%
Contractual Services	24,843	119,905	102,239	179,857	57%	12,805	134,548	136,806	201,822	68%
Materials and Supplies	22,938	137,658	132,193	206,487	64%	9,726	139,455	120,798	209,182	58%
Other Expenditures	4,961	39,351	32,421	59,027	55%	4,228	39,351	33,456	59,027	57%
TOTAL EXPENDITURES	129,774	895,550	635,578	1,043,325	61%	106,724	708,421	669,497	1,062,632	63%
OTHER FINANCING SOURCES/(USES)										
Transfers In	-	1,536,667	-	2,305,000	0%	-	100,000	150,000	150,000	100%
Capital	(10,229)	(1,332,689)	(27,229)	(1,999,033)	1%	(182,824)	(290,000)	(880,955)	(435,000)	203%
TOTAL OTHER FINANCING SOURCES/(USES)	(10,229)	203,978	(27,229)	305,967		(182,824)	(190,000)	(730,955)	(285,000)	
TOTAL SURPLUS/(DEFICIT)	13,781	82,295	72,565	123,442		(124,611)	(273,221)	(672,427)	(409,832)	

2022 budgeted expenditures included \$56,473 of prior encumbrances.

WATER FUND
STATEMENT OF REVENUES AND EXPENDITURES
AUGUST 31, 2025

	2024 AUGUST ACTUAL	2024 JAN-AUG BUDGET	2024 JAN-AUG ACTUAL	2024 JAN-DEC BUDGET	2024 % BUDGET	2025 AUGUST ACTUAL	2025 JAN-AUG BUDGET	2025 JAN-AUG ACTUAL	2025 JAN-DEC BUDGET	2025 % BUDGET
REVENUES:										
Service Charges and Collections	321,875	2,228,963	2,310,871	3,343,445	69%	338,073	2,786,204	2,741,569	4,179,306	66%
Intergovernmental	88,373	-	88,373	-	-	-	-	-	-	-
Water Tap-in Fees	1,040	3,943	1,040	5,915	18%	1,061	4,929	2,122	7,394	29%
Well Field Protection Fee	8,846	70,333	70,201	105,500	67%	8,714	70,333	69,823	105,500	66%
Rental Income	1,870	22,667	14,956	34,000	44%	1,976	16,667	15,405	25,000	62%
Other Revenue	4,341	14,000	34,828	21,000	166%	2,189	17,333	26,942	26,000	104%
TOTAL REVENUES:	426,344	2,339,907	2,520,270	3,509,860	72%	351,963	2,895,467	2,855,861	4,343,200	66%
EXPENDITURES:										
Personal Services	95,704	636,877	615,532	955,316	64%	96,994	634,439	606,425	951,659	64%
Contractual Services	136,981	1,174,148	950,804	1,761,222	54%	141,054	1,288,776	985,362	1,933,165	51%
Materials and Supplies	3,081	35,330	33,964	52,995	64%	1,818	46,982	39,976	70,472	57%
Other Expenditures	127	3,991	2,366	5,986	40%	1,437	667	10,108	1,000	1011%
TOTAL EXPENDITURES	235,893	1,850,346	1,602,666	2,775,519	58%	241,353	1,970,864	1,641,871	2,956,296	56%
OTHER FINANCING SOURCES/(USES)										
Debt Proceeds	-	-	-	-	-	-	3,660,000	-	5,400,000	0%
Transfers In	-	-	-	-	-	-	-	-	-	-
Debt Payments	-	(179,839)	(88,487)	(269,729)	33%	-	(142,979)	(79,636)	(214,469)	37%
Capital	(26,261)	(1,437,783)	(1,356,854)	(2,156,675)	63%	(538,233)	(5,298,533)	(1,709,052)	(7,947,800)	22%
TOTAL OTHER FINANCING SOURCES/(USES)	(26,261)	(1,617,603)	(1,445,341)	(2,426,404)		(538,233)	(1,841,513)	(1,788,688)	(2,762,269)	
TOTAL SURPLUS/(DEFICIT)	164,190	(1,128,042)	(527,737)	(1,692,063)		(427,624)	(916,910)	(574,698)	(1,375,365)	

2022 budgeted expenditures included \$464,912 of prior encumbrances.

SEWER FUND
STATEMENT OF REVENUES AND EXPENDITURES
AUGUST 31, 2025

	2024 AUGUST ACTUAL	2024 JAN-AUG BUDGET	2024 JAN-AUG ACTUAL	2024 JAN-DEC BUDGET	2024 % BUDGET	2025 AUGUST ACTUAL	2025 JAN-AUG BUDGET	2025 JAN-AUG ACTUAL	2025 JAN-DEC BUDGET	2025 % BUDGET
REVENUES:										
Service Charges and Collections	78,876	622,335	606,829	933,503	65%	92,617	809,036	771,708	1,213,554	64%
Intergovernmental	65,319	-	67,036	-	-	-	-	2,416	-	-
Sewer Tap-In Fees	832	5,250	832	7,875	11%	849	6,825	1,698	10,238	17%
Wastewater Treatment Fees	225,056	1,755,250	1,708,130	2,632,875	65%	280,615	2,281,825	2,286,314	3,422,738	67%
Other Revenue	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES:	370,083	2,382,835	2,382,827	3,574,253	67%	374,082	3,097,687	3,062,136	4,646,530	66%
EXPENDITURES:										
Personal Services	97,671	638,010	625,006	957,015	65%	98,542	638,113	606,002	957,169	63%
Contractual Services	98,858	1,083,090	817,760	1,624,635	50%	112,330	1,188,458	965,177	1,782,687	54%
Materials and Supplies	3,529	35,012	35,509	52,517	68%	1,602	35,219	32,756	52,828	62%
Other Expenditures	-	865	1,298	1,298	100%	-	667	-	1,000	0%
TOTAL EXPENDITURES	200,058	1,756,977	1,479,573	2,635,465	56%	212,474	1,862,456	1,603,936	2,793,684	57%
OTHER FINANCING SOURCES/(USES)										
Transfers In	-	-	-	-	-	-	-	-	-	-
Debt Proceeds	-	-	-	-	-	-	-	-	-	0%
Debt Payments	-	(108,653)	(43,804)	(162,980)	27%	-	(86,320)	(44,949)	(129,480)	35%
Capital	(37,338)	(329,667)	(1,740,869)	(494,500)	352%	-	(4,277,023)	(864,119)	(6,408,035)	13%
TOTAL OTHER FINANCING SOURCES/(USES)	(37,338)	(438,320)	(1,784,673)	(657,480)		-	(758,343)	(909,068)	(1,137,515)	
TOTAL SURPLUS/(DEFICIT)	132,687	187,539	(881,420)	281,308		161,607	476,887	549,132	715,331	

2022 budgeted expenditures included \$275,096 of prior encumbrances.

COST RECOVERY
YTD AUGUST 31, 2025

Golf Course	2021	2022	2023	2024	2025
Revenues	650,138	627,473	747,209	735,372	728,025
Expenditure - Operating	525,263	559,249	604,400	628,258	669,497
Expenditure - Building Maint.	16,499	20,753	21,826	12,857	9,207
% Cost Recovery	120.00%	108.18%	119.32%	114.70%	107.27%
Expenditure - Capital	16,092	45,468	26,575	17,000	880,955
% Cost Recovery	116.54%	100.32%	114.46%	111.74%	46.68%
Recreation Center	2021	2022	2023	2024	2025
Revenues	582,528	710,668	675,035	784,771	828,959
Expenditure - Operating	858,180	963,183	989,800	1,147,827	1,184,344
Expenditure - Building Maint.	13,854	29,186	28,341	17,884	16,781
% Cost Recovery	66.80%	71.61%	66.30%	67.32%	69.02%
Expenditure - Capital	28,028	84,804	89,424	164,054	260,253
% Cost Recovery	64.72%	65.98%	60.95%	59.02%	56.72%
Cassel Hills Pool	2021	2022	2023	2024	2025
Revenues	91,356	98,570	90,854	104,877	104,547
Expenditure - Operating	108,775	114,364	142,049	146,417	159,025
Expenditure - Building Maint.	29,548	14,467	16,712	14,558	22,377
% Cost Recovery	66.05%	76.51%	57.23%	65.15%	57.63%
Expenditure - Capital	29,229	18,384	4,196	9,599	23,623
% Cost Recovery	54.52%	66.96%	55.75%	61.49%	50.99%

FUND STATEMENT

YTD AUGUST 31, 2025

Fund Description.....	Beg Yr Bal....	Ytd Receipts..	Ytd Expenses..	Unexp bal.....	Encumbrances..	Unenc bal.....
110 GENERAL FUND	22,124,164.15	22,653,274.35	24,146,233.68	20,631,204.82	1,955,128.62	18,676,076.20
221 STREET FUND	1,257,083.13	1,786,485.27	2,125,030.55	918,537.85	631,746.27	286,791.58
222 STATE HIGHWAY FUND	346,272.75	110,086.04	109,368.95	346,989.84	11,904.28	335,085.56
224 PERMISS MOT VEH LIC TX FD	201,011.87	35,233.49	15,009.38	221,235.98	3,922.80	217,313.18
225 LAW ENFORCEMENT FUND	54,435.83	-	-	54,435.83	9,068.94	45,366.89
226 DRUG LAW ENFORCEMENT FUND	4,118.77	75.00	-	4,193.77	-	4,193.77
227 OMVI EDUCATION & ENFORCEMENT F	70,529.05	10,433.44	-	80,962.49	-	80,962.49
228 OMVI INDIGENT FUND	297,764.03	16,147.91	-	313,911.94	-	313,911.94
229 COMPUTER LEGAL RSCH FUND	95,291.93	77,524.45	81,838.35	90,978.03	12,559.39	78,418.64
230 INDIGENT DRIVERS IAM FUND	188,323.24	5,346.60	-	193,669.84	32.00	193,637.84
233 POLICE CPT FUND	55,911.52	35,683.10	-	91,594.62	-	91,594.62
234 9-1-1 SERVICE SYSTEM	-	42,492.79	-	42,492.79	-	42,492.79
238 AMERICAN RESCUE PLAN ACT	169,734.97	-	156,734.97	13,000.00	-	13,000.00
241 FEMA SPECIAL REVENUE FUND	3.23	-	-	3.23	-	3.23
242 STORMWATER SPECIAL REVENUE	193,053.66	387,281.38	420,170.90	160,164.14	210,359.19	(50,195.05)
244 ONEOHIO OPIOID SETTLEMENT	97,733.18	29,818.95	-	127,552.13	-	127,552.13
245 JOB CREATION AND REVITALIZATION	3,384,453.37	158,266.26	2,143,505.01	1,399,214.62	280.00	1,398,934.62
250 INFRASTRUCTURE	711,880.28	29,765.34	95,450.00	646,195.62	245,450.00	400,745.62
251 COURT PROJECTS SPECIAL REVENUE	57,068.28	147,557.36	130,403.34	74,222.30	16.56	74,205.74
255 EMPLOYEE RETIREMENT RESERVE	1,198,854.74	300,000.00	194,520.78	1,304,333.96	-	1,304,333.96
260 CRISIS INTERVENTION TRAIN FUND	-	-	4,148.33	(4,148.33)	-	(4,148.33)
325 CAPITAL IMPROVEMENT FUND	534,857.02	2,104,695.00	1,357,344.55	1,282,207.47	424,723.04	857,484.43
332 POLICE-FIRE-STREET CIP FUND	591,917.18	2,137,040.05	1,439,792.00	1,289,165.23	188,768.45	1,100,396.78
333 TIF CAPITAL PROJECTS FUND	540,492.94	55,734.30	16,514.49	579,712.75	39,972.62	539,740.13
336 STONEQUARRY CROSSINGS TIF FUND	42,750.24	4,231.35	2,228.80	44,752.79	26,868.59	17,884.20
337 CDBG FUND	(50,000.01)	-	85,395.01	(135,395.02)	14,604.99	(150,000.01)
339 FIRE EQUIPMENT FUND	259.34	-	-	259.34	-	259.34
340 OPWC FUND	(262,610.29)	-	-	(262,610.29)	-	(262,610.29)
360 FACILITIES IMP/MAINT RESERVE	2,143,935.50	1,642,221.00	286,930.24	3,499,226.26	1,468,754.18	2,030,472.08
436 G.O. DEBT SERVICE FUND	394,892.13	2,482,205.74	2,377,913.76	499,184.11	-	499,184.11
641 GOLF COURSE OPERATIONS FUND	3,091,376.09	878,025.48	1,550,452.17	2,418,949.40	1,404,679.40	1,014,270.00
643 CASSEL HILLS GOLF MEM. FUND	564.41	-	-	564.41	-	564.41
651 WATER FUND	3,795,776.37	2,855,860.88	3,430,558.94	3,221,078.31	4,011,083.30	(790,004.99)
652 SEWER FUND	3,143,816.70	3,062,135.53	2,513,003.59	3,692,948.64	1,538,348.39	2,154,600.25
872 HOSPITAL CARE TRUST FUND	25,908.88	1,402,596.74	1,767,389.15	(338,883.53)	509,106.64	(847,990.17)
	44,501,624.48	42,450,217.80	44,449,936.94	42,501,905.34	12,707,377.65	29,794,527.69

Negative fund balances YTD due to timing

Monthly Financial Variance Analysis: August 31, 2025

General Fund

Revenues

- Net income tax revenue collected YTD was \$14,886,031, and refunds issued YTD were \$349,329.54. Overall receipts, net of refunds, were up 8.04% as compared to August 2024, also net of refunds.
- Intergovernmental revenue is up YTD due to increase in funds received from the county, state grants, and ED/GE grants.
- Licenses, Permits and Fees is down YTD due to decrease in land development fees.
- Charges for Services is up YTD due to increase in cemetery revenue, weed cutting, ambulance service, and recreation programs.
- Other Revenue is down YTD due to a decrease in interest revenue received, rental income and donations.

Expenditures

- Council/City Manager expenditures are up YTD due increase in travel and transportation, data processing, and CRA Reimbursement to VBCSD.
- Non-Departmental expenditures are down YTD due to decrease in State/Local Fees, permits, licenses, property taxes, and technical supplies.
- Transfers Out are up due to budgeted transfers.

Police-Fire-Street CIP Fund

Revenues

- Intergovernmental is up YTD due to increase in state grants.
- Other Revenues is down YTD due to decrease in reimbursements.

Expenditures

- Police personnel expenditures are up YTD.
- Fire personnel expenditures are up YTD.
- Police Capital is up due to increase in office furniture & equipment and communications equipment.
- Public Works Capital is down due to timing.

Golf Fund

Revenues

- Except for other revenue, overall revenues are down YTD.
- Other Revenue is up YTD due to the sale of fixed assets.
- Transfers In is up YTD due to timing.

Expenditures

- Contractual Services is up YTD due to increase in equipment rental (golf carts), utilities and other services.
- Capital Expenditures is up YTD due to increase in machinery and services equipment and land improvements.

Water Fund

Revenues

- Service Charges & Collections is up YTD due to rate increases.
- Water Tap-In Fees are up YTD.
- Other Revenue is down YTD due to decrease in sale of water meters and sale of fixed assets.

Expenses

- Personal Services is down YTD.
- Materials & Supplies is up due to timing.
- Other Expenditures is up YTD due to increase in bank service charges.
- Capital purchases are up YTD due to increase in infrastructure and building and improvements.

Sewer Fund

Revenues

- Service Charges & Collections and Wastewater Treatment Fees are up YTD due to rate increases.
- Intergovernmental is down YTD due to decrease in state grants.

Expenses

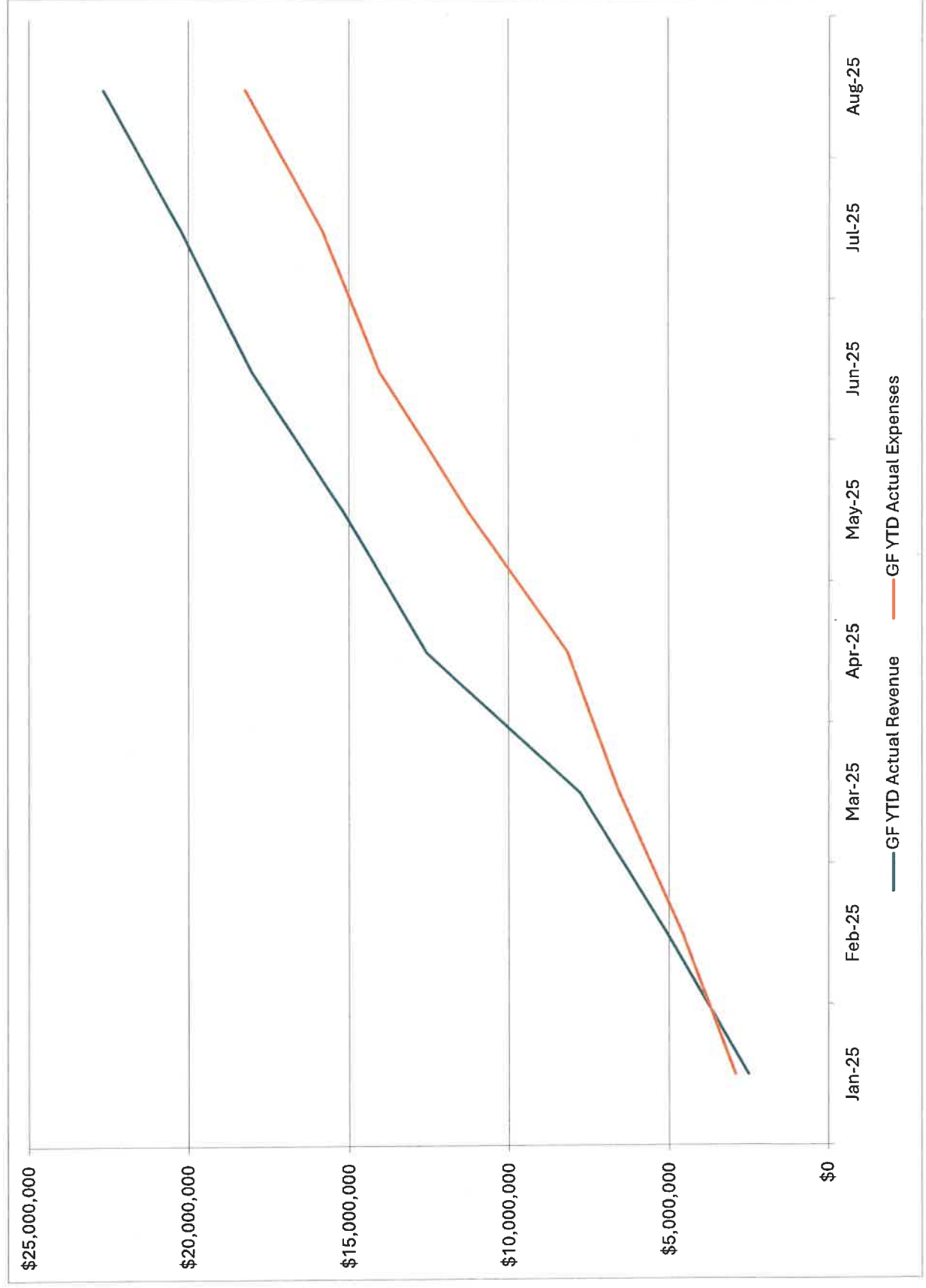
- Personal Services is down YTD.
- Contractual Services is up YTD due to increase in communications, bank service charges, and payments to Tri Cities.
- Capital purchases are down YTD due to timing.

CITY OF VANDALIA
INCOME TAX REVENUE COMPARISON - NET OF REFUNDS
2025

PERIOD	2020 ACTUAL	2021 ACTUAL	2022 ACTUAL	2023 ACTUAL	2024 ACTUAL	2025 FORECAST	2025 ACTUAL	Var. to Forecast over (under)	Var. to Prior Yr. over (under)	% VAR. TO FORECAST	% VAR. TO PY ACTUAL
JANUARY	1,476,154	1,700,956	1,787,561	1,952,195	2,140,560	2,179,733	1,802,384	(377,349)	(338,176)	-17.31%	-15.80%
FEBRUARY	1,252,025	1,126,039	1,155,865	1,392,230	1,380,442	1,455,843	1,609,902	154,059	229,460		
YTD	2,728,179	2,826,995	2,943,426	3,344,425	3,521,002	3,635,576	3,412,286	(223,290)	(108,716)	-6.14%	-3.09%
MARCH	1,478,428	1,337,796	1,362,275	1,643,196	1,672,288	1,732,835	1,885,429	152,594	213,141		
YTD	4,206,607	4,164,791	4,305,701	4,987,621	5,193,290	5,368,411	5,297,715	(70,696)	104,425	-1.32%	2.01%
APRIL	1,415,467	2,206,344	2,579,100	3,047,237	2,820,096	3,134,013	2,824,030	(309,983)	3,934		
YTD	5,622,073	6,371,135	6,884,801	8,034,858	8,013,386	8,502,424	8,121,745	(380,679)	108,359	-4.48%	1.35%
MAY	1,048,517	1,634,741	1,235,464	1,272,627	1,376,149	1,441,576	1,522,857	81,281	146,708		
YTD	6,670,591	8,005,876	8,120,265	9,307,485	9,389,535	9,944,000	9,644,602	(299,398)	255,067	-3.01%	2.72%
JUNE	1,396,201	1,393,164	1,506,028	1,597,652	1,826,375	1,827,320	2,007,718	180,398	181,343		
YTD	8,066,792	9,399,040	9,626,293	10,905,137	11,215,910	11,771,320	11,652,319	(119,001)	436,409	-1.01%	3.89%
JULY	1,589,480	1,239,270	1,370,798	1,593,382	1,248,932	1,567,051	1,495,691	(71,360)	246,759		
YTD	9,656,272	10,638,309	10,997,091	12,498,519	12,464,842	13,338,371	13,148,010	(190,361)	683,168	-1.43%	5.48%
AUGUST	1,237,765	1,461,277	1,475,294	1,396,583	1,313,679	1,558,786	1,738,021	179,235	424,342		
YTD	10,894,037	12,099,586	12,472,385	13,895,102	13,778,521	14,897,157	14,886,031	(11,126)	1,107,510	-0.07%	8.04%
SEPTEMBER	1,493,925	1,398,308	1,793,560	1,423,183	1,874,328	1,892,973		(1,892,973)	(1,874,328)		
YTD	12,387,962	13,497,895	14,265,945	15,318,285	15,652,849	16,790,130	14,886,031	(1,904,099)	(766,818)	-11.34%	-4.90%
OCTOBER	1,229,632	1,172,064	1,641,209	1,697,616	1,502,056	1,801,436		(1,801,436)	(1,502,056)		
YTD	13,617,593	14,669,959	15,907,154	17,015,901	17,154,905	18,591,566	14,886,031	(3,705,535)	(2,268,874)	-19.93%	-13.23%
NOVEMBER	1,289,480	1,301,460	1,268,989	1,167,243	1,566,156	1,483,705		(1,483,705)	(1,566,156)		
YTD	14,907,074	15,971,419	17,176,143	18,183,144	18,721,061	20,075,271	14,886,031	(5,189,240)	(3,835,030)	-25.85%	-20.49%
DECEMBER	1,283,667	1,481,468	1,540,364	1,783,237	1,858,115	1,920,228		(1,920,228)	(1,858,115)		
YTD	16,190,741	17,452,887	18,716,507	19,966,381	20,579,176	21,995,500	14,886,031	(7,109,469)	(5,693,145)	-32.32%	-27.66%

Original Forecast \$21,995,500

**GF YTD Actual Revenue vs GF YTD
Actual Expenses (August 2025)**





October 6, 2025

Study Session

- HOLD – Presentation on Human Service Levy – County Commissioner Judy Dodge
- Resolution: 2026 Summer Schedule
- Resolution: Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor
- Resolution: 2026 EMS Billing Rates
- Resolution: Poe Ave., Wyse Rd. & Miller Lane Resurfacing Design
- Ordinance: Rezoning Foxfire Section 8
- Boards & Commissions Appointment – Ron Atkins - Housing Code Board of Appeals - Alternate Member

Council Meeting

Communications, Petitions and Awards

Action Item

- Boards & Commissions Appointment – Laura Rohde – Vandalia Arts Council
- Boards & Commissions Appointment – Marcus O'Brien – Vandalia Planning Commission

Resolution

- Contract with AG's Office for collection of delinquent income tax balances
- Recreation Center & Senior Center Fees
- Contribution to the Vandalia Development Corporation (VDC)

Ordinance – First

Ordinance – Second Reading

- PUD Mulberry Road – Copperfield Section 5
- PUD Major Amendment – 55 Foley Drive

Ordinance – Emergency

Variance/Conditional Use

Executive Session

October 20, 2025 Start at 6:30 pm

Study Session

- September 2025 Financial Reports
- Ordinance: Assessments July, August and September

Council Meeting

Communications, Petitions and Awards

Action Item

- Boards & Commissions Appointment – Ron Atkins - Housing Code Board of Appeals - Alternate Member

Resolution

- 2026 Council Summer Schedule
- Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor
- 2026 EMS Billing Rates
- Poe Ave., Wyse Rd. & Miller Lane Resurfacing Design

Ordinance – First

- Rezoning Foxfire Section 8

Ordinance – Second Reading

Ordinance – Emergency

- Assessments July, August and September

Variance/Conditional Use

Bill Listing September

Executive Session

November 3, 2025

Study Session

- Resolution: GSP & PT Pay Plan for 2026
- Ordinance: 2026 Budget

Council Meeting

Communications, Petitions and Awards

Action Item

Resolution

Ordinance – First

- 2026 Budget

Ordinance – Second Reading

- Rezoning Foxfire Section 8

Ordinance – Emergency

Variance/Conditional Use

Executive Session

November 17, 2025

Study Session

- October 2025 Financial Reports

Council Meeting

Communications, Petitions and Awards

Action Item

Resolution

- GSP & PT Pay Plan for 2026

Ordinance – First

Ordinance – Second Reading

Ordinance – Emergency

- 2026 Budget

Variance/Conditional Use

Bill Listing October

Executive Session

December 1, 2025

Study Session

Presentation: Summary of Cybersecurity Plan

Council Meeting

Communications, Petitions and Awards

Action Item

Resolution

Ordinance – First

Ordinance – Second Reading

Ordinance – Emergency

Variance/Conditional Use

Executive Session - Matters required to be kept confidential by federal law or regulations or state statutes.

December 15, 2025

Study Session

- Resolution: Cybersecurity Plan
- November 2025 Financial Reports

Council Meeting

Communications, Petitions and Awards

Action Item

Resolution

- Cybersecurity Plan

Ordinance – First

Ordinance – Second Reading

Ordinance – Emergency

Variance/Conditional Use

Bill Listing November

Executive Session

September 15, 2025